



CITY OF EVERETT
 Community, Planning and Economic
 Development

February 23, 2021

NOTICE OF FUNDING AVAILABILITY - 2021 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), AFFORDABLE HOUSING TRUST FUNDS (AHTF 2060) FUNDS, HOME INVESTMENT PROGRAM FUNDS, AND CDBG-CV FUNDS

OVERVIEW

Application forms are available for agencies wishing to apply for 2021 City of Everett Community Development Block Grant (CDBG) funds, Affordable Housing Trust Funds (AHTF 2060), HOME Investment Partnership Program (HOME) funds, and CDBG CARES COVID-19 Relief (CDBG-CV) funds (services related to prevention and response to COVID-19).

The City anticipates the following approximately amount of funds available:

- CDBG - \$700,000,
- CDBG-CV (COVID-19 Related) - \$550,000, and
- HOME - \$350,000

CDBG and HOME funding amounts are subject to change depending on allocation from the US Department of Housing and Urban Development (HUD) for City of Everett’s CDBG Entitlement Funds and HOME funds from the Consortium.

Approximately \$135,000 will be available for 2060 Housing Trust Funds. These funds are targeted for housing and shelter projects.

Additional information on funding information and explanation of eligible activities for each funding source can be found at <https://everettwa.gov/2110/Federal-Municipal-Funding>.

PRIORITIES FOR FUNDING AND EVALUATION CRITERIA

The priorities for the 2021 Annual Action Plan have been identified, in order of importance, in the list below. The priorities were established by the Citizen Advisory Committee on August 19, 2020. Applications must meet these priorities and the basic evaluation criteria to be considered for funding.

Priorities

a. HOUSING	<ul style="list-style-type: none"> • Creation of new units for low-income households and special needs populations (traditionally disadvantaged) groups. • Housing financial assistance. • Housing rehabilitation. • Legal aid for housing mediation.
b. SERVICES	<ul style="list-style-type: none"> • Mental health services.
c. HOMELESSNESS	<ul style="list-style-type: none"> • Homeless health, mental health, substance abuse and other support services. • Homeless housing and emergency shelter. • Homeless food services.
d. COVID Relief	<ul style="list-style-type: none"> • Housing security • Food security

Criteria

- (1) Complete application

- (2) Schedule showing timeliness of completion of the proposed project and the history of spending funds in prior years
- (3) *Federal funds and non-service projects only: Post-Application Staff Meeting
- (4) *Federal funds only: Compliance with HUD's CDBG or HOME National Objectives
- (5) *Federal funds only: Consideration and understanding of potential environmental review ramifications
- (6) Equity and Inclusion

It is anticipated that requests for 2021 funds will exceed Everett's available resources and the process for funding may be highly competitive. To enhance your agency's chances of receiving funding it is essential that your proposal be clear, concise, and well organized.

Additional considerations:

- Due to limited conditions, applicants looking to apply for NON-SERVICE projects (capital projects, housing acquisition, public facility improvements, economic relief, etc.) **must** discuss proposals with staff prior to application to determine project viability including project readiness and ability to city staff and project sponsor to meet project timelines. Project sponsors/representative who do not coordinate with Community Development staff may not be eligible for award recommendation.
- All rental and ownership housing project funds will be awarded in the form of a deferred payment loan.
- All non-housing construction projects will require a 100% match of funds from other sources.

PROPOSED APPLICATION AND FUNDING SCHEDULE (dates subject to change):

- February 24 – March 16th: Open application period
- March 16th : Applications due
- March 23rd: Citizen Advisory Committee Public Hearing and Funding Recommendations
- March 26th – April 27th: Public Comment Period
- Late April: City Council Recommendation Review and Action
- July 1, 2021: CDBG/HOME/2060 Program Year Begins

APPLICATION MATERIAL:

All proposals must be received by Tuesday, March 16th at 5:00 p.m.

Proposals should be e-mailed or mailed to: Kembra Landry, klandry@everettwa.gov

OR

City of Everett
C/O Kembra Landry
Office of Community, Planning and Economic Development
2930 Wetmore Avenue, Suite 8A
Everett, WA 98201

To download an electronic version of the application: <https://everettwa.gov/2115/Grant-Toolbox>

A paper version of the application can be mailed upon request.

The City of Everett is an equal housing opportunity agency. The City will, upon request, provide translators for non-English speaking and hearing impaired residents if necessary. The City strives to accommodate individuals with disabilities, please contact Kembra Landry at (425) 257-7155 or email klandry@everettwa.gov as soon as possible, if special accommodations are needed.



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Everett, WA 98201



425.257.8400
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