



City of Everett
Supplier Registration Form

For Everett Use Only
Vendor No: _____

City of Everett
Purchasing Division
3200 Cedar Street
Everett, WA 98201
Fax: 425-257-88864

Are you able to receive MS Word or Excel files via email?
Yes [] No []

Email Address: _____

Website Address: _____

Subject: SUPPLIER REGISTRATION

We request to be added to your Supplier Database in accordance with your governing guidelines.

Firm Name: _____

Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

“Remit To” Address (if different): _____

Telephone: Day _____ Night _____ Fax _____

City of Everett Business License No., if applicable: _____

Certified Minority-owned Business: Yes [] No [] # _____

Certified Woman-owned Business: Yes [] No [] # _____

Other disadvantaged qualifications, explain: _____

Do you offer an early payment discount? No [] Yes []
State terms: _____

Please write commodity numbers and names that you would like an opportunity to sell to the City of Everett. (NOTE: Commodities 092001 - 092199 require a Small Works Application instead of this supplier registration form):

Table with 2 columns: Commodity Number, Commodity Name. Includes four rows of blank lines for data entry.

Visit our web site at www.everettwa.org

City of Everett Commodity Listing

001300	*ACCOUST TILE/INSULATING MATL	006016	COOLING SYSTEM PARTS
001353	FIBERGLASS/BATTS,BLANKETS,ROLL	006017	DRIVE TRAIN PARTS
001500	*ADDRESS,COPY MACH SUPP/CHEM	006018	ELECT SYS PARTS:GEN/ALT/IGNITN
001503	BLUEPRINT PAPER & SUPPLIES	006019	ELECT WIRING PARTS & ACCESS
001515	CHEM/SUPP FOR BOND PAPER COPIE	006038	ENGINES, AUTOMOTIVE
002000	*AGRICULTURAL IMPLEMENTS	006041	EXHAUST SYSTEM
002002	BACKHOE (FOR FARM TRACTOR)	006042	FILTERS/AIR, FUEL, OIL
002004	BRUSH AND TREE CHIPPERS	006045	FLUID, BRAKE & HYDRAULIC
002017	CUTTERS (LARGE MOWERS) PARTS	006047	FUEL SYSTEMS/CARBS,PUMPS,ETC
002030	GANG MOWERS, REEL TYPE, TOWED	006060	HOSE, AUTOMOTIVE
002032	GARDEN TRACTORS, PLOWS,CULTIVA	006070	SUSPENSION & STEERING PARTS
002040	IMPLEMENT PARTS	006094	VEHICLE BODY REPAIR
002060	TOP DRESSERS/SPREADERS	006096	WHEELS & RIMS & ALIGNMENTS
002065	UTILITY CARTS	006500	*AUTO BODIES & SPECIAL PARTS
002500	*AIR COMPRESSORS & ACESSORIES	006510	BODIES,UTILITY, MAINT & REPAIR
003100	*AIR COND/HEATING PARTS	006530	DUMP BODIES & MAINT & REPAIR
003133	DUCT, METAL	006535	POLICE CAR ACCESSORIES
003145	FILTERS	006575	REFUSE/GARBAGE COLLECTION BODY
003157	HEATERS, FANS, PORTABLE	006585	TOOL COMPARTMENT BOXES/TRUCKS
003500	*ANIMAL SVC MISC SUPPLIES	006594	WINCHES & CRANES & MAINTENANCE
004500	*APPLIANCES AND EQUIPMENT	007000	*AUTOMOTIVE MAJOR TRANS EQUIP
004524	DISHWASHERS	007003	AMBULANCE AND RESCUE VEHICLES
004552	OVENS/MICROWAVE	007005	AUTOMOBILES
004554	RANGES, STOVE TOPS, OVENS	007012	BUSES, NEW AND USED
004566	REFRIGERATORS & FREEZERS	007020	LIFT TRUCKS, ALL TYPES
004594	WASHERS & DRYERS	007036	MOTORCYCLES AND SCOOTERS
005000	*ART/CRAFT EQUIP & SUPPLIES	007040	POLICE VEHICLES
005030	CRAFT SUPPLIES	007042	SHORT WHEELBASE, 2 & 4WD
005040	DRAWING & PAINTING SUPPLIES	007045	TRUCK TRACTORS
005060	PICTURE FRAMES/FRAMING SUPPL	007046	TRUCKS, CAB & CHASSIS ONLY
005200	*ART OBJECTS	007047	TRUCKS, DUMP & FLAT BED
005264	PHOTOGRAPHS	007048	TRUCKS, FIRE PROTECTION
005272	POSTERS & PRINTS (NOT ORIGINL)	007050	TRUCKS, ONE TON & LESS
005500	*AUTO & TRUCK ACCESSORIES	007051	TRUCKS, OVER ONE TON
005504	AIR COND/HEAT PTS,EQUIP,REPAIR	007053	TRUCKS WITH SPECIALIZED BODIES
005506	AUTOMOTIVE LIGHTS & REFLECTORS	007055	TRUCKS, SEWER PUMP
005508	BELTS, SAFETY & CHILD RESTRAIN	007061	TRAILERS, ALL EXCEPT MARINE
005515	BUS SIGN CURTAINS	007063	UTILITY VEHICLE
005521	COUPLINGS & HITCHES	007064	VANS, OTHER THAN POLICE
005526	EMERG VEHICL LIGHTS/LIGHT BARS	007500	*AUTOMOTIVE SHOP EQUIP/SUPPL
005538	HEATERS	008000	*BADGES/OTHER ID EQUIP/SUPPL
005545	MIRRORS, REARVIEW	008015	BADGES/EMBLMS,METAL,POLIC/FIRE
005553	SEATS, AUTOMOTIVE	008018	BADGES & EMBLEMS, SVC AWARDS
005555	SIRENS & BACK UP ALARMS	008500	*BAGS/SAND OR BURLAP
005559	SWITCHES & FLASHERS, AUTOMOTIV	010000	*BARRELS,DRUMS,KEGS,CONTAINRS
005590	WHEELCHAIR LIFTS,ACCESS&REPAIR	010500	*BEARINGS (EXCEPT AUTOMOTIVE)
006000	*AUTO & TRUCK MAINT ITEMS	011000	*BELTS/CONVEYOR,ELEV,NONAUTO
006003	ANTIFREEZE	012000	*BOATS, MOTORS & MARINE SUPPL
006004	ANTIFREEZE, RECYCLED	012048	LIFE PRESERVERS
006012	BATTERIES, AUTOMOTIVE	012083	SCUBA AND SKIN DIVING EQUIP
006015	BRAKE SYSTEMS & PARTS	012090	TRAILERS, BOAT

