

EVERETT CITY COUNCIL AGENDA

6:30 P.M., WEDNESDAY, APRIL 1, 2020

CITY COUNCIL CHAMBERS

Roll Call

Pledge of Allegiance

Approval of Minutes: March 25, 2020

Mayor's Comments:

Council Comments/Liaison Reports

Administration Update on prior business

City Attorney

CONSENT ITEMS:

(1) Adopt Resolution authorizing claims against the City of Everett in the amount of \$1,971,560.04 for the period of March 14, 2020 through March 20, 2020.

Documents:

[res-1.pdf](#)

(2) Adopt Resolution authorizing payroll claims against the City of Everett in the amount of \$4,214,267.31 for the period ending March 14, 2020.

Documents:

[payroll-1.pdf](#)

(3) Authorize the Mayor to sign the Collective Bargaining Agreement between the City and the Snohomish County Construction Crafts for years 2020 through 2022.

Documents:

[2020-2022 Snohomish County Construction Crafts Collective Bargaining Agreement.pdf](#)

(4) Authorize purchase of one John Deere 6145M Tractor from Tiger Corporation using Sourcewell Contract # 052417-TGR/EVT#2019-066 in the amount of \$214,572.47, including Washington State sales tax.

Documents:

[Tiger Corp.pdf](#)

(5) Authorize purchase of one John Deere 333G Compact Tracked Loader and one

John Deere 650KLGP Crawler Dozer from Pape' Machinery Inc. using Sourcewell Contract # 032515-JDC/EVT#2019-006 in the amount of \$334,082.09, including Washington State sales tax.

Documents:

[Tracked Loader.pdf](#)

(6) Authorize purchase of annual supply of police ammunition from San Diego Police Equipment Co. Inc. using Washington State Department of Enterprise Services Contract #02616/EVT#2018-033 in the amount of \$111,600.23, including Washington State sales tax.

Documents:

[San Diego.pdf](#)

(7) Authorize the release of Invitation to Bid #2020-030 for 2020 Biosolids Haul and Land Application.

Documents:

[biosolids.pdf](#)

(8) Authorize the Mayor to sign Supplemental Agreement No. 1 to the standard consultant agreement with TranTech Engineering, LLC for construction support services for the Maple Heights Bridge Seismic Retrofit for an additional \$54,177.

Documents:

[Maple Heights.pdf](#)

(9) Authorize the Mayor to sign Amendment No 4 to the Professional Services Agreement with HDR Engineering, Inc. for the Water Pollution Control Facility FEN Pump Station and Chlorination Building Upgrade.

Documents:

[HDR Engineering.pdf](#)

ACTION ITEMS:

(10) This item has been pulled - CB 2003-16 – 3rd and final Reading – Adopt the Proposed Ordinance approving the appropriations of the 2020 City of Everett Budget and amending Ordinance No. 3707-19.

Documents:

[CB2003-16.pdf](#)

(11) CB 2003-17 – 3rd and final Reading – Adopt the Proposed Ordinance creating a Special Improvement Project entitled, "Jackson Park Area Stormwater Separation and Treatment" Fund 336, Program 012.

Documents:

[CB 2003-17.pdf](#)

COUNCIL BRIEFING AGENDA: (These items come before the City Council serving as a Council Committee of the Whole and are likely to be scheduled at a future meeting.)

(12) Public Works Site Area Selection Study Phase Three Implementation/Feasibility Analysis and Recommendation Briefing

Documents:

[Public Works Site Study.pdf](#)

PROPOSED ACTION ITEMS:

(13) Adopt Resolution authorizing the declaration of certain city owned properties as surplus and authorizing the sale and disposition of those properties. (Action and public hearing continued to a date to be determined.)).

Documents:

[City Owned Property-1.pdf](#)

(14) CB 2003-18 – 2nd Reading – Adopt the Proposed Ordinance closing a Special Improvement Project entitled “Kasch Park Multipurpose Fields 2 and 3 – Replacement and Renovation”, Fund 354, Program 049, to accumulate all costs for the Improvement Project, as established by Ordinance No. 3489-16. (3rd and final reading on 4-8-20).

Documents:

[CB 2003-18.pdf](#)

(15) CB 2003-19 – 2nd Reading – Adopt the Proposed Ordinance closing a Special Improvement Project entitled “Deer Park Playground Replacement”, Fund 354, Program 057, to accumulate all costs for the Improvement Project, as established by Ordinance No. 3634-18. (3rd and final reading on 4-8-20).

Documents:

[CB 2003-19.pdf](#)

(16) CB 2003-20 – 2nd Reading – Adopt the Proposed Ordinance closing a Special Improvement Project entitled “Forterra Restoration Plan”, Fund 354, Program 058, for the continued implementation of a restoration plan for several publicly owned urban forested areas within the City of Everett, as established by Ordinance No 3651-18. (3rd and final reading on 4-8-20).

Documents:

[CB2003-20.pdf](#)

Executive Session

Adjourn

Everett City Council agendas can be found, in their entirety, on the City of Everett Web Page at www.everettwa.gov/citycouncil.

Everett City Council meetings are recorded for rebroadcast on the [Everett Channel](#), Comcast Channel 21 and Frontier Channel 29, at 12:00 p.m. on Monday and Tuesday; 2 p.m. and 7:00 p.m. Thursday; 7 p.m. Friday and Sunday; 10:00 a.m., Saturday.

