



# City Council Agenda Item Cover Sheet

**Project title:** An Ordinance Creating a Special Improvement Project Entitled "Rotary Park Renovation", Fund 354, Program 072, to Accumulate all Costs for the Project

**Council Bill #** *interoffice use*

CB 2109-31

**Agenda dates requested:**

Briefing  
 Proposed action 9/8/2021  
 Proposed action 9/15/2021  
 Consent  
 Action 9/22/2021  
 Ordinance X  
 Public hearing  
 Yes X No

**Budget amendment:**  
 Yes X No

**PowerPoint presentation:**  
 Yes X No

**Attachments:**  
 Funding Ordinance

**Department(s) involved:**  
 Parks & Facilities  
 Administration

**Contact person:**  
 Bob Leonard

**Phone number:**  
 425-257-8335

**Email:**  
 bleonard@everettwa.gov

**Initialed by:**  
 RML  
 Department head

Administration

Council President

**Project:** Rotary Park Renovation

**Partner/Supplier:** To be determined

**Location:** 3505 Lowell Snohomish River Rd., Everett, WA

**Preceding action:** Resolution 7314 on 11/28/2018 and Agreement with the Washington State Recreation and Conservation Office on 8/15/2019

**Fund:** Fund 354 / CIP 3

**Fiscal summary statement:**

This proposed project will be funded out of CIP 3. In 2019, the City entered into a grant agreement with the Washington State Recreation and Conservation Office program for Boating Facilities to partially fund the Rotary Park Renovation. This grant is funding \$244,534 of the estimated \$475,080 total project cost.

**Project summary statement:**

Periodic renovations to Parks and Community Services Department parks are necessary to keep the park functional and enjoyable for park users and to minimize maintenance costs. This project will replace the existing boat ramp boarding float, update facility lighting, repair and seal the asphalt, and refresh facility parking and traffic control striping.

Construction of Rotary Park was completed in 1990. Several elements are nearing the end of their useful life, including the boat ramp boarding float, damaged asphalt within the parking lot, and lighting.

The existing concrete boarding float will be replaced with a new ADA compliant HDPE float system utilizing state of the art materials that is better designed for a float that frequently grounds on concrete during tidal fluctuations.

The high-pressure sodium lighting fixtures will be replaced with LED technology fixtures.

The asphalt within the parking lot will be repaired. A sealcoat will be applied to seal any minor cracking. The asphalt surface will be restriped for parking, traffic control lines, and new ADA vehicle & trailer parking.

Plans and specifications for the project are being completed. Staff will return to Council to seek approval for a call for bids. Construction is planned for the first quarter of 2022.

**Recommendation (exact action requested of Council):**

Adopt an Ordinance creating a special improvement project entitled "Rotary Park Renovation", Fund 354, Program 072, to accumulate all costs for the project.



**ORDINANCE NO. \_\_\_\_\_**

An Ordinance creating a special improvement project entitled “Rotary Park Renovation”, Fund 354, Program 072, to accumulate all costs for the improvement project.

**WHEREAS,**

- A. The City of Everett is committed to a planned parks capital improvement program as part of the City of Everett Parks & Community Services Comprehensive Plan.
- B. The City of Everett is requesting funding approval for the utilization of Capital Improvement Program 3 (CIP3) to replace and update aging facilities in the City Parks system.

**NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:**

**Section 1.** A special improvement project is hereby established as Fund 354, Program 072, and shall be entitled “Rotary Park Renovation” to accumulate all costs for the improvement project.

**Section 2.** Authorization is hereby given to accumulate costs and distribute payments from Fund 354, Program 072 for the improvement project.

**Section 3.** Authorization is hereby granted to the Parks and Facilities Director, under direction of the Mayor, to assume full and complete responsibility for conducting all tasks and doing all things to accomplish the action authorized in this ordinance.

**Section 4.** The sum of \$475,080 is hereby appropriated to Fund 354, Program 072, “Rotary Park Renovations” as follows:

A. Estimated Project Costs	
Design & Construction	\$475,080
<b>Total Estimated Costs</b>	<b>\$475,080</b>
B. Source of Funds	
Washington State Recreation and Conservation Office Grant	\$244,534
Fund 148 – Parks Maintenance Reserve	\$ 82,393
Fund 354-CIP3	<u>\$ 148,153</u>
<b>Total Estimated Funds</b>	<b>\$475,080</b>

\_\_\_\_\_  
Cassie Franklin, Mayor

ATTEST:

\_\_\_\_\_  
Sharon Fuller, City Clerk

PASSED: \_\_\_\_\_

VALID: \_\_\_\_\_

PUBLISHED: \_\_\_\_\_

EFFECTIVE DATE: \_\_\_\_\_