012500	*BINDING SUPPLIES	020510	CABLES AND CONNECTORS
015000	*BUILDERS SUPPLIES	020511	COMPUTER PRINTERS
015012	DOOR ASSYS & HARDWARE & REPAIR	020544	COMPUTER MEDIA (DISKS/CARTRIDG
015035	MOLDING & TRIM	020572	GRAPHIC PLOTTERS
015080	WINDOW ASSYS/HARDWARE & REPAIR	020580	MICROSOFT SELECT SOFTWARE
015500	*BUILDINGS, FABRICATED	020585	DATA PROCESSING SERVICES/CUSTO
015530	BUS SHELTERS	020590	BOXED SOFTWARE (NOT MICROSOFT)
015542	GREENHOUSES & EQUIPMENT	021000	*CONCRETE/CORRUG METAL PRODUC
016500	*CAFE/KITCHEN EQUIPMENT	021005	CEMENT
016510	APPLIANCES, SMALL, AND REPAIR	021010	CONCRETE
016512	APPLIANCES, LARGE, AND REPAIR	021016	CORRUG METAL CULVERTS/PIPE/FIT
016520	COOKWARE, UTENSILS & SERV SUPP	021045	CONCRETE PULL BOXES
016552	ICE EQUIPMENT/REPAIR & MAINT	021080	TIES,ANCHORS/MASONRY WALL REIN
016560	NONCOOKWARE/DISHES,UTENSILS	021500	*CONSTRUCTION MATLS & SUPPLIE
017500	*CHEMICAL LAB EQUIP & SUPPLIE	022000	*CONTROL,INDICAT,RECRD INSTRU
017513	CHEMICALS, LABORATORY	022015	FLOW CONTROLLERS FOR LIQUIDS
017532	FILTER PAPER & MEMBRANES	022033	LIQUID LEVEL CONTROLLERS/INDIC
017533	FILTERING APPARATUS & FILTERS	022045	PRESSURE CONTROLLERS/IND/REC
017542	GLASSWARE, LABORATORY	022054	RECORDERS/PLOTTERS, GEN & LAB
017565	PH BUFFER SOLUTIONS,INDICATORS	022500	*COOLERS, DRINKING WATER
017568	PLASTIC WARE	026500	*DRAPES,CURTAINS,SHADES,BLIND
017580	STAINLESS STEEL WARE	028000	*ELECTRICAL CABLE AND WIRES
017584	STOPPERS, RUBBER & SYNTHETIC	028070	TELEPHONE CABLE & WIRES
017589	TUBING, PLASTIC	028500	*ELECT EQUIP AND SUPPLIES
017590	TUBING, RUBBER	028506	BALLASTS, ALL KINDS
019000	*CHEMICALS,COMMERCIAL, BULK	028514	CIRCUIT BKRS, PANELBOARDS
019018	ACIDS	028519	CONDUIT, FITTINGS & HARDWARE
019081	SOLVENTS, NON-JANITORIAL	028527	CONTROL DEVICES, LIGHTING
019200	*CLEANING COMPOSITIONS/SOLVNT	028530	EXIT SIGNS, LIGHTED
019300	*CLINCIAL LAB REAGENTS/TESTS	028532	ELECTRICAL SWITCHES
019500	*CLOCKS, TIMERS, WATCHES	028534	FUSES, FUSE BLOCKS, LINKS, ETC
020000	*CLOTHING, UNIFORM, APPAREL	028537	GENERATORS, PORTABLE & STATION
020012	CAPS & HATS, ALL TYPES	028546	LAMPS, FLUORESCENT, ALL TYPES
020018	COATS, JACKETS, VESTS	028548	LAMPS, INCANDESCENT, ALL TYPES
020021	EMBLEMS AND SHOULDER PATCHES	028550	LAMPS, STREETLIGHT, ALL TYPES
020022	FIREFIGHTERS BOOTS	028553	LENS, REPLACEMENT (FLUOR FIXT)
020024	FIREFIGHTER, BUNKER GEAR	028555	LIGHT FIXTURES, INSIDE, ALL
020043	POLICE/MOTORCYCLE APPAREL	028576	STREETLIGHTS & STANDARDS
020045	RAINWEAR, COATS, HATS, SUITS	028593	WIRE MOLDING,RACEWAYS,ACCESSOR
020057	SHIRTS & PANTS, UNIFORM	028595	WIRING DEVICES/ADAPT,CAPS,CONN
020058	SHOES AND SHOE REPAIR	028700	*ELECTRONIC COMPONENTS
020063	SWEATERS, MENS & WOMENS	028724	CIRCUIT BRDS/MODULAR,PCB,PROTO
020500	*COMPUTERS, EQUIPMENT & SOFTW	028750	DRIVE, ADJUSTABLE FREQUENCY
020501	IBM PC CLONES	028760	REPAIR EQUIP, ELECTRONIC
020502	COMPAQ PC	028766	REPLACEMENT & COMPONENT PARTS
020503	PORTABLE PCS (LAPTOPS, HANDHEL	028772	SHELF HARDWARE, ELECTRONIC
020504	SERVERS	028796	WIRE/CABLE,AUDIO,COAX/LEAD-IN
020505	MINICOMPUTERS (RS6000)	029500	*ELEVATORS, BUILDING TYPE
020506	MONITORS	030500	*ENGINEERING EQUIPMENT
020507	PC PERIPHERALS (EXTERNAL)	030528	DRAFTING & DRAWING INSTRUMENTS
020508	PC COMPONENTS (INTERNAL)	030533	DRAFTING SUPPLIES
020509	NETWORK COMPONENTS	030535	DRAWNG BRDS,SQUAR,PROTRACT,ETC

