



City of Everett Cultural Arts Commission

Call for artwork

Request for Qualifications

SECTION ONE

Proposed Project

1.1 PROJECT OVERVIEW

The City of Everett is seeking an artist or artist team to design, fabricate and install **permanent exterior artwork** at the Everett Public Library Evergreen Branch located at 9512 Evergreen Way, Everett, WA 98204.

The City has established a budget of \$25,000 for all phases of the artwork. The artwork budget shall include, but is not limited to, all expenses related to the planning, design, fabrication, engineering and installation of the artwork and incidentals such as food, lodging, per diem, travel, etc.

The deadline for submissions is Friday, October 1, 2021.

1.2 PROJECT GOALS AND OBJECTIVES

- **COVID-19 theme**
The intent of the piece is to commemorate, archive, document and reflect our community's experience with the COVID-19 pandemic. The art will be an enduring reminder of how our community got through one of the most extreme emergency events of our time. The art should evoke feelings of hope and healing; it should not come off as funerary.
- **Community participation**
The City wishes for its community members to contribute and/or participate in the creation of the art to give the community an outlet to collectively register their experience with COVID-19. This could mean incorporating their words, photos, drawings, thoughts and/or have an active hand in the creation of the art. The Everett Public Library and Cultural Arts Commission are available to assist in organizing community participation.
- **Accessible for people of all abilities**
Final art should be accessible for people of all abilities. How this achievement is met is up to the artist; tactile art, interactive art or audible components are some examples. Three-dimensional sculptures and 2 ½-dimensional relief murals are eligible. Two-dimensional painted murals are ineligible.
- **Outdoor placement**
Material should be durable and withstand permanent placement in the outdoor elements.

1.3 DESCRIPTION OF PROJECT SITE

The Everett Public Library Evergreen Branch is located on Evergreen Way, a major arterial connecting north and south Everett. The branch recently reopened in 2019 after an extensive remodel. A bus stop is in front of the location. The building has an expansive park-like setting, ideal for an outdoor piece of art.

1.4 PLACEMENT OPTIONS

There are two choices of location for placement on the library's property:

1) **South-facing wall, adjacent to entrance**

This wall is brick masonry and is 6.5 feet tall by 13 feet wide. The existing bike rack may be relocated or utilized by artist. See figure 1.



Figure 1 South-facing wall

2) **Planter island southeast of main entrance**

The current planters incorporate texturally diverse media (smooth, rocky, spikey, rounded plants and/or surfaces) and a stone path transects both planters. The City can assist construction of a possible supporting structure (e.g. wall, column or armature). Art can be in either planter or both. The east planter is approximately 26 feet by 28 feet. The west planter is approximately 19 feet by 33 feet. See figures 2.1 and 2.2.

For additional information about the location, please contact Tyler Chism at tchism@everettwa.gov



Figure 2.1 West planter



Figure 2.2 East planter



Figure 3 Ariel view

1.4 PROJECT BUDGET

The selected artist/artist team will receive \$25,000 inclusive of all project expenses including artist(s) fees, design, materials, fabrication, engineering and installation.

1.5 PROJECT TIMELINE

October 1, 2021 – Applications due
October 2021 – Selection process
November 2021 – Contracting
December 2022 – Completion

1.6 CONDITIONS OF THE AGREEMENT

The City has not prepared a detailed scope for the project. The City will provide a scope of work outline to the selected artists. The selected artist will enter into a Public Art Professional Services Agreement with the City of Everett, which will establish a scope of work, timeline and maximum contract amount. A copy of the required form of Public Art Professional Services Agreement is provided with this Call for Artists.

SECTION TWO

Submittal requirements and evaluation

2.1 HOW TO APPLY

All application materials must be submitted through an online form on the City of Everett's website [here](#).

2.2 SUBMISSION REQUIREMENTS

The application form will ask you to submit the following information:

- **Resume**
Upload a PDF of no more than two pages that outlines your creative projects and artwork. If applying as a team, submit one PDF that includes a resume/bio for all team members.
- **Statement of interest**
In 2,500 characters or less, provide a statement that explains why this project, its themes and focus is of interest to you and why you'd be a good fit for the project. Describe your process for meeting the project goals and objectives.
- **Images of past work**
Provide no more than two images per example and no more than eight images total. For each example, please provide title, year completed, dimensions, media and location. These images are the primary way the quality of your work is evaluated.

2.3 SELECTION PROCESS

A panel of cultural arts commissioners, the library director and mayor will review submission materials and select up to three finalists to interview for the commission.

2.4 EVALUATION CRITERIA

Applications will be evaluated using the following criteria:

- Quality of past work as demonstrated in submitted images
- Ability and interest in creating site-specific artwork
- How past artwork has fit one or more of the general goals described above through process and/or in the final design
- Approach and interest in incorporating community participation

Note: the selection panel is not required to commission an individual from among submitting artists and neither issuance of this call, nor evaluation of any or all materials submitted, obligates the City of Everett to award a contract.

SECTION THREE

General Information

3.1 PROJECT COORDINATOR

Upon release of this Call for Artists, all communications must be directed to the Project Coordinator listed below:

Tyler Chism
Economic Development Program Manager
2930 Wetmore Ave.
Everett, WA 98201
425-257-7107
tchism@everettwa.gov

Unauthorized contact regarding the Call for Artists with other City of Everett employees may result in disqualification. Any oral communications will be considered unofficial and non-binding on the City of Everett. Artists must only rely on written statements issued by the Project Coordinator.

3.2 ADDENDA

Changes to this Call for Artists will be made only by formal written addenda issued by the Project Coordinator named above. Artists are responsible for checking the City of Everett website for the issuance of any addenda prior to submitting.

3.3 NON-ENDORSEMENT

As a result of the selection of an artist, the City of Everett is neither endorsing nor suggesting that the artist's service is the best or only solution. The artist agrees to make no reference to the City of Everett in any literature, promotional material, brochures, sales presentation or the like without the express written consent of the City of Everett.

3.5 PUBLIC DISCLOSURE

All materials of any kind (including without limitation all application materials) submitted to the City of Everett in response to this Call for Artists shall become the property of the City of Everett. No such materials are confidential. The City of Everett may disclose any or all of such materials at any time to any person without notice. By submitting materials to the City of Everett, the artist agrees to this.

3.6 NO OBLIGATION TO BUY

The City of Everett reserves the right to refrain from contracting with any artist. The release of this RFQ does not compel the City of Everett to purchase.

3.7 COST OF PREPARING STATEMENTS

The City of Everett is not liable for any costs incurred by artists in the preparation and presentation of statements and demonstrations submitted in response to this RFQ.

3.8 CONDITIONAL COMMITMENT OF FUNDS

Notwithstanding any provision of this RFQ, by submission of materials the artist agrees and acknowledges that this RFQ does not constitute a commitment of funds or site approval.