



CITY OF EVERETT
Public Works Department
Finance/City Clerk's Office

December 10, 2018

Subject: Delivery and Commercial Service Vehicle Parking Program

Dear Permit Holder:

The City of Everett would like to make you aware of upcoming revisions to the Service Parking Permit program. On December 5, 2018, Everett City Council adopted amended parking regulations for delivery and commercial vehicles.

Delivery Vehicles: Persons conducting loading, unloading, or delivery of tangible goods on more than a one-time basis may apply for an annual delivery vehicle parking permit, which exempts the permit holder from prohibitions on reparking in the Central Business District. It does not exempt the permitted vehicle from posted time limits.

Commercial Vehicles: Persons providing a service or repair, such as contractors, painters, plumbers, carpenters, electricians, or other service providers, on more than a one-time basis utilizing commercial vehicles, may apply for an annual commercial vehicle service parking permit. This permit exempts the permitted vehicle from prohibitions on reparking and restrictions on time limits.

Delivery and service parking permits will be assigned by license plate number and decals will no longer be issued. The new 2019 fee for a commercial or delivery vehicle parking permit is \$100 per year per vehicle. There is no longer an annual maximum fee per business.

Additionally, the City is implementing a new online parking system early next year, which will allow you to apply for and renew permits online. In order to accommodate this transition, the City is authorizing a grace period through March 31, 2019, during which time your 2018 service parking permit will continue to be in effect. Until this transition is complete and you have registered in the new system, please continue to display your 2018 parking decal.

We have included some FAQs on the back page of this letter. Additional information with instructions on how to use the new parking system will be available after the first of year.

Sincerely,

Tim Miller
City Traffic Engineer

Sharon Fuller
City Clerk



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Everett, WA 98201



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everettpw@everettwa.gov
everettwa.gov/rpzpermits

FREQUENTLY ASKED QUESTIONS

1. ***What is the difference between a delivery permit and a commercial vehicle permit?***
 - A delivery parking permit is for persons conducting loading, unloading, or delivery of tangible goods on more than a one-time basis. The permit exempts the vehicle from prohibitions on reparking in the Central Business District; however, it does not exempt the vehicle from posted time limits.
 - A commercial vehicle service parking permit is for contractors, painters, plumbers, carpenters, electricians, or other service providers, who provide service on more than a one-time basis utilizing a commercial vehicle. This permit exempts the vehicle from prohibitions on reparking and restrictions on time limits.

2. ***What is the criteria for a commercial vehicle?***
 - Clearly displayed company name and/or logo on vehicle
 - Equipment or tools necessary for the provision of service are integral to the vehicle. For example, air compressor or bumper-mounted vice.
 - Minimum gross vehicle weight of 8,000 pounds
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3. ***What information is required for a delivery parking permit?***
 - Applicant's vehicle license plate number
 - Applicant's or employer's business license number and issuing municipality
 - Necessity and stated use for the permit

4. ***What information is required for a commercial vehicle permit?***
 - Applicant's commercial vehicle license plate number
 - Everett business license number
 - Necessity for permit and how the use complies with the criteria for commercial vehicles

5. ***How long is my delivery parking permit or commercial vehicle service parking permit valid?***
 - Permits are valid for a period of one year from January 1st (or any portion of the year from the date issued) to the following December 31st.
 - Each vehicle requires a separate permit with no annual maximum fee to a single business.

6. ***Who can I contact if I have questions?***

If you have questions:

 - Visit everettwa.gov/rpzpermits for timeline updates about renewing your 2019 parking permit
 - Contact the Clerk's Office at (425) 257-8610.
 - Contact Public Works at (425) 257-8810 and press 7 for Traffic Engineering.