030538	DUPLICATOR PAPER,BL/BR/WH PRNT	042000	*FURNITURE, NON-OFFICE
030555	LETTERING EQUIPMENT	042024	FOLDING CHAIRS/TABLES, TRUCKS
030560	MEASURING EQUIP, FIELD	042060	LOUNGE FURNITURE
030578	SURVEYING INSTRUMENTS	042068	MATTRESSES & BEDSPRINGS
031500	*ENVIRONMENTAL SUPPLIES	042094	WORKBENCHES & ACCESSORIES
031501	ABSORBENT PADS FOR OIL SPILLS	042500	*FURNITURE, OFFICE
031511	RICE HULL ASH	042503	BOOKCASES & BOOKSHELVES
032000	*FASTENERS,STRAPPING/TYING EQ	042506	CHAIRS, ERGONOMIC
032020	BOLTS, NUTS & WASHERS	042507	CHAIRS, MANAGERIAL
032055	POWER ACTIVATED (EXPLOS) TOOLS	042508	CHAIRS, STENO
032060	ROPE	042509	CHAIRS, SIDE
032070	SCREWS	042510	COMPUTER FURNITURE, ALL TYPES
032500	*FEED/BEDDING/ANIMAL SUPPLIES	042513	CREDENZE, ALL TYPES
033000	*FENCING MATERIALS	042520	DESKS & TABLES
033013	CHAIN LINK FENCING & FITTINGS	042530	DRAFTING CHAIRS & STOOLS
033025	FENCE RENTALS	042533	DRAFTING PLAN & MAP FILES, ALL
033095	WOOD FENCING & GATES	042537	DRAFTING TABLES
033500	*FERTILIZER/SOIL CONDITIONERS	042539	FILING CABINETS, ALL TYPES
034000	*FIRE PROTECTION EQUIP/SUPPL	042553	LOCKERS, STORAGE, METAL
034028	FIRE EXTINGUISHERS/RECHARGERS	042554	MODULAR PANEL SYSTEMS
034029	FIRE EXT SERVICE & REFILL	042556	PARTITIONS, FREE STANDING
034056	HOSE, FIRE	042574	SAFES, VAULTS, AND SAFE FILES
034064	NOZZLES, FIRE HOSE	042580	SHELVING
034080	SMOKE DETECTING EQUIPMENT	042583	STANDS, OFFICE EQUIP & MACHINE
034500	*FIRST AID, SAFETY/TESTING EQ	042589	STORAGE CABINETS
034508	CLOTHING & BELTS: SAFETY	043000	*GASES, HOSP/LAB/WELD & EQUIP
034518	EMERG SHOWERS & WASH STATIONS	043027	GAS CYLINDERS, EMPTY
034532	FIRST AID CABINETS,KITS,REFILL	043042	LABORATORY GASES
034548	GLOVES & LINERS: ALL TYPES	043092	WELDING GASES
034556	HATS & HELMETS, SAFETY	044000	*GLASS/GLAZING SUPPLIES
034564	HEAD,EAR,EYE,FACE PROTECTION	044016	GLASS, AUTOMOTIVE
034580	RESPIRATORY PROTECTION EQUIP	044500	*HAND TOOLS (NOT CLASSIFIED)
034587	SAFETY FOOTWARE	044561	SCOOPS, SHOVELS, SPADES, FORKS
034592	VESTS, SAFETY	044579	TOOL BOXES (EXCEPT TRUCK)
035000	*FLAGS, FLAG POLES, BANNERS	045000	*HARDWARE, SHELF HARDWARE
036000	*FLOOR COVERING, INST & SUPPL	045006	BATTERIES, DRY CELL
036015	CARPETS, RUGS, NOT INSTALLED	045015	CAMPING & OUTDOOR EQUIP
036022	INSTALLATION SUPPLIES	045028	EXHAUST FANS & PARTS
036075	TILE, ALL TYPES	045032	FLASHLIGHTS,LANTERNS (BATT OP)
036500	*FLOOR MAINT MACHINES,PARTS	045033	FLASHLIGHTS, RECHARGEABLE
037000	*FOODS	045048	LADDERS
040000	*FOUNDRY CASTINGS,MACH SHOPWK	045055	LOCKS,KEY BLANKS,LOCKSMTH TOOL
040500	*FUEL/OIL/GREASE/LUBRICANTS	045077	TARPAULINS, COMMERCIAL WEIGHT
040503	BUTANE AND PROPANE	046000	*HOSE (NOT AUTO OR FIRE)
040509	FUEL OIL, DIESEL	046010	AIR HOSE & FITTINGS
040512	FUEL OIL, HEATING	046030	GARDEN HOSE & ACCESSORIES
040515	GASOLINE, AUTOMOTIVE	046045	HYDRAULIC HOSE AND FITTINGS
040524	GREASE, LUBRICATION TYPE	047500	*HOSPITAL SUNDRIES/EQUIP
040537	OIL, ALL TYPES: RECYCLED	047534	ELECTROCARDIAL EQUIP/SUPPLIES
040539	OIL, AUTOMOTIVE & 2 CYCLE	047536	EYEWASH SYSTEMS
040551	OIL, HYDRAULIC	048500	*JANITORIAL SUPPLIES/GENERAL
041500	*FURNITURE, LAB - SPECIALIZED	048502	ANIMAL CAGE CLEANING COMPOUND