The City of Everett does not discriminate on the basis of disability in the admission or access to, or treatment in, its programs or activities. Requests for assistance or accommodations can be arranged by contacting the Everett City Council Office at 425 257-8703.



RESOLUTION NO. _____

Be it Resolved by the City Council of the City of Everett:

Whereas the claims payable by check against the City of Everett for the period March 14, 2020 through March 20, 2020, having been audited and approved by the proper officers, have been paid and the disbursements made by the same, against the proper funds in payment thereof, as follows:

<u>Fund</u>	<u>Department</u>	<u>Amount</u>	<u>Fund</u>	<u>Department</u>	<u>Amount</u>
001	City Council	1,279.87	101	Parks & Recreation	4,811.02
002	General Government	6,820.00	110	Library	8,992.02
003	Legal	1,486.62	120	Public Works-Streets	12,043.59
004	Administration	797.10	126	MV-Equipment Replacement Re	166,028.34
005	Municipal Court	559.67	138	Hotel/Motel Tax	720.00
007	Human Resources	584.43	145	Real Property Acquisition	990.00
009	Misc Financial Funds	250.00	146	Property Management	4,185.13
010	Finance	4,286.82	153	Emergency Medical Services	4,152.86
015	Information Technology	264.44	156	Criminal Justice	718.01
018	Communications, Mktg & Engag	2.58	197	CHIP Loan Program	195.49
021	Planning & Community Develop	1,892.46	303	PW Improvement Projects	978,304.16
024	Public Works-Engineering	5,333.52	336	Water & Sewer Sys Improv Proj	346,856.96
026	Animal Shelter	3,043.55	342	City Facilities Construction	10,445.98
027	Senior Center	382.04	401	Public Works-Utilities	173,585.29
031	Police	7,013.57	425	Public Works-Transit	38,519.35
032	Fire	2,591.61	440	Golf	302.69
038	Facilities/Maintenance	5,313.40	501	MVD-Transportation Services	1,598.03
	TOTAL GENERAL FUND	\$ 41,901.68	503	Self-Insurance	13,301.00
			505	Computer Reserve	12,332.10
			507	Telecommunications	3,155.66
			637	Police Pension	49,838.65
			638	Fire Pension	55,147.38
			661	Claims	43,434.65
				TOTAL CLAIMS	\$ 1,971,560.04

Councilperson introducing Resolution

Passed and approved this _____ day of _____, 2020

Council President



RESOLUTION NO. _____

Be it resolved by the City Council of the City of Everett:

That the payroll of the employees of the City of Everett as of March 14, 2020, and checks issued March 20, 2020, having been audited, be and the same is hereby approved and the proper officers are hereby authorized and directed to charge checks on the Payroll Fund in payment thereof:

Fund	Department	Gross Payroll	Employer Contributions
001	Legislative	11,732.96	6,142.34
003	Legal	69,751.68	24,911.66
004	Administration	46,862.97	13,891.31
005	Municipal Court	55,455.01	20,913.33
007	Personnel	45,274.97	16,822.38
010	Finance	73,914.09	30,170.34
015	Information Technology	71,555.53	28,880.41
018	Communications and Marketing	8,714.13	4,446.57
021	Planning & Community Dev	72,556.13	24,398.02
024	Public Works	150,962.29	60,734.08
026	Animal Shelter	42,150.24	16,854.48
027	Senior Center	12,159.74	5,134.08
031	Police	993,969.70	290,007.69
032	Fire	637,315.66	156,457.57
038	Facilities/Maintenance	70,852.26	32,474.14
101	Parks & Recreation	152,077.88	66,388.61
110	Library	107,656.12	39,201.41
112	Community Theatre	8,985.00	3,380.05
120	Street	68,270.86	32,511.12
153	Emergency Medical Services	269,204.21	60,967.44
197	CHIP	8,714.94	3,395.00
198	Community Dev Block	7,320.73	2,642.39
401	Utilities	722,861.40	302,586.53
425	Transit	400,905.90	176,163.70
440	Golf	26,997.67	10,081.54
501	Equip Rental	67,647.00	29,482.37
507	Telecommunications	10,398.24	4,531.89
		<u>\$4,214,267.31</u>	<u>\$1,463,570.45</u>

Councilperson Introducing Resolution

Passed and approved this _____ day of _____, 2020.

Council President



Project title: Authorize the Mayor to sign the Collective Bargaining Agreement with The Snohomish County Construction Crafts.

City Council Agenda Item Cover Sheet

Council Bill # *interoffice use*

Agenda dates requested:

4/1/2020

Briefing

Proposed action

Consent

Action

Ordinance

Public hearing

Yes No

Budget amendment:

Yes No

PowerPoint presentation:

Yes No

Attachments:

2020-2022 The Snohomish County Construction CBA

Department(s) involved:

Multiple

Contact person:

Kandy Bartlett

Phone number:

425.257.8706

Email:

kbartlett@everettwa.gov

Initialed by:

Department head

Administration

Council President

Consideration: Approve the 2020 - 2022 Collective Bargaining Agreement with the Snohomish County Construction Crafts

Project: The Snohomish County Construction Crafts 2020 - 2022 CBA

Partner/Supplier : The Snohomish County Construction Crafts

Location: None

Preceding action: None

Fund: General Fund

Fiscal summary statement:

The City has negotiated the collective bargaining agreement with the Snohomish County Construction Crafts 2020-2022.

