

Planning Commission
Meeting Minutes
April 16, 2019
Approved: kmd



6:29:45 PM

Chair Kathryn Beck called the meeting to order. Other Commissioners in attendance: Christine Lavra, Chris Holland, Greg Tisdell, Michael Zelinski, Adam Yanasak, and Michael Finch.

Commissioner Absent: Carly McGinn and Alex Lark

Voting Alternate: Michael Finch

Planning Staff Present: Allan Giffen, David Tyler, and Kathy Davis

Meeting Minutes

Commissioner Lavra requested a revision to the last sentence of Mr. Evans testimony on page 5 to read: "It is important in the process to recognize that we are approving a concept or master plan, ~~or~~ not a specific parking location at this time. A lot of that will happen as the project evolves."

Motion: Commissioner Yanasak made a motion to approve the March 26, 2019 meeting minutes with the revision. Commissioner Finch seconded the motion.

Vote: Commissioner Finch, yes; Commissioner Yanasak, yes; Commissioner Zelinski, abstain; Commissioner Tisdell, yes; Commissioner Holland, yes; Commissioner Lavra, yes; and Chair Beck, abstain.

Motion Carried.

Motion: Commissioner Lavra made a motion to approve the April 2, 2019 meeting minutes. Commissioner Zelinski seconded the motion.

Vote: Commissioner Finch, abstain; Commissioner Yanasak, abstain; Commissioner Zelinski, yes; Commissioner Tisdell, yes; Commissioner Holland, yes; Commissioner Lavra, yes; and Chair Beck, yes.

Motion Carried.

Commissioner Reports

None

Staff Comments

Allan Giffen, Planning Director, stated that City Council passed a resolution asking the Planning Commission to prepare a Climate Action Plan. Mr. Giffen will speak with Administration on budget and scope of work. In the meantime, he will provide a copy of the resolution to Commissioners.

General Citizen Comments

None

Item 4: Waterfront Place – public hearing and proposed action

Allan Giffen, Planning Director, presented information on the process to amend a PDO master plan, graphics of the conceptual master plan and the current alignment and proposed re-alignment of Weaver Street, the specific modification criteria, and staff's recommendation.

Citizen Comments

Laura Gurley, Port of Everett, asked Commission if there were any questions. Commissioner Lavra asked about the vista area. Ms. Gurley responded that the vistas are corridors and points where people can congregate. The re-alignment of Weaver Street opened up the tail end area which made that gathering space a little bit more efficient.

Commissioner Finch asked if a tenant or developer requested the revision. Ms. Gurley responded that there is no developer for the site yet; however, the re-alignment squares off the triangle area for a more efficient parking area.

Motion: Commissioner Yanasak made a motion to close the public hearing. Commissioner Holland seconded the motion.

Vote: Commissioner Finch, yes; Commissioner Yanasak, yes; Commissioner Zelinski, yes; Commissioner Tisdell, yes; Commissioner Holland, yes; Commissioner Lavra, yes; and Chair Beck, yes.

Motion Carried.

Motion: Commissioner Holland made a motion to approve Planning Commission Resolution 19-11. Commissioner Tisdell seconded the motion.

Vote: Commissioner Finch, yes; Commissioner Yanasak, yes; Commissioner Zelinski, yes; Commissioner Tisdell, yes; Commissioner Holland, yes; Commissioner Lavra, yes; and Chair Beck, yes.

Motion Carried.

Item 1: Sign Chapter – proposed action

David Tyler, Planning, presented information on the three resolutions under consideration which addressed Title 19.36, the Sign regulations; Title 18, the Land Division Code related sign code changes; and, Title 15, Project Review Procedures related sign code changes. He summarized changes made to the regulations for monument signs, freestanding signs, electronic changing message signs, and temporary signs in response to comments received since the public hearing.

Commission Discussion

Commissioner Zelinski asked about the outline on page 4 regarding the reference to subsection D which was deleted from the text. Mr. Tyler responded that subsection was deleted from the text and that he would remove that reference from the table. Commissioner Zelinski asked about the table on page 43 which addressed sign category E. Mr. Tyler responded that row should be deleted, along with the other categories.

Motion: Commissioner Zelinski made a motion to approve Resolution 19-08 with the corrections to the tables. Commissioner Holland seconded the motion.

Vote: Commissioner Finch, yes; Commissioner Yanasak, yes; Commissioner Zelinski, yes; Commissioner Tisdell, yes; Commissioner Holland, yes; Commissioner Lavra, yes; and Chair Beck, yes.

Motion Carried.

Item 2: Project Review Procedures – proposed action

Motion: Commissioner Holland made a motion to approve Resolution 19-09. Commissioner Lavra seconded the motion.

Vote: Commissioner Finch, yes; Commissioner Yanasak, yes; Commissioner Zelinski, yes; Commissioner Tisdell, yes; Commissioner Holland, yes; Commissioner Lavra, yes; and Chair Beck, yes.

Motion Carried.

Item 3: Land Division Code – proposed action

Motion: Commissioner Holland made a motion to approve Resolution 19-10. Commissioner Yanasak seconded the motion.

Vote: Commissioner Finch, yes; Commissioner Yanasak, yes; Commissioner Zelinski, yes; Commissioner Tisdell, yes; Commissioner Holland, yes; Commissioner Lavra, yes; and Chair Beck, yes.

Motion Carried.

6:55:33 PM ADJOURNED



Planning Commission Secretary

5/7/19

Date



Administration Assistant

5-7-19

Date