048510	BROOMS & BRUSHES	057058	SIGN BLANKS & POSTS
048516	CLEANER,HARD SURFACE, GEN PURP	057500	*MICROFICHE/MICROFILM EQ/SUPP
048526	CLEANER, TOILET BOWL	057800	*MISC (NOT ITEMIZED ELSEWHERE
048530	DEODERANT BLOCKS	057842	EMPLOYEE RECOGNITION AWARDS
048540	DISINFECTANTS	059500	*NURSERY STOCK, EQUIP/SUPPL
048544	DISPENSERS, SOAP	059540	NURSERY, GREENHOUSE, FLORAL SUPP
048546	DISPENSERS: TOWEL, TOILET SEAT	059560	PLANT SPRAYERS, PROPAGATN MATS
048550	DOOR MATS, ALL TYPES	059562	PLANTER BOXES-ALL TYPES
048554	FLOOR POLISHES & WAXES	059563	LANDSCAPE ACCESSORIES
048558	FURNITURE POLISH	059565	SHRUBBERY
048570	MOPS & HANDLES	059567	ROCK
048578	RUG SHAMPOO	059570	TREES, ALL TYPES
048585	SHOP TOWELS, WIPES, RAGS	059595	WOOD CHIPS & BARK
048586	SOAP/HAND,BAR,LIQUID,POWDERED	060000	*OFFICE MACHINES, EQUIPMENT
048588	SQUEEGEES, SPONGES, SCRUB PADS	060015	ADDING MACHINES, CALCULATORS
048592	TRASH RECEPTACLES & LINERS	060030	CASH REGISTERS, CASH DRAWERS
049300	*LABORATORY EQUIPMENT(MAJOR)	060038	COPIERS, COPYING MACHINES
051500	*LAWN EQUIPMENT	060052	DICTATING/TRANSCRIBING MACHINE
051505	AERATORS	060054	FAX MACHINES
051507	BLOWERS, LAWN, POWER	060066	LABEL DISPENSING MACHINES/ACC
051510	EDGERS & TRIMMERS	060071	MAILING MACHINES
051515	ENGINES,MOTORS,PARTS(LAWN EQU)	060084	TONER
051520	FERTILIZER DISTRIBUTORS, LAWN	060085	TONER, RECYCLED
051530	LAWN MOWERS, ALL TYPES	060086	TYPEWRITERS, ALL TYPES
051575	SPREADERS, FERTILIZER & SEED	061500	*OFFICE SUPPLIES
051585	LITTER PICKUP DEVICES, VACUUMS	061552	OFFICE SUPP/BOISE CASCADE
052000	*AGREEMENTS	061577	RUBBER STAMPS, STAMP PADS, INK
054000	*LUMBER,PLYWOODS/PRESSBOARDS	061585	POSTAGE STAMPS
054014	LUMBER, BOARD	062500	*OPTICAL EQUIPMENT
054073	POSTS, ALL OTHER	063000	*PAINT,WALLPAPER,PAINT EQUIP
054081	SHEETROCK & ACCESSORIES	063001	BEADS: GLASS, REFLECTIVE
054500	*MACHINERY & HEAVY HARDWARE	063006	CAULKING COMPOUNDS
054509	CHAIN SAWS	063051	PAINTS & PAINT SUPPLIES
054550	NOZZLES, HI VELOCITY(NOT FIRE)	063066	PAINTS, TRAFFIC
054551	PRESSURE WASHERS/EQUIP	063085	SPRAYERS & SPRAY SYSTEMS
055000	*MARKERS,SIGNS,TRAFF CONT ITM	063093	WALL COVERINGS, WALL PAPER
055020	FLARES & FUSES	064000	*PAPER/PLASTIC PROD:DISPOSABL
055024	LETTERS & NUMERALS, METAL/PLAS	064015	BAGS, PAPER
055028	MARKERS, PLAQUES, TABLETS	064025	CORRUGATED BOXES & SHEETS
055030	MARKERS, TRAFFIC, ALL TYPES	064026	ENVELOPES
055042	SAFETY BARRIERS, TRAFFIC	064050	PAPER CUPS,NAPKINS,PLATES,TISS
055054	SIGN POSTS STANDARDS & SUPPORT	064060	PLASTIC CUPS,FORKS,DISHES,WRAP
055062	SIGNS, METAL (NOT BLANKS)	064075	TOILET TISSUE,SEAT COV/PAP TOW
055066	SIGNS, PLASTIC	064085	WIPERS, SHOP USE
055078	TRAFF CONES/TRAFF LANE MARKERS	064500	*PAPER, OFFICE & PRINT SHOP
055082	TRAFF COUNTERS & ACCESSORIES	064526	PAPER, CONINUOUS FORM
055085	TRAFF SIGNAL POLES/BRACKETS	064536	PAPER: ANY GRADE,TYPE,SIZE,WT
055096	WARNING LIGHTS/FLASHERS/ARROWS	064540	PAPER, FAX MACHINE
055500	*MAPS	064550	PAPER PRODUCTS, RECYCLED
057000	*METALS:BAR,PLATE,SHEET,POST	064565	PAPER, TELECOPIER
057028	GUARD RAILS & ACCESSORIES	065000	*PARK,PLAYGROUND/SWIM EQUIP
057054	SHEET METAL, FABRICATED	065006	BENCHES, PARK