Project summary statement:

The Snohomish County Construction Crafts represents 7 employees city-wide. The current collective bargaining agreement between the City and the Snohomish County Construction Crafts expired on December 31, 2019. Highlights of the successor agreement include:

Wage adjustment: 2.5% in 2020, .5% July 1, 2020, 100% CPI in 2021 and 2022 (min 2% and max 3.5%)

Sick leave cash-out incentive at retirement – increase from 15% to 20%

New Healthcare Plan resulting in savings

Recommendation (exact action requested of Council):

Authorize the Mayor to sign the Collective Bargaining Agreement between the City and the Snohomish County Construction Crafts for years 2020 through 2022.



Project title: Authorize Purchase of a John Deere 6145M Tractor from Sourcewell Contract #052417-TGR/COE #2019-066

City Council Agenda Item Cover Sheet

Council Bill # *interoffice use*

Project: Sourcewell Contract #52417-TGR/COE #2019-066

Partner/Supplier : Tiger Corporation

Agenda dates requested:

April 1, 2020

Location:

Preceding action:

Fund: 401

Briefing

Proposed action

Consent X

Action

Ordinance

Public hearing

Yes X No

Budget amendment:

Yes X No

PowerPoint presentation:

Yes X No

Attachments:

Quotes

Department(s) involved:

Purchasing, Motor Vehicles & Public Works

Contact person:

Theresa Bauccio-Teschlog

Phone number:

(425) 257-8901

Email:

tbauccio@everettwa.gov

Fiscal summary statement:

Funding for the John Deere 6145M Tractor was identified in the 2020 vehicle and equipment replacement budget.

Project summary statement:

The Utilities Division needs one replacement John Deere 6145M Tractor with Tiger arm mower and mowing head (H0078, N0056, N0057) to replace unit number H0046 and H0046.1. This equipment is listed in the 2020 vehicle and equipment replacement budget (\$214,572.47).

The equipment is available for purchase from Tiger Corporation. through Sourcewell Contract #52417-TGR/COE #2019-066, which was competitively awarded. The City of Everett has an Interlocal agreement with Sourcewell that allows for purchases from its competitively awarded contracts in lieu of soliciting bids on our own.

Initialed by:

Department head

Administration

Council President

Recommendation (exact action requested of Council):

Authorize purchase of one John Deere 6145M Tractor from Tiger Corporation using Sourcewell Contract # 052417-TGR/EVT#2019-066 in the amount of \$214,572.47, including Washington State sales tax.

Bill to:	City of Everett 3200 Cedar ST Everett, Washington 98201		
Ship To:	City of Everett 3200 Cedar ST Everett, Washington 98201		
End User:	Tony Cademartl		
End User Contact:	PO#		
Quote#:	SNRY-CE-02172020A	Order Date:	
Dealer Contact:	Josh	Quote Date:	02/17/20
DLR Phone / Fax:		Requested ship date:	
Dealer Email:		State contract order:	Sourcewell# 052417-TGR
		Sourcewell Member #:	
		Quote valid for 30 days	



Please direct questions to:

Ph: 800-843-6849 EXT 3
 email all quotes in excel format
 to:orders@tigermowers.com

Shipping Instruction
SABER 25 Series
 (Boom Reach from 25.1' to 26.0')

HOW TO ORDER: You must select one item from Sections 1, 2 & 3 for a complete Boom Mower.

