COMMERCIAL KITCHEN PLUMBING PERMIT SUBMITTAL CHECKLIST

A commercial kitchen is one used for preparing food for sale to the public or membership in an organization that uses the kitchen. Examples of kitchens NOT considered commercial would be: employee break rooms, residential kitchens and some day care kitchens.

BEFORE YOU APPLY:

- Contact City of Everett Planning Dept. for zoning requirements
- Contact Snohomish Health District for food establishment application requirements (http://www.snohd.org/Food/Starting-a-Food-Business)
- Contact Industrial Waste Pre-treatment (contact information is on the back of this hand out) for approval of your grease removal system. A permit will not be issued until your grease removal plan has been accepted by Industrial Waste Pre-treatment.

PERMIT SUBMITTAL REQUIREMENTS:

- Completed permit application
- Two copies of the floor plan. (Same as required by health district)
- A complete menu (Same as required by health district)
- Equipment list for all food service equipment which includes manufacturer’s names and model numbers. Equipment shall be located and labeled on the construction plans. (Same as required by health district)

All documents must be clearly legible. Dark ink only. Pencil drawings will not be accepted.

This checklist is in addition to all other permit submittals required for the work, including building, mechanical, fuel gas, Type I and II hoods, fire suppression permits, and fire detection plans submitted to the Fire Department. When a building permit is required for the proposed scope of construction, including new walls, exits, etc., the plumbing permit cannot be issued until after the building permit has been approved.

APPLICABLE CODES AND REFERENCES

- Automatic Fire Detection & Suppression Systems Ordinance No. 1902-92
- International Fire Code (IFC), 2015 Edition & WAC 51-54
- National Electrical Code (NEC), 2017 Edition & WAC 296-468-010
- International Mechanical Code (IMC), 2015 Edition & WAC 51-52
- Uniform Plumbing Code (UPC), 2015 Edition & WAC 51-56
- City of Everett Grease Control Ordinance #3071-08
- International Fuel Gas Code (IFGC), 2015 Edition