065010	BICYCLE RACKS	070000	*PRINTING PLANT EQUIP/SUPP
065036	PICNIC TABLES	070030	GRAPHIC ART SUPPLIES
065038	PLAYGROUND EQUIPMENT	070060	PAPER & FILM SHREDDERS
065500	*PHOTOGRAPHIC EQUIP/SUPPLIES	071500	*PUBS/AUDIOVIS(PREPARED MATL)
065515	CAMERA ACCESSORIES	071510	BOOKS,PAMPHLETS,NEWSPAPERS,ETC
065535	CAMERAS, STILL	071511	COLE DIRECTORIES
065550	COPYING EQUIP,SLIDE DUPL,ETC	071555	MOVIES: TRAINING & ENTERTAINMN
065555	DARKROOM EQUIPMENT	071560	POLK DIRECTORIES
065573	PHOTO IDENTIFICATION SYSTEMS	071580	SOUND TAPES (PRERECORDED)
065575	PHOTOG CHEMICALS,FILM,PAPER	071590	VIDEO MATLS FOR TV/COMP(PREREC
065588	STORAGE MATLS,FILES,SLEEVES	071595	ZIP CODE DIRECTORIES
066500	*PLASTICS(NOT DISHES)LAMIN EQ	072000	*PUMPS & PUMP ACCESSORIES
066524	BAGS & LINERS, PLASTIC	072033	GAS & DIESEL FUEL PUMPS
066542	LAMINATING PRESSES, SUPPLIES	072064	SEWAGE & SLUDGE PUMPS
066548	LIBRARY CARDS	072500	*RADIO/TELECOMM EQUIPMENT
066554	NAMEPLATES (ENGRAVED), EASELS	072513	BATTERIES
067000	*PLUMBING EQUIPMENT,FIXTURES	072523	FIBER OPTIC CABLES,CONN,ACCESS
067017	IRRIGATION SYSTEMS,PARTS,SUPPL	072526	HEADPHONES & HEADSETS
067022	PIPE & FITTINGS, METAL	072545	PAGING: RADIO
067023	PIPES & FITTINGS, PLASTIC	072550	RADIO TELEPHONES(INCL CELLULAR
067055	PLUMB FIXT:SINKS,TUBS,FAUC,ETC	072551	RADIOS, HOME & AUTO
067061	SEWER PIPE CLEANING MACHINES	072554	TELEPHONE DIAL & ANSWER MACHIN
067070	VALVES, PARTS & ACCESSORIES	072555	TELEPHONE EQUIP & PIECE PARTS
067075	WATER CONSERVATION DEVICES	072556	TELEPHONE SYSTEMS
067089	WATER HEATERS	072557	TELEPHONE SYSTEM MAINT/REPAIR
067500	*POISONS, AGRICULT & INDUST	072574	TWO WAY RADIOS & SUPP/REPAIRS
067540	INSECTICIDES & FUNGICIDES	073000	*RADIO/TV/ELECTRONIC TEST EQU
067565	SEED/SOIL FUMINGANTS/STERILANT	073500	*RECYCLED PRODUCTS
067585	WEED KILLERS (HERBICIDES)	074000	*REFRIGERATION EQUIP/ACCESSOR
068000	*POLICE & SECURITY EQUIP/SUPP	074070	REFRIGERAT/FREEZERS:COMMERCIAL
068004	AMMUNITION	074500	*ROAD/HIGHWAY BLDG MATLS
068016	BELTS,CASES,HOLSTERS,SCABBARDS	074507	ASPHALT,ROCK ASPH,ASPH CONCRET
068018	BICYCLES,PARTS,SUPP,ACCESSORIE	074563	LIGHTWEIGHT AGGRATES
068022	BALLISTIC PROTECTION EQUIP/SUP	074577	SAND & GRAVEL
068024	BREATH ALCOHOL TESTING EQUIP	075500	*ROAD EQ:CONC & ASPH HANDLING
068035	CANINE MISC SUPPLIES	075510	ASPHLT DISTRIBUTRS,MIXRS,LEVL
068036	CANINE VETERINARY CARE/MEDICIN	075540	ASPHALT TOOLS
068043	DARE COMMODITIES	075565	CONCRETE CUTTERS, SAWS & ACCES
068048	FINGERPRINTING EQUIP & SUPPLIE	075580	CONCRETE MIXERS
068052	GUNS, PISTOLS, RIFLES, SHOTGUN	076000	*ROAD/HWY EQUIP:EARTH HANDLIN
068068	POLYGRAPH EQUIPMENT & SUPPLIES	076003	BACKHOE
068088	TARGETS & TARGET PASTERS	076006	BLADES
068094	TIRE MARKERS & SUPPLIES	076010	BUCKETS
069500	*PRINTING,SILK SCREEN,DECALS	076030	GRADERS, ALL TYPES
069510	DECALS, LABELS, ETC	076044	LOADERS, ALL TYPES
069535	OFFSET PRINTING	076063	ROLLERS, ALL TYPES
069550	PRINTING BOOKS, PAMPHLETS, ETC	076500	*ROAD EQ(EXCEPT ASPH,EARTH)
069552	PRINTING FORMS	076549	PNEUMATIC MACH(DEMOLITION,ETC)
069565	PRINTING BUSINESS CARDS	076551	PNEUMATIC TOOL ACCESSORIES
069562	PRINTING, QUICK COPY	076561	SNOW PLOWS, TRUCK MOUNTED
069585	SILK SCREEN PRINTING	076566	SPREADERS, TRUCK MOUNTED
069590	STORES PRINTING	076568	SPRAY TRUCK & ROADSIDE SPRAYER