Qty	Order Code	Description	Approx. Qty	List Price	Disc	Dir. Net
SECTION 1 - Add tractor on next line when required						
1	6145M Standard	Cab Plus MFWD 16 x 16 Power Quad	12900	\$ 140,260	20%	\$ 112,200.00
SECTION 2 - Choose a Boom Unit						
1	30S-25-SB	Mid-mount Boom Mower w/ 3 POINT OPEN STOW (30S) transport system & 3400 lbs Wheel Weight Boom Arms, Mounling system, Wheel Weights, Mower Hydraulic Drive INCLUDES: System, Stow system, Travel Safety Lock, Operator Safety Screen/Poly, Cylinder Axle Stabilizer	7140	\$ 53,995	20%	\$ 43,196.00
SECTION 2 - Choose a Cutter Head						
ROTARY - 25' - 26.6' Reach						
1	RT50S	50" Rotary Head with Blade Bar/Brush Knives & Hydraulic Door	990	\$ 14,153	20%	\$ 11,322.40
	RT80S	60" Rotary Head with Blade Bar/Brush Knives & Hydraulic Door	845	\$ 16,645	20%	\$ -
FLAIL - 23.9' - 25.0' Reach						
	FL50HDB-S	50" Flail Head with Heavy Duty Brush Knives (HDB)	1002	\$ 15,997	20%	\$ -
	FL50MBG-S	50" Flail Head with Medium Brush/Grass Knives (MBG)	995	\$ 15,658	20%	\$ -
	FL60LBG-S	60" Flail Head with Light Brush/Grass Knives (LBG)	995	\$ 15,205	20%	\$ -
	FL63G-S	63" Flail Head with Grass Knives	865	\$ 16,528	20%	\$ -
MULCHER						
	ML36-SCHN	36" Mulcher Head with Quad Cut Teeth - Rear Chain	902	\$ 20,574	20%	\$ -
	ML36-SRUB	36" Mulcher Head with Quad Cut Teeth - Rear Rubber Flap	902	\$ 20,543	20%	\$ -
SECTION 3 - Choose a Hydraulic Control Option						
	CBL	Cable Controls and Lift Valve Kit	78	\$ 5,814	20%	\$ -
1	JSTK	Joystick, Electro-hydraulic and Valve Kit	80	\$ 14,619	20%	\$ 11,695.20
SECTION 4 - Installation Charge						
1	Factory Mnt	Installation of complete boom mower system		\$ 7,750	20%	\$ 6,200.00
	Field Mnt	Installation of complete boom mower system		\$ 7,750	20%	\$ -
SECTION 5 - BOOM MOWER OPTIONS						
1	08744052	50" Blade Bar Kit (bar, knives, bolts, nuts)	75	\$ 1,691	20%	\$ 1,352.80
	08200870	60" Blade Bar Kit (bar, knives, bolts, nuts)	85	\$ 1,403	20%	\$ -
	08744003	50" Rotary Parts Kit (knives, bolts, nuts, filter, grease) BRUSH	36	\$ 676	20%	\$ -
	08744040	60" Rotary Parts Kit (knives, bolts, nuts, filter, grease) BRUSH	36	\$ 322	20%	\$ -
	08744044	50" Flail Parts Kit (knives, bolts, nuts, filter, clevis, belts) HDB	55	\$ 1,547	20%	\$ -
	08744043	50" Flail Parts Kit (knives, bolts, nuts, filter, clevis, belts) MBG	55	\$ 1,708	20%	\$ -
	08744005	60" Flail Parts Kit (knives, bolts, nuts, filter, clevis, belts) LBG	55	\$ 731	20%	\$ -
	08744006	63" Flail Parts Kit (knives, bolts, nuts, filter, clevis, belts) GRASS	44	\$ 505	20%	\$ -
	08744077	Mulcher Knife Kit (knives, bolts)	52	\$ 1,313	20%	\$ -
	08700250	Mulcher - Rear Chain Guard Kit	42	\$ 448	20%	\$ -
	08700252	Mulcher - Rear Rubber Flap Guard Kit	28	\$ 417	20%	\$ -
	08200839	JD 4WD 6145-65 M/R Series Cylinder Axle Stabilizer Kit		\$ 1,514	20%	\$ -
	08200818	CNH 4WD T6.xxx Series Cylinder Axle Stabilizer Kit		\$ 1,571	20%	\$ -
	08200210	Paint, non-standard		\$ 1,688	20%	\$ -
ADDITIONAL OPTIONS FROM PRICE LIST						
1	***Creaper Gear for these models. Ordered Factory Direct***			\$ 1,825	20%	\$ 1,825
1		Light, Strobe LOW PROFILE		\$ 660	20%	\$ 528.00
1		Perimeter Guard for Tractor		\$ 4,278	20%	\$ 3,422.40
1	06760019	Perimeter Guard Mounting		\$ 1,082	20%	\$ 1,082
1		Radio, AM/FM Stereo with Bluetooth		\$ 425	20%	\$ 340.00
1	08520599	Non Corrosive Tire Ballast 38" Rear (Factory Install Only-per tire) BEET JUICE		\$ 613	20%	\$ 490.40
1		Relocate Rotary door switch Sonsray will install		\$ 275		\$ 275.00
1		Dealer Prep and Set up		1500		\$ 1,500.00
						\$ -

Freight is an estimate only, may change at time of shipment

Totals \$ 185,421.20

TRACTOR INFORMATION REQUIRED:			Transmission	16X16 with Creaper Gear
Make/Model:	Deere 6145M	Cab Type	Cab	
Tire size	Tiger Spec	2WD or MFWD	MFWD	

All prices are FOB Destination.
 Prices are subject to change without notice.

195,421.20
 19,151.27 9.8% tax
 214,572.47



Project title: Authorize Purchase of a John Deere 333G Compact Tracked Loader and John Deere 650KLGP Crawler Dozer from Sourcewell Contract #032515-JDC/COE #2019-006

City Council Agenda Item Cover Sheet

Council Bill # *interoffice use*

Project: Sourcewell Contract #032515-JDC/COE #2019-006

Partner/Supplier : Pape' Machinery Inc.

Agenda dates requested:

April 1, 2020

Location:

Preceding action:

Fund: 401

Briefing

Proposed action

Consent

Action

Ordinance

Public hearing

Yes No

Fiscal summary statement:

Funding for the John Deere Compact Tracked Loader and John Deere 650KLGP Crawler Dozer was identified in the 2020 vehicle and equipment replacement budget.

Budget amendment:

Yes No

Project summary statement:

The Utilities Division needs one replacement John Deere 333G Compact Tracked Loader with mower head and asphalt cutter (S0160, N0058, N0059) to replace unit number M0035. This equipment is listed in the 2020 vehicle and equipment replacement budget (\$136,860.21).

PowerPoint presentation:

Yes No

Additionally, the Utilities Division needs one replacement John Deere 650KLGP Crawler Dozer (H0075) which replaces unit # 3803. This equipment is listed in the 2020 vehicle and equipment replacement budget (\$197,221.88).

