

**Project title:** Radio Frequency Use Agreement between Commander, Navy Region Northwest and City of Everett Fire Department

**Council Bill #** *interoffice use*

**Agenda dates requested:**  
December 11, 2019

Briefing  
Proposed action  
Consent  X  
Action  
Ordinance  
Public hearing  
..... Yes  X No

**Budget amendment:**  
..... Yes  X No

**PowerPoint presentation:**  
..... Yes  X No

**Attachments:**  
None

**Department(s) involved:**  
Fire, Legal

**Contact person:**  
Dave DeMarco

**Phone number:**  
425-257-8101

**Email:**  
DDeMarco@everettwa.gov

**Project:** Radio Frequency Use Agreement

**Partner/Supplier :** Navy Region Northwest

**Location:** N/A

**Preceding action:** N/A

**Fund:** N/A

**Fiscal summary statement:**

There are no costs associated with this agreement.

**Project summary statement:**

Federal regulations require Navy Region Northwest to mutually agree on radio frequency usage by non-federal organizations. This agreement outlines the conditions of use and radio frequencies for communication between Navy Region Northwest Fire & Emergency Services and the Everett Fire Department for emergency interoperability and mutual aid operations.

**Recommendation (exact action requested of Council):**

Authorize the Mayor to sign the Radio Frequency use Agreement between Commander, Navy Region Northwest and City of Everett Fire Department at no cost to the city.

**Initialed by:**

.....  
Department head

.....  
Administration

.....  
Council President

**DEPARTMENT OF THE NAVY**  
COMMANDER, NAVY REGION NORTHWEST  
1100 HUNLEY ROAD SILVERDALE, WA 98315-1100

CITY OF EVERETT FIRE DEPARTMENT  
2930 WETMORE AVENUE SUITE 7-A EVERETT, WA 98201

**RADIO FREQUENCY USE AGREEMENT  
BETWEEN  
COMMANDER, NAVY REGION NORTHWEST  
AND  
CITY OF EVERETT FIRE DEPARTMENT**

COMNAVREG NW  
7050  
Ser N8

Subj: MEMORANDUM OF AGREEMENT FOR RADIO FREQUENCY USE

Ref: (a) Code of Federal Regulations, Title 47, Telecommunications, Part 90  
(b) NTIA Manual of Regulations and Procedures for Federal Radio Frequency  
Management of May 2013 Edition (Rev. 9/2017)  
(c) DoD Instruction 4000.19 of 25 April 2013  
(d) CNICINST 4000.1B of 16 April 2012

1. Purpose. To establish an emergency interoperability and mutual aid communications on local government frequencies on a scheduled and unscheduled basis between Commander, Navy Region Northwest (COMNAVREG NW) and City of Everett Fire Department.

2. Background.

a. Whereas the Code of Federal Regulations, Title 47, Telecommunications, Part 90, regulates land mobile radio frequency usage by non-federal organizations, and Whereas Parts 7.12 and 8.3 of the National Telecommunications and Information Administration Manual of Regulations and Procedures for Federal Radio Frequency Management (NTIA Manual), require a mutually approved arrangement for a Government radio station to use any frequency authorized to a local Government radio station, and whereas Navy Region Northwest (NRNW) Fire & Emergency Services, and City of Everett Fire Department (the cooperator) on frequencies authorized solely to the cooperator for county-wide public safety operations and emergency services communications; and whereas such communications are essential for emergency interoperability and mutual aid, this agreement is entered into.

3. Scope.

a. This agreement states that NRNW Fire & Emergency Services is authorized to utilize the following frequencies for emergency interoperability and mutual aid operations.

N68742-20191120-XXXXXX

Subj: MEMORANDUM OF AGREEMENT FOR RADIO FREQUENCY USE

b. Use of authorized frequencies are restricted to intercommunications between NRNW Fire & Emergency Services and the cooperator for the purpose of matters related to emergency interoperability and mutual aid.

| FCC Lisc. | TX FREO. | RX FREO. | PL CODE | DESCRIPTION | NOTES  |
|-----------|----------|----------|---------|-------------|--------|
| WPYO911   | 866.2625 | 821.2625 | N/A     | Trunked     |        |
| WPYO911   | 866.775  | 821.7750 | N/A     | Trunked     |        |
| WPYO911   | 866.8000 | 821.8000 | N/A     | Trunked     |        |
| WPYO911   | 866.8250 | 821.8250 | N/A     | Trunked     |        |
| WPYO911   | 866.1750 | 822.1750 | N/A     | Trunked     |        |
| WPYO911   | 867.2000 | 822.2000 | N/A     | Trunked     |        |
| WPYO911   | 867.4125 | 822.4125 | N/A     | Trunked     |        |
| WPYO911   | 867.9375 | 822.9375 | N/A     | Trunked     |        |
| WPYO911   | 868.3000 | 823.3000 | N/A     | Trunked     | Future |
| WPYO9 11  | 868.3375 | 823.3375 | N/A     | Trunked     |        |
| WPYO911   | 868.8500 | 823.8500 | N/A     | Trunked     | Future |

b. Use of authorized frequencies are restricted to intercommunications between NRNW Fire & Emergency Services and the cooperator for the purpose of matters related to emergency interoperability and mutual aid.

c. Usage of these frequencies will be on a not-to-interface basis with the cooperator. If it is determined those NRNW Fire & Emergency Services personnel are causing disturbance or using poor radio etiquette, it is established that the cooperator has direct control to deny NRNW Fire & Emergency Services use of these frequencies.

d. Federal Government operations under this agreement must conform in all respects to any restrictions or limitations imposed by the FCC on the principal licenses.

4. Responsibilities.

a. The Navy Area Frequency Coordinator will coordinate this agreement with the Federal Communications Commission.

b. The Installation Spectrum Manager, will submit a copy of this agreement to the National Telecommunications and Information Administration requesting issuance of a radio frequency authorization (RFA), Operations are not authorized until the RFA is approved.

5. Point(s) of Contact

- a. COMNAVREG NW N6  
ELMR Lead, Daniel Hilliard  
Phone: (360) 315-2894, E-mail: daniel.hilliard@navy.mil
- b. COMNAVREG NW N6  
ELMR Technician, Jason Hughes  
Phone: (360) 315-5311, E-mail: jason.m.hughes@navy.mil
- c. COMNAVREG NW N30 - NRRNW FIRE & EMERGENCY SERVICES  
Region Fire Chief, Eric Tucker  
Phone: (360) 396-0135, E-mail: eric.e.tucker@navy.mil
- d. COMNAVREG NW N8  
RSAM Johanna Omstead  
Phone: (360) 396-4388, E-mail: Johanna.k.omstead@navy.mil
- e. City of Everett Fire Department  
Fire Chief, David DeMarco  
Phone: (428) 257-8101, E-mail: fire@everettwa.gov

6. Effective Period.

a. The effective period of this Frequency Use Agreement is for a period of five (5) years from the date signed, and may be renewed without change (except dates), by the mutual, written agreement of the parties provided the use of the designated frequencies included in this agreement remains an operational requirement.

b. This agreement may be cancelled by either party on a 30 days written notice. Termination will be effective upon receipt.

7. Signatures.

\_\_\_\_\_  
CASSIE FRANKLIN                      Date  
Mayor  
City of Everett

\_\_\_\_\_  
A. P. VERHOFSTADT, P. E.    Date  
Executive Director  
Commander, Navy Region Northwest