076572	STRIPING MACHINES & ACCESSORIE	086555	PEDESTRIAN SIGNAL HEADS
076575	SWEEPER ACCESSORIES:BROOMS,ETC	086560	SIGNALS:ELEC SYS/PARTS
076577	SWEEPERS, DRAG BROOMS, ETC	086600	*UTILITIES
077500	*SALT (EXCEPT TABLE)	086610	CABLE TV
077545	ROAD MAINTENANCE SALT	086620	GARBAGE & SOLID WASTE DISPOSAL
078000	*SCALES & WEIGHING APPARATUS	086630	NATURAL GAS
078200	*SEWAGE TREATMENT EQUIPMENT	086640	POWER & LIGHT
078277	PUMP MAINTENANCE & REPAIR	086645	RADIO AIR TIME
078279	REPAIR PARTS FOR CHEM FEED SYS	086650	TELEPHONE SERVICES
078295	VALVES, FITTINGS & FLANGES	086660	WATER, SEWER, DRAINAGE SVCS
078500	*EDUCATIONAL SVCS/REGISTRATNS	087000	*VENETIAN BLINDS,AWNINGS,SHAD
078510	BOOKS,LAB FEES,RELATED ED MATL	088000	*VISUAL EDUCATION EQUIP/SUPP
079000	*SEED, SOD, SOIL & INOCULANTS	088043	PROJECTION SCREENS
079050	SOD: GRASS	088045	PROJECTORS, LCD & COMPUTER
079070	TOP SOIL & FILL DIRT	088049	PROJECTORS, FILM STRIP
080300	*SOUND SYS,MUSIC,INTERCOM,PA	088061	PROJECTORS, OVERHEAD & ACCESS
080330	INTERCOM SYSTEMS	088064	PROJECTORS, SLIDE
080340	MICROPHONES, EARPHONES	088500	*WATER TREATING CHEMICALS
080345	MUSIC SYSTEMS & COMPONENTS	088520	ALUMINUM SULFATE
080355	PAGING SYSTEMS, LOUD SPEAKER	088538	CHLORINE-LIQUIFIED (IN CYL)
080361	PUBLIC ADDRESS SYSTEMS	088564	FILTER AIDS,DIATOMAC EARTH,ETC
080375	RECORDING TAPE, SOUND	088566	FLUORIDE
080380	SPEAKERS & ACCESSORIES	088568	HYDROGEN PEROXIDE
080392	TAPE RECORDERS (NOT DICTATION)	088580	CATIONIC POLYELECTROLYE
080500	*SPORTING & ATHLETIC GOODS	088583	SODA ASH
080512	ATHLETIC APPAREL	088584	SODIUM BISULFITE
080517	ATHLETIC FIELD MARKERS/SUPPLIE	088585	SODIUM HYPOCHLORITE
080557	GYM APPARATUS & EQUIP	088595	WATER TESTING KITS
080570	SPORTING/ATHLETIC EQUIPMENT	089000	*WATER SUPPLY EQUIPMENT
083000	*TANKS, MOBILE & STATIONARY	089030	MANHOLE COVERS,FRAMES,GRATES
083013	TANKS REMOVAL & DISPOSAL	089040	METER BOXES & VALVE BOXES
083200	*TAPE(DUCT,MASKNG,FILAMNT,ETC	089045	WATER METERS
084000	*TELEVISION/VCR EQUIP & ACCES	089078	WATER FILTERS & FILTER ELEMENT
084034	EDITING,TITLING,SPECIAL EFFECT	089500	*WELDING EQUIP & SUPPLIES
084040	RECORDING TAPE&CASSETTES:VIDEO	089570	WELDING ACCESS: TIPS,HOSE,ETC
084056	TV EQUIP MAINTENANCE & REPAIR	089571	WELD ELECTRODES,FLUX,RODS,WIRE
084060	TELEVISION RECEIVERS & CONSOLE	089572	WELDING PROTECTION, WORN
084070	VIDEO CAMERAS,PORTABLE & ACCES	091000	*BLDG MAINT/REPAIR SVCS
084074	VIDEO MONITORS, DEMODULATORS,	091017	DOOR REPAIRS
084082	VIDEO RECORDERS/ACCESS/PARTS	091031	HEATING & AIR CONDITIONING SVC
084086	VIDEO SYSTEMS-STUDIO QUALITY	091035	JANITORIAL CUSTODIAL SVCS
084500	*TESTING APPARATUS (NOT ELECT	091094	WINDOW CLEANING SERVICES
085000	*TEXTILES,HOUSEHOLD LINEN,ETC	091500	*COMMUNICA/MEDIA RELATED SVCS
085008	BEDSPREADS,BEDDING,SHEETS,ETC	091503	ADVERTISING/PUBLIC RELATIONS
085092	TOWELS, WASHCLOTHS, BATH MATS	091538	FILM PROCESSING/DUPLICATNG SVC
085500	*THEATRICAL EQUIPMENT/SUPPLIE	091548	GRAPHIC ARTS SERVICES
086300	*TIRES AND TUBES	091552	MAILING LABELS, PREPRINTED
086301	TIRES, RECYCLED: PRODUCTS FROM	091568	MICROFILM/MICROFICHE SERVICES
086375	TIRE RECAPPING & REPAIRS	092200	*DATA PROCESSING SVCS*USE 020
086500	*TRAFFIC SIGNAL EQUIPMENT	092210	MICROSOFT SELECT SOFTWARE*USE
086510	CONTROLLERS	092248	SOFTWARE MAINTENANCE CONTRACTS
086550	OPTICOM DISCRIMINATOR	092500	*EQUIP MAINT AGREEMENTS