Attachments:

Quotes

The equipment is available for purchase from Pape' Machinery Inc. through Sourcewell Contract # 032515-JDC/EVT#2019-006, which was competitively awarded. The City of Everett has an Interlocal agreement with Sourcewell that allows for purchases from its competitively awarded contracts in lieu of soliciting bids on our own.

Department(s) involved:

Purchasing, Motor Vehicles & Public Works

Contact person:

Theresa Bauccio-Teschlog

Phone number:

(425) 257-8901

Email:

tbauccio@everettwa.gov

Initialed by:

Department head

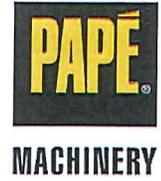
Administration

Council President

Recommendation (exact action requested of Council):

Award and Authorize purchase of one John Deere 333G Compact Tracked Loader and one John Deere 650KLGP Crawler Dozer from Pape' Machinery Inc. using Sourcewell Contract # 032515-JDC/EVT#2019-006 in the amount of \$334,082.09, including Washington state sales tax.





Quote Id: 21329455

CITY OF EVERETT
Po Box 12130
Everett, WA 98206

PER SOURCEWELL CONTRACT #032515-JDC / CUSTOMER ID#49541

AUSTIN JAMES
360-424-3291
Pape Machinery, Inc.



Selling Equipment



Quote Id: 21329455

Customer: CITY OF EVERETT

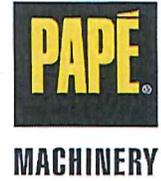
2020 JOHN DEERE 333G COMPACT TRACK LOADER - 1T0333GMELF369661

Hours: 2
Stock Number: LF369661

Code	Description	Qty
0BF0T	333G COMPACT TRACK LDR BASE	1
Standard Options - Per Unit		
0826	DEL CAB PKG W ISO JS & HIFLO	1
0953	ISO SWITCHABLE CTLS & JS PPK	1
1301	ENGINE FT4	1
1501	ENGLISH OP MAN & DECALS	1
1741	LESS JDLINK	1
2650	WIDE ZIG-ZAG MULTI BAR TRKS	1
3002	HIGH FLOW HYDRAULICS	1
3100	RIDE CONTROL SELF LEVEL UP	1
4003	3" SEAT BELT W/2"SHLDR STRAP	1
5001	POWER QUIK TATCH	1
5204	CAB W/ HEAT, DEFROST & AIR	1
5550	DELUXE LIGHTING PACKAGE	1
6006	AIR RIDE SEAT (CLOTH W HEAT)	1
6501	REVERSING FAN DRIVE	1
8042	REAR VIEW CAMERA	1
8060	PRE CLEANER	1
8342	RADIO AM/FM W/BLUETOOTH	1
8370	LOUVER REAR GRILLE, HVY DUTY	1
8380	FOOTREST WITH FLOORMAT	1
9062	84" HD CONST BKT W/ EDGE	1
ENG S/N	CH4M31H016142	1
Dealer Attachments		
PSM	48" PALLET FORKS	1
BYT10226	SEVERE DUTY DOOR	1
BYT10085	SEVERE DUTY DOOR HARDWARE KIT	1
DEERE	2YR OR 2,000HR FULL MACHINE WARRANTY	1



Selling Equipment



Quote Id: 21329455

Customer: CITY OF EVERETT

2020 US MOWER QA72

Equipment Notes:

Hours: 0

Stock Number:

Code	Description	Qty
QA72	SKID STEER ROTARY BRUSH MOWER	1
Dealer Attachments		
US MOWER	12 MONTH STANDARD WARRANTY	1

2020 ROADHOG CP40-G5

Equipment Notes:

Hours: 0

Stock Number:

Code	Description	Qty
CP40-G5	40" COLD PLANER W/ SSL LUGGING	1
Standard Options - Per Unit		
CP40-G5	JD 14-PIN ELECTRICAL CONNECTOR	1
CP40-G5	40 GALLON, ROOF MOUNTED, GRAVITY FED WATER TANK	1
Dealer Attachments		
ROADHOG	12 MONTH STANDARD WARRANTY	1

TERMS AND CONDITIONS OF SALE

TERMS AND CONDITIONS OF SALE: Sales Orders are based on the terms and conditions stated herein. Unless otherwise provided on the face hereof, offers are good for acceptance for a period of 30 days from the date hereof. An order by the Buyer shall constitute an acceptance of the terms and conditions herein proposed. If, and only if, no offer of sale is issued by Seller, then the invoice shall be deemed: an acceptance of the Buyer's order; a written confirmation; and a final, complete, and exclusive written expression of the agreement between Seller and Buyer. Buyer is hereby notified that additional or different terms from those contained herein are objectionable.

1. Taxes. Buyer shall pay all local, state, and federal taxes arising from or related to any sale or lease to which this document relates, except for taxes upon or measured by net income of Seller.

2. Delivery. Stated or promised delivery dates are estimates only based upon Seller's best judgment and Seller shall not be responsible for deliveries later than promised regardless of the cause. Delivery periods are projected from the date of receipt of any order by Seller, but if equipment to be furnished by Seller is to be manufactured specifically to fill a particular order, delivery periods will be projected from the date of Seller's receipt of complete manufacturing information. If the furnishing of equipment on orders accepted by Seller is hindered or prevented by public authority or by the existence of war or other contingencies, including, but not limited to, shortage of materials, fires, labor difficulties, accidents, delays in manufacture or transportation, acts of God, embargoes, inability to ship, inability to insure against war risks or substantially increased prices or freight rates, or other causes beyond Seller's control, the obligation to fill or complete such orders shall be excused by Seller's option.

