

## COMMERCIAL KITCHEN PLUMBING PERMIT SUBMITTAL CHECKLIST

*A commercial kitchen is one used for preparing food for sale to the public or membership in an organization that uses the kitchen. Examples of kitchens **NOT** considered commercial would be: employee break rooms, residential kitchens and some day care kitchens.*

### **BEFORE YOU APPLY:**

- Contact City of Everett Planning Dept. for zoning requirements
- Contact Snohomish Health District for food establishment application requirements (<http://www.snohd.org/Food/Starting-a-Food-Business>)
- Contact Industrial Waste Pre-treatment (contact information is on the back of this hand out) for approval of your grease removal system. A permit will not be issued until your grease removal plan has been accepted by Industrial Waste Pre-treatment.

### **PERMIT SUBMITTAL REQUIREMENTS:**

- Completed permit application
- Two copies of the floor plan. (Same as required by health district)
- A complete menu (Same as required by health district)
- Equipment list for all food service equipment which includes manufacturer's names and model numbers. Equipment shall be located and labeled on the construction plans. (Same as required by health district)

*All documents must be clearly legible. Dark ink only. Pencil drawings will not be accepted.*

This checklist is in addition to all other permit submittals required for the work, including building, mechanical, fuel gas, Type I and II hoods, fire suppression permits, and fire detection plans submitted to the Fire Department. When a building permit is required for the proposed scope of construction, including new walls, exits, etc., the plumbing permit cannot be issued until after the building permit has been approved.

### **APPLICABLE CODES AND REFERENCES**

- Automatic Fire Detection & Suppression Systems Ordinance No. 1902-92
- International Building Code (IBC), 2015 Edition & WAC 51-50
- Accessible and Usable Buildings & Facilities, ANSI A117.1-2009
- International Fire Code (IFC), 2015 Edition & WAC 51-54
- National Electrical Code (NEC), 2017 Edition & WAC 296-46B-010
- International Mechanical Code (IMC), 2015 Edition & WAC 51-52
- Uniform Plumbing Code (UPC), 2015 Edition & WAC 51-56
- City of Everett Grease Control Ordinance #3071-08
- International Fuel Gas Code (IFGC), 2015 Edition
- International Energy Conservation Code (IECC), 2015 Edition and WAC 51-11C