092501 *EQUIP REPAIR
092510 AUTOMOBILE REPAIR
092518 CAMERA, CAMERA EQUIP MAINT/REP
092520 COMPUTER EQUIP MAINT AGREEMENT
092521 COMPUTER EQUIP REPAIR
092530 COPY MACHINE MAINT AGREEMENT
092531 COPY MACHINE REPAIR
092543 HEAVY EQUIP MAINT & REPAIR
092544 FAX MACHINE MAINT & REPAIR
092550 LAB EQUIP & INST MAINT & REPAI
092552 MAILROOM EQUIP MAINT & REPAIR
092553 MARINE EQUIP MAINT & REPAIR
092555 MOTORCYCLE REPAIR
092558 POWER TOOL MAINT & REPAIR
092560 RADIO/TELECOMM/PHONE MAINT/REP
092565 TRUCK & BUS MAINT & REPAIR
092567 SEWER EQUIP MAINT & REPAIR
092568 STREETLIGHT POLE MAINT/REPAIR
092570 TYPEWRITER REPAIR
092578 FURNITURE MAINT & REPAIR
093000 *EQUIP RENTAL SVCS,SHORT TERM
093010 AUTOMOBILE/PASSENGER VAN RENTL
093032 CONSTRUCTION EQUIPMENT RENTAL
093050 INDUSTRIAL EQUIPMENT RENTAL
093085 TRUCK RENTAL
093200 *FINANCIAL SVCS
094000 *LAUNDRY & DRY CLEAN SVCS
094500 *LIBRARY SVCS
094700 *MISCELLANEOUS SERVICES
094701 ANIMAL DISPOSAL SERVICES
094702 ARTISTIC SERVICES
094705 ARCHITECTURAL SERVICES
094707 AUCTIONEERING SERVICES
094749 LEGAL SERVICES
094752 METAL FABRICATION SERVICES
094765 PEST CONTROL SERVICES
094766 PHOTOGRAPHIC SERVICES
094791 WEATHER INFO SERVICES
094793 TREE SERVICES/REMOVAL
094796 WASTE OIL COLLECTION SVCS
094797 TRAINING SERVICES
094798 PROGRAMMING / IT SERVICES
094799 PROPERTY CLEANUP
096000 *ROADSIDE,GROUND,S,PARK SVCS
096500 *SECURITY,FIRE,SAFETY SVCS
096505 ALARM SERVICES
096510 ARMORED CAR SERVICES
096530 FIRE & SAFETY SERVICES
096578 POLYGRAPH TESTING SERVICES
097000 *SPACE RENTAL / LEASE SVCS