3. Transportation and Claims. Prices quoted are net F.O.B. point designated in writing by Seller. When no F.O.B. point is designated in writing by Seller, prices for new equipment shall be deemed to be net F.O.B. point of manufacture and prices for all other equipment shall be deemed to be F.O.B. Seller's place of business at which the order for the equipment is accepted. When transportation is allowed, the price charged will be adjusted to reflect the lowest transportation rates in effect at the time of shipment even though such rates may differ from those quoted by Seller. Seller's responsibility for the equipment shall cease and all risk of loss shall become the Buyer's upon delivery of the equipment to the first carrier for shipment to the Buyer or his consignee, even though such delivery shall be made prior to the arrival of the equipment at the F.O.B. point designated, and any and all claims for shortages, deliveries, damages or non-delivery must be made by the Buyer or his consignee to the carrier. Seller shall in no event be responsible for shortages in shipments unless notice of such shortage is given in writing to Seller within 15 days after receipt of shipment.

4. Payment and Security. Buyer agrees to pay in full for the equipment at time of delivery. Buyer agrees to pay the late charge on any past due balance at the rate of 18% per annum. The signator warrants that he/she has authority to execute this order on behalf of any party for whom he/she signs, and that such party has the power to enter into this agreement and perform its terms. As security for all of Buyer's obligations to Seller, Buyer grants to Seller a security interest in the equipment and authorizes Seller to file all documents necessary to perfect Seller's security interest. The security interest granted hereunder is in addition to any other rights available to Seller, and Seller shall have all of the rights and remedies available to a secured party under the Uniform Commercial Code, all of which are cumulative. Throughout the duration of Seller's security interest, Buyer shall keep the equipment fully insured against theft and loss or damage by fire and other casualty as Seller may from time to time require in accordance with such terms as Seller may require.

5. Buyer to Furnish. Performance by Seller is subject to the Buyer furnishing a satisfactory credit rating certificate, letter of credit, evidence of financing, or any other similar papers necessary for the satisfactory completion of such order.

6. Laws Governing. All orders will be governed by the laws of the State of Oregon.

7. Assignment. The right to any monies due or to become due hereunder may be assigned by Seller, and Buyer, upon receiving notice of such assignment, shall make payment as directed.

8. Limitations of Warranties. If "NEW" warranty is indicated on the reverse side or if new equipment is purchased hereunder, all warranties are strictly given only by the manufacturer. Copies of manufacturer's warranty can be obtained from Seller. If "USED" warranty is indicated on the reverse side, Seller hereby warrants to Buyer that the equipment or components thereof designated on the reverse side, shall be free under normal use and service from defects in material and workmanship for the period shown, commencing on the date of delivery. Buyer's exclusive remedy for breach of the limited warranty shall be the repair or replacement of the warranted equipment without charge to Buyer when returned at Buyer's expense to the Seller's facility where the equipment was purchased, with proof of purchase. Buyer must give notice of any warranty claim not later than 7 days after the expiration of the warranty period and must return the equipment to Seller for repair or replacement no later than 30 days after expiration of the warranty period. Any action against Seller for breach of the limited warranty must be commenced within one year after the date of delivery of the equipment. Seller's warranty does not extend to any defect, claim, or damage attributable to the failure to operate and/or maintain the equipment in accordance with the manufacturer's specifications, or due to the failure to operate or maintain the equipment in accordance with any recommendations of Seller. If "AS IS" is indicated on the reverse side, no warranty of any kind is being given and the equipment is being sold with all faults. THE WARRANTIES IN THIS PARAGRAPH AND ON THE REVERSE SIDE ARE THE EXCLUSIVE WARRANTIES GIVEN BY SELLER AND SUPERSEDE ANY PRIOR, CONTRARY, OR ADDITIONAL REPRESENTATIONS, WHETHER ORAL OR WRITTEN. SELLER HEREBY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND ANY IMPLIED WARRANTIES OTHERWISE ARISING FROM COURSE OF DEALING OR USAGE OF TRADE. SELLER SHALL NOT BE LIABLE FOR ANY LOSS, INJURY, OR DAMAGE TO PERSONS OR PROPERTY RESULTING FROM THE FAILURE OR DEFECTIVE OPERATION OF THE EQUIPMENT; NOR WILL SELLER BE LIABLE FOR DIRECT, INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OF ANY KIND SUSTAINED FROM ANY CAUSE. This exclusion applies regardless of whether such damages are sought for breach of warranty, breach of contract, negligence, or strict liability in tort or under any other legal theory.

9. Rental Purchase Option. If rental purchase option (RPO) is granted in any addendum, the purchase price shall be tendered to Seller coincidentally with the exercise of the purchase option provided that Buyer is not then in default in performing all of the terms and conditions of lease with Seller.

10. Notice. This paragraph shall serve as notice that The Papé Group, Inc. has assigned its rights to sell its rental equipment (as may be described in this sales order) and its rights to sales proceeds (including "trade-in assets" related thereto) to North Star Deferred Exchange as part of an IRC Sec. 1031 exchange.

