

EVERETT CITY COUNCIL AGENDA ITEM COVER SHEET

PROJECT TITLE:

Request For Proposals 2016-077 for Parks Department Class and Facility Registration and Scheduling System

_____ Briefing
 _____ Proposed Action
 _____ x Consent
 _____ Action
 _____ First Reading
 _____ Second Reading
 _____ Third Reading
 _____ Public Hearing

COUNCIL BILL # _____
 Originating Department Finance/Purchasing
 Contact Person Clark Langstraat
 Phone Number 425-257-8901
 FOR AGENDA OF October 12, 2016

Initialed by:
 Department Head _____
 CAA _____
 Council President db
jm

<u>Location</u>	<u>Preceding Action</u>	<u>Attachments</u>	<u>Department(s) Approval</u> Purchasing, Information Technology
Amount Budgeted	\$125,000		
Expenditure Required	\$125,000	Account Number(s): Various	
Budget Remaining	-0-		
Additional Required	-0-		

DETAILED SUMMARY STATEMENT:

The current solution used by the Parks Department to manage class and facility rental scheduling will lose manufacturer support in 2017. Parks and Information Technology will use the Request For Proposal process to identify a new system for use by Parks and, potentially, other City departments.

RECOMMENDATION: (Exact action requested of Council):
 Authorize Request For Proposals 2016-077 for Parks Department Class and Facility Registration and Scheduling System.