



**Project title:** Amendment No.1 to the Professional Services Agreement with Reid Middleton to provide additional engineering services for the Everpark Garage Structural Repairs Project in the form substantially provided.

**City Council Agenda Item Cover Sheet**

**Council Bill #**

**Consideration:** Professional Services Agreement – Amendment No.1

**Project:** Everpark Garage Structural Repairs Project

**Partner/Supplier:** Reid Middleton, Inc.

**Location:** 2815 Hoyt Avenue

**Preceding action:** PSA Approved July 10, 2019

**Fund:** Fund 430 - Everpark Garage

**Agenda dates requested:**

November 6, 2019

Briefing

Proposed action

Consent **X**

Action

Ordinance

Public hearing

Yes **X** No

**Budget amendment:**

Yes **X** No

**PowerPoint presentation:**

Yes **X** No

**Attachments:**

Amendment No.1 PSA

**Department(s) involved:**

Facilities

**Contact person:**

Ruben Sanchez

**Phone number:**

425-257-6293

**Email:**

rsanchez@everettwa.gov

**Fiscal summary statement:**

Amendment No. 1 will amend the total compensation of the Professional Service Agreement.

- The source of funds is Fund 430 – Everpark Garage.
- A breakdown of the Professional Services Agreement is as follows:
  - Original Amount \$90,900.00
  - Amendment No.1 \$8,000.00
  - Total Revised Amount \$98,900.00
- Fund 430 – Everpark Garage has available funds to cover the total revised amount of the Professional Services Agreement.

**Project summary statement:**

Amendment No.1 to the Professional Services Agreement with Reid Middleton, Inc. amends the scope of services, time of completion and total compensation. The amended scope of services includes additional construction administration services required during the permitting, bidding and construction of the project.

During permitting Reid Middleton provided additional information and structural calculations to the Everett Building Department. During bidding Reid Middleton attended additional meetings and provided additional analysis of the bid amount. During construction additional construction meetings have been added to address the parking impacts of the project.

The anticipated substantial completion of construction is January 2020. The time of completion for the services will be extended from September 30, 2019 to April 30, 2020 to cover the substantial completion of construction and project closeout.

**Initialed by:**

*PK*  
Department head

*PK*  
Administration

Council President

**Recommendation (exact action requested of Council):**

Authorize the Mayor to sign Amendment No.1 to the Professional Services Agreement with Reid Middleton to provide additional engineering services for the Everpark Garage Structural Repairs Project in the form substantially provided.

**AMENDMENT NO. 1  
PROFESSIONAL SERVICES AGREEMENT  
BETWEEN THE CITY OF EVERETT  
AND REID MIDDLETON, INC.**

This Amendment No. 1 is dated for reference purposes \_\_\_\_\_ 2019. It is by and between the City of Everett, a municipal corporation under the laws of the State of Washington ("City") and Reid Middleton ("Service Provider").

**RECITALS**

A. The City and Service Provider are parties to the Professional Services Agreement dated the 10th day of July, 2018 (the "Agreement").

B. The City and the Service Provider desire to amend the Agreement for continued services. The revision covered includes the administration services and submittal review ensuring Design and Engineering service requirements are obtained, extending the time and remaining balance to support the Everpark Garage Structural Repairs Project.

**AGREEMENT**

The City and Service Provider agree as follows:

1. The Agreement is modified so that time of beginning and completion are as follows:

Time of Beginning and Completion of Performance: This Agreement shall commence as of the date of execution of this Agreement and shall be completed by April 30, 2020.

2. The Agreement is total compensation, including all services and expenses, shall not exceed \$98,900.00.
3. The Work shown on Exhibit A is modified to include additional construction administration services.
4. Regardless of the date(s) on which this Amendment is signed by the parties, the parties agree that the Agreement has been continuously in effect since 10th day of July 2018.
5. At the sole discretion of the City, the City may consent to the Service Provider's signature on this Amendment being by email, fax, pdf or other electronic means, in which case such Service Provider signature will be deemed an original signature for all purposes. The City will be deemed to have given such consent effective upon execution of this Amendment by the Mayor of the City.
6. All provisions in the Agreement shall remain in effect except as expressly modified by this Amendment.

**CITY OF EVERETT  
WASHINGTON**

**Reid Middleton, Inc.**

By: \_\_\_\_\_  
Cassie Franklin, Mayor

Signature: Paul Crocker  
Typed/Printed Name: PAUL CROCKER  
Title: PRINCIPAL

\_\_\_\_\_  
Date

10.1.2019  
\_\_\_\_\_  
Date

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Sharon Fuller, City Clerk  
Date: \_\_\_\_\_

\_\_\_\_\_  
City Attorney  
Date: \_\_\_\_\_