11. Attorneys Fees. In the event suit or action is instituted against Buyer on account of or in connection with or based upon the terms hereof, the Buyer agrees to pay, in addition to the costs and disbursements provided by law, such sum as the court may adjudge reasonable attorney's fees in both the trial and appellate courts, or in connection with any bankruptcy proceeding.

12. Entire Agreement. The foregoing and any addendum shall constitute the complete and exclusive agreement between the parties, and it is expressly understood and agreed that no promises, provisions, terms, warranties, conditions, guarantees, or obligations whatsoever, either expressed or implied, other than as herein set forth or provided for shall be binding on either party. Each party may transmit its signature by facsimile to the other party and such facsimile signatures shall have the same force and effect as an original signature.

Pape' Machinery, Inc.

19808 West Valley Hwy - Kent, WA. 98032
 (206) 575-0140 (800) 523-4148 fax # (206) 575-0164

TO: CITY OF EVERETT

DATE: March 7, 2020

3200 CEDAR STREET

EVERETT, WA. 98201

ATTN: TONY CADEMARTI

Sourcewell/NJPA Contract #032515-JDC / Customer ID#49541

CODE	John Deere 650KLG P Crawler Dozer	AMOUNT
02J0T	650K CRAWLER DOZER	\$157,015.00
170C	JD LINK ULTIMATE 5 YEAR SUBSCRIPTION	\$0.00
940	JOHN DEERE POWERTECH ENGINE	\$2,751.00
1076	GUAGE LOW GROUND PRESSURE (LGP) TRACK FRAME WITH FRONT IDLER GUARDS	\$4,880.00
2500	TOPCON GRADE CONTROL BASE KIT INSTALLED	\$7,497.00
2605	ENGLISH OPERATOR MANUAL	\$0.00
2775	NO TOPCON RADIO INSTALLATION	\$0.00
3520	AUTOMATIC REVERSING HYDRAULIC FAN	\$1,509.00
4770	MAXIMUM LIFE UNDERCARRIAGE WITH 40-LINK SC2 BUSHINGS AND CLIPPED CORNER	\$1,193.00
4830	FRONT, CENTER AND REAR TRACK GUIDES	\$892.00
5085	CAB WITH ROOF MOUNTED AIR CONDITIONER/HEATER	\$18,253.00
5890	HEATED AIR SUSPENSION COMFORT CONTROL HIGH BACK FABRIC SEAT	\$662.00
7065	115 IN. X 37.6 IN. BLADE WITH ALL HYDRAULIC HD C-FRAME	\$16,408.00
7760	4-FUNCTION (EH) FOR (PAT) & REAR ATTACHMENT W/ REAR AUX. PLUMBING	\$5,071.00
7925	HYDRAULIC PUMP	\$0.00
8010	HYDRAULIC AND HYDROSTATIC OIL - HYDRAU	\$0.00
9060	SEVERE DUTY FUEL FILTER	\$531.00
9065	CHROME EXHAUST	\$139.00
9070	FLUID SAMPLING PORTS	\$292.00
9075	QUICK SERVICE BANK FOR TRANS., HYD., ENGINE OIL & ENGINE COOLANT FLUID	\$520.00
9130	ENGINE AIR PRECLEANER	\$501.00
9168	DELUXE LED WORK LIGHTS	\$343.00
9187	HD PARALLELOGRAM RIPPER WITH 5 SHANK POCKETS AND 3 SHANK TEETH	\$11,153.00
9325	GRILL	\$1,276.00
9400	HYDRAULIC TRACK ADJUSTER YOKE RELIEF VALVE	\$0.00
9501	PREMIUM RADIO WITH BLUETOOTH	\$1,120.00
	TOTAL LIST PRICE FOR ALL SELECTED JOHN DEERE OPTIONS:	\$232,006.00
	SOURCEWELL CUSTOMER DISCOUNT OFF MSRP IS 30%	(\$69,601.80)
	TOTAL CUSTOMER PRICE LESS SOURCEWELL DISCOUNT	\$162,404.20
	INBOUND FREIGHT AND DELIVERY TO CUSTOMER	\$6,500.00
	PRE-DELIVERY INSPECTION, INSTALL REAR RIPPER, ETC.	\$2,650.00
	ADDITIONAL OPTIONS FOR CONSIDERATION BELOW:	



Project title: Award and Authorize Purchase of Annual Supply of Police Ammunition from Washington State Department of Enterprise Services Contract# 02616/EVT#2018-033

City Council Agenda Item Cover Sheet

Council Bill # *interoffice use*

Agenda dates requested:
April 1, 2020

Briefing
Proposed action
Consent X
Action
Ordinance
Public hearing
Yes X No

Budget amendment:
Yes X No

PowerPoint presentation:
Yes X No

Attachments:
Quote

Department(s) involved:
Purchasing & Police

Contact person:
Theresa Bauccio-Teschlog

Phone number:
(425) 257-8901

Email:
tbauccio@everettwa.gov

Initialed by:

Department head

Administration

Council President

Project: Washington State Department of Enterprise Services Contract # 02616/EVT#2018-033

Partner/Supplier : San Diego Police Equipment Co. Inc.

Location:

Preceding action:

Fund: 31-5400005310

Fiscal summary statement:

Funding for the annual supply of police ammunition was approved in the Police general fund budget.

Project summary statement:

The Police Department requires an annual supply of 400 cases of various types of training and duty ammunition to support daily police operations from San Diego Police Equipment Co.

