THE CITY

As the largest city in Snohomish County, Washington, Everett serves a diverse community of nearly 113,000 residents. Located 25 miles north of Seattle, the city is nestled between Port Gardner Bay and the Snohomish River.

Everett’s quaint historic downtown is home to a vibrant arts, culture and music scene, delicious dining, pubs and breweries, Angel of the Winds Arena, and family-oriented festivals year-round. The downtown also hosts unique shopping experiences including toy maker Funko’s headquarters.

Founded as a mill town to tap the wealth of nearby forests, Everett today is the home of The Boeing Company as well as a variety of high-tech and manufacturing enterprises. In 2018, Paine Field at Everett began commercial air service. United and Alaska Airlines provide daily flights out of the two-gate terminal to popular domestic destinations.

On the Port Gardner waterfront is Naval Station Everett and the Port of Everett, which contains the largest public marina on the West Coast. Everett is also home to Providence Regional Medical Center and a new branch of Seattle Children’s Hospital, offering more than 15 pediatric subspecialties of care.

Education plays an important role in Everett. Everett School District students outperform the state on assessments in every subject and every grade. Everett Community College and Washington State University at Everett offer world-class higher education with a growing range of programs that are relevant to our region, such as avionics, technology, healthcare, engineering and agriculture.

Recreation opportunities abound, including skiing, hiking, biking and kite boarding, with the Cascade Mountains to the east and the Port Gardner Bay to the west. Everett’s robust parks system offers more than 50 parks and green spaces throughout the city, as well as golf courses, playgrounds, boat launches, sports courts and more. Angel of the Winds Arena has a community ice rink and is home to the Everett Silvertips Hockey Club, and Funko Field is home to the Everett Aquasox minor league baseball team.

GOVERNANCE & ORGANIZATION

The City of Everett operates under a mayor-council form of government with an elected mayor and seven city council members. Voters have approved a new council districting option, with five council district positions and two at-large positions. With 1,060 employees, the City provides a full range of municipal services including police, fire, emergency medical services, street maintenance, planning and zoning, libraries, parks and recreation and general administrative services. In addition to its general government services, the City operates five enterprises: water and sewer utility, solid waste (recycling) utility, two golf courses, a transit system, and a parking garage.

2930 Wetmore Ave., Everett, WA 98201
everettwa.gov/careers
Planning Director

The City of Everett, Washington is seeking a dynamic, experienced and highly-motivated individual for the appointive planning director position.

POSITION FOCUS

The planning director will be a strategic leader with a forward-looking and collaborative approach to the planning activities of the City. The City’s planning efforts have been recognized with several statewide planning awards. The new director will build on the collaborative approach and work on new challenges and opportunities facing the City. Some of the areas of focus will include:

- Implementation of Rethink Zoning (everettwa.gov/rethink)
- 2024 Growth Management Act review and update
- Light rail station planning (soundtransit3.org), including transit-oriented development (TOD) strategies
- Community renewal and economic revitalization
- Amendment of land use plans and codes to implement housing action and infill strategies
- Implementation of online mapping for improved customer service (ESRI & Geocortex)
- Integration of land use permitting with other departments

GENERAL NATURE & SCOPE OF WORK

Under the direction of the mayor or their designee, this is a highly-visible executive management position providing leadership, direction and coordination of various activities and programs which provide planning and community development services. Responsibilities include directing the land use planning/environmental review and long range planning divisions. Work is reviewed through conferences, reports and effectiveness of department activities and programs. Supervision is exercised over a staff of professional, technical, administrative and bargaining unit employees.

For a full description of this position, please see the class specification on the City's website at everettwa.gov/careers.

REQUIRED EDUCATION & EXPERIENCE

A combination of education and related experience may substitute for education requirements:

- Bachelor’s degree in planning, economics, business or a related field, advanced degree preferred, and
- Seven years increasingly-responsible related experience, including five years of experience in a management/supervisory position. Public sector experience is highly desirable.

APPLICATION PROCEDURES

For application materials, visit everettwa.gov/careers.

All applicants are required to complete and submit (1) the standard City of Everett application form, (2) a cover letter, and (3) a resumé. Completed applications must be submitted online. The first review of applications will be conducted on Sept. 21, 2020. Additional reviews will follow.

INCOMPLETE, FAXED OR EMAILED APPLICATIONS WILL NOT BE ACCEPTED.

COMPENSATION & BENEFITS

Salary range: $134,004 - $174,576 yearly plus a comprehensive benefits package

APPLICATION SUBMITTALS

Open until filled, first review on Sept. 21, 2020

APPLY AT

everettwa.gov/careers

The City of Everett requires new hires to establish identity and employment authorization in accordance with the Immigration Reform and Control Act of 1986. The City of Everett values a diverse workforce. The City does not discriminate on the basis of sex, disability, race, color, creed, national origin, honorably discharged veteran or military status, or sexual orientation. The City of Everett is an equal opportunity employer.