



CITY OF EVERETT
 Community, Planning and Economic
 Development

September 9, 2019

NOTICE OF FUNDING AVAILABILITY - 2020 COMMUNITY DEVELOPMENT BLOCK GRANT, AFFORDABLE HOUSING TRUST FUNDS (AHTF 2060) FUNDS, AND HOME FUNDS

OVERVIEW

Application forms are available for agencies wishing to apply for 2020 City of Everett Community Development Block Grant (CDBG) funds, Affordable Housing Trust Funds (AHTF 2060), and HOME Investment Partnership Program (HOME) funds. Everett's 2020 funding program year for CDBG, AHTF 2060, and HOME funds will begin on July 1, 2020 and end on June 30, 2021.

The City anticipates approximately \$850,000 will be available for CDBG funds and approximately \$100,000 in HOME funds. CDBG and HOME funding amounts are subject to change depending on allocation from the US Department of Housing and Urban Development (HUD) for City of Everett's CDBG Entitlement Funds and HOME funds from the Consortium. Proposed activities must meet statutory requirements and must be eligible CDBG or HOME activities per HUD regulations to be considered for funding. Approximately \$135,000 will be available for 2060 Housing Trust Funds. These funds are targeted for housing and shelter projects.

Additional information on funding information and explanation of eligible activities for each funding source can be found at <https://everettwa.gov/2110/Federal-Municipal-Funding>.

PRIORITIES FOR FUNDING AND EVALUATION CRITERIA

The priorities for the 2020 Annual Action Plan and 2020 – 2024 Consolidated Plan have been identified, in order of importance, in the list below. The priorities were established by the Citizen Advisory Committee on August 2, 2019. Applications must meet these priorities and the basic evaluation criteria to be considered for funding.

Priorities

a. HOUSING	<ul style="list-style-type: none"> • Creation of new units for low-income households and special needs populations (traditionally disadvantaged) groups. • Housing financial assistance. • Housing rehabilitation. • Legal aid for housing mediation.
b. SERVICES	<ul style="list-style-type: none"> • Mental health services.
c. HOMELESSNESS	<ul style="list-style-type: none"> • Homeless health, mental health, substance abuse and other support services. • Homeless housing and emergency shelter. • Homeless food services.
d. CRIME PREVENTION	<ul style="list-style-type: none"> • Promotion of crime awareness, public safety and prevention.

Criteria

- (1) Complete application
- (2) Schedule showing timeliness of completion of the proposed project and the history of spending funds in prior years
- (3) **Federal funds and non-service projects only:* Post-Application Staff Meeting
- (4) **Federal funds only:* Compliance with HUD's CDBG or HOME National Objectives
- (5) **Federal funds only:* Consideration and understanding of potential environmental review ramifications

It is anticipated that requests for 2020 funds will exceed Everett's available resources and the process for funding may be highly competitive. To enhance your agency's chances of receiving funding it is essential that your proposal be clear, concise, and well organized.

Additional considerations:

- All rental and ownership housing project funds will be awarded in the form of a deferred payment loan.
- All non-housing construction projects will require a 100% match of funds from other sources.

PROPOSED APPLICATION AND FUNDING SCHEDULE (*dates subject to change*):

- September 9th – October 11th : Open application period
- September 18th : Pre-Application conference call with potential applicants
- October 11th : Applications due
- October 15th, October 22nd : Applicant meetings with staff (**Non-service projects only*)
- November 6th : Citizen Advisory Committee Public Hearing and Funding Recommendations for Non-service Projects
- November 13th : Citizen Advisory Committee Public Hearing and Funding Recommendations for Service Projects
- November 20th : Citizen Advisory Committee Public Hearing and Funding Recommendations for Service Projects
- December/January: City Council Recommendation Review and Action
- July 1, 2020: CDBG/HOME/2060 Program Year Begins

APPLICATION MATERIAL:

All proposals must be received by Friday, October 11, 2019 at 5:00 p.m.

You need only submit one hard copy of your application. NO ELECTRONIC VERSIONS OF APPLICATIONS OR ATTACHMENTS WILL BE ACCEPTED. Proposals should be organized, clipped, and presented in closed envelopes. Proposals in binders or notebooks will not be accepted. All proposals should be mailed or delivered to:

City of Everett
C/O Kembra Landry
Office of Community, Planning and Economic Development
2930 Wetmore Avenue, Suite 8A
Everett, WA 98201

To download an electronic version of the application: <https://everettwa.gov/2115/Grant-Toolbox>

To pick up a paper version of the application: City of Everett, Office of Community, Planning and Economic Development, 2930 Wetmore Avenue, Suite 8A, Everett, WA 98201

The City of Everett is an equal housing opportunity agency. The City will, upon request, provide translators for non-English speaking and hearing impaired residents if necessary. The City strives to accommodate individuals with disabilities, please contact Kembra Landry at (425) 257-7155 or email klandry@everettwa.gov as soon as possible, if special accommodations are needed.



2930 Wetmore Ave.
Everett, WA 98201



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