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification (required): <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶	
	<input type="checkbox"/> Other (see instructions) ▶	
Address (number, street, and apt. or suite no.)		Requester's name and address (optional)
City, state, and ZIP code		
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number									

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Employer identification number									

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a “saving clause.” Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called “backup withholding.” Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the “Name” line. You may enter your business, trade, or “doing business as (DBA)” name on the “Business name/disregarded entity name” line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the “Name” line and any business, trade, or “doing business as (DBA) name” on the “Business name/disregarded entity name” line.

Disregarded entity. Enter the owner's name on the “Name” line. The name of the entity entered on the “Name” line should never be a disregarded entity. The name on the “Name” line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the “Name” line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the “Business name/disregarded entity name” line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

Note. Check the appropriate box for the federal tax classification of the person whose name is entered on the “Name” line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the “Name” line is an LLC, check the “Limited liability company” box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter “P” for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter “C” for C corporation or “S” for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the “Name” line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the “Name” line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name" line.

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the "Business name/disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
 2. The United States or any of its agencies or instrumentalities,
 3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
 4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
 5. An international organization or any of its agencies or instrumentalities.
- Other payees that may be exempt from backup withholding include:
6. A corporation,
 7. A foreign central bank of issue,
 8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
 9. A futures commission merchant registered with the Commodity Futures Trading Commission,
 10. A real estate investment trust,
 11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
 12. A common trust fund operated by a bank under section 584(a),
 13. A financial institution,
 14. A middleman known in the investment community as a nominee or custodian, or
 15. A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 7 ²

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt Payee* on page 3.

Signature requirements. Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee ¹ The actual owner ¹
5. Sole proprietorship or disregarded entity owned by an individual	The owner ³
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	Give name and EIN of:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity ⁴
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.ftc.gov/idtheft or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.