

EVERETT City Council Agenda Item Cover Sheet

Project Title: Authorize application for Washington State Department of Commerce Grant – “Increasing Residential Building Capacity”

Council Bill #

Consideration: E2SHB 1923 “Increasing Residential Building Capacity” Grant

Agenda dates requested:
09/18/2019 action

Project: \$100,000 Department of Commerce grant to fund a variety of specific amendments to existing land use regulations to allow for greater housing variety and opportunities in Everett, and to prepare a Housing Action Plan for Transit Oriented Development near high capacity transit stations.

Briefing
Proposed action
Consent

Partner/Supplier: Supplier - Washington State Department of Commerce

Action

Location: City-wide

Ordinance

Preceding action: N/A

Public hearing

Fund: N/A

Yes X No

Fiscal summary statement: N/A

Budget amendment:

Project summary statement:

Yes X No

In the 2019 Legislative session, lawmakers authorized a funding program to assist cities prepare land use code amendments and a housing action plan to increase housing variety, densities and production. Commerce has issued a notice of funding for cities over 20,000 in population to take actions that increase residential building capacity. The list of potential actions includes very specific code amendments to land use regulations, and also provides for a “housing action plan.”

PowerPoint presentation:

Yes X No

Staff has developed a proposed scope of work for the grant application that includes a review of several of the specific code changes listed in the legislation, and preparation of a housing action plan. This work will complement work that is already in progress for Re-Think Zoning, and the City’s Housing Strategy. Some of the candidate actions would be amendments to codes that could take place soon (within the next two years), while other strategies in the housing action plan may be incorporated into the 2023 update to the City’s Growth Management Comprehensive Plan. Staff anticipates the grant will support the use of consultant services in preparing an economic analysis of the viability of housing strategies, and in developing design standards for potential code amendments.

Attachments:

Grant Administration
Attachment A

Grant applications are due by September 30, 2019. The City’s Grant Administration Policy requires staff to seek approval of the City Council to pursue the grant.

Department(s) involved:

Community Planning and
Economic Development

Recommendation (exact action requested of Council):

Contact person:

Allan Giffen, Planning
Director

Authorize City staff to pursue the State Department of Commerce “Increasing Residential Building Capacity” grant.

Phone number:

425-257-8725

Email:

agiffen@everettwa.gov

Initialed by:


Department head

Administration

Council President

GRANT ADMINISTRATION

ATTACHMENT A



Grant Application Approval Form

Date 8/28/19 Department CPED
 Grant Title Increasing Residential Building Capacity Grant Administrator Allan Giffen
 ext. 8725

Grant Description/Purpose State Department of Commerce
Prepare two code amendments and prepare a housing action plan under ESHB 1923. Determine strategies for increasing residential building capacity at LRT stations, and use consultants for graphics/economic analysis.

- Does the granting agency require indemnification? YES NO
- Does the grant encumber assets into the future YES NO
- Does the grant create ongoing programmatic impacts? YES NO
- Does this grant have non-supplanting rules? YES NO
- Does this grant have a required match? YES NO
- What type of match is required? MONETARY IN-KIND N/A
- What is the required match amount? N/A
- Will a budget amendment be required? YES NO N/A
- Estimated budget amendment amount? \$100,000 N/A
- Equipment replacement lifecycle? Year N/A Amount N/A N/A

Estimated Financial Impact

| | Year 1 2018 | Year 2 2019 | Year 3 2020 | Year 4 2021 | Year 5 2022 |
|---------------|----------------|----------------|----------------|----------------|----------------|
| Grant Revenue | | | | | |

Required Expenditures from Current Resources

| | Year 1 2018 | Year 2 2019 | Year 3 2020 | Year 4 2021 | Year 5 2022 |
|---------------------------------------|----------------|----------------|----------------|----------------|----------------|
| Grant Application Prep | | 1,000 | | | |
| Grant Administration | | | 1,500 | 1,500 | |
| Grant Match - Monetary | | 0 | 0 | 0 | |
| Grant Match - Labor | | 0 | 0 | 0 | |
| Additional Labor Not Covered by Grant | | 0 | 0 | 0 | |
| Additional M&O Not Covered by Grant | | 0 | 0 | 0 | |
| Total | \$ - | \$ - | \$ - | \$ - | \$ 4,000 |

Required Expenditures from Current Resources as a Percent of Grant Amount