Washington State Department of Enterprise Services Contract # 02616/EVT#2018-033 was awarded to ten different suppliers. The City intends to purchase additional ammunition from other awarded suppliers using the same Washington State Department of Enterprise Services contract. Annual spend with each of the other suppliers is not anticipated to exceed \$20,000 per supplier. In the interest of transparency, Purchasing is sharing all anticipated spend from this contract.

The ammunition is available for purchase from San Diego Police Equipment Co. Inc. through Washington State Contract # 02616/EVT#2018-033, which was competitively awarded. The City of Everett has an Interlocal agreement with Washington State Department of Enterprise Services that allows for purchases from its competitively awarded contracts in lieu of soliciting bids on our own.

Recommendation (exact action requested of Council):

Award and authorize purchase of annual supply of police ammunition from San Diego Police Equipment Co. Inc. using Washington State Department of Enterprise Services Contract #02616/EVT#2018-033 in the amount of \$111,600.23, including Washington state sales tax.



SAN DIEGO POLICE EQUIPMENT CO. INC.

RQ27978

DATE: 02/25/20
EXPIRES: 03/25/20
TERMS: NET 30
QUOTED BY: RYAN

QUOTE



TO: ROSS MCDOWELL	SHIP TO:
AGENCY: EVERETT PD	ATTN:
PHONE: 425-257-8452	
FAX:	PO / REF#:
EMAIL: rmcdonell@everettwa.gov	AUTH BY:

TO PROCEED WITH ORDER AS QUOTED, PLEASE PROVIDE SHIPPING INFORMATION AND SIGN FORM

QTY	UNIT	PRODUCT CODE	DESCRIPTION	UNIT PRICE	EXT. PRICE
200	CS/1000	CCI-53826	SPEER LAWMAN 9MM 147GR TMJ, CLEAN-FIRE	\$199.05	\$39,810.00
50	CS/1000	CCI-53365	SPEER LAWMAN RHT 9MM 100GR FRANGIBLE	\$375.85	\$18,792.50
50	CS/1000	CCI-54226	SPEER GOLD DOT G2 9MM 147GR	\$393.46	\$19,673.00
25	CS/500	FED-T223E	FEDERAL TRU .223 55GR SIERRA BTHP	\$276.31	\$6,907.75
50	CS/500	FED-AE223J	FEDERAL .223 55GR FMJ-BT	\$160.51	\$8,025.50
15	CS/500	FOF-FF9R2	FORCE ON FORCE 9MM MARKER ROUND, RED	\$240.88	\$3,613.20
20	CS/500	FOF-FF9B2	FORCE ON FORCE 9MM MARKER ROUND, BLUE	\$240.88	\$4,817.60
			PRICES PER WA STATE CONTRACT# 02616 2018-033		
			ORDER MUST REFERENCE CONTRACT NUMBER		

NOTES: FOR DEPARTMENT PURCHASE ONLY

No freight charge for 5+ cases drop shipped from factory, unless lift gate service or inside delivery is required.

SUBTOTAL:	\$101,639.55
TAX% 0.09800	\$9,960.68
FREIGHT:	\$0.00
TOTAL:	\$111,600.23

ALL ORDERS MUST BE SUBMITTED IN WRITING

San Diego Police Equipment Co. Inc., 8205-A Ronson Road, San Diego CA 92111

Phone: (858)974-8500 Toll Free: (800)367-8989 Fax: (858)974-8530

E-mail: Sales@Sandiegopoliceequipment.com



Project title: Authorize Release of Invitation for Bid #2020-030 for 2020 Biosolids Haul and Land Application

City Council Agenda Item Cover Sheet

Council Bill #

Agenda dates requested:

April 1, 2020

Briefing

Proposed action

Consent X

Action

Ordinance

Public hearing

Yes X No

Budget amendment:

Yes X No

PowerPoint presentation:

Yes X No

Attachments:

None

Department(s) involved:

Purchasing & Public Works

Contact person:

Theresa Bauccio-Teschlog

Phone number:

425-257-8901

Email:

tbauccio@everettwa.gov

Initialed by:

Department head

Administration

Council President

Consideration: Invitation to Bid 2020-030 for 2020 Biosolids Loading, Hauling, and Land Application

Project: 2020 Biosolids Haul and Land Apply

Partner/Supplier: TBD

Location: Everett Water Pollution Control Facility

Preceding action: November 13, 2019 – Council Bill 1910-52, Adopting the budget

Fund: Utilities, 401

Fiscal summary statement:

The biosolids project will be paid from Fund 401-5-200-112-646-480. The job cost number for this project will be UT3705-12-0494.

Amount budgeted: \$1,400,000 total; \$700,000 for the land application portion

Project summary statement:

The City's wastewater treatment plant produces approximately 2000 dry tons of biosolids on a two-year cycle. The biosolids are used for agricultural land application. This solicitation will result in a contract award for the land application of biosolids at facilities permitted to receive biosolids as a soil amendment for agronomic use.

Recommendation (exact action requested of Council):

Authorize Release of Invitation for Bid #2020-030 for 2020 Biosolids Haul and Land Application



Project title: Supplemental Agreement No. 1 to the Standard Consultant Agreement with TranTech Engineering, LLC for the Maple Heights Bridge Seismic Retrofit Project

City Council Agenda Item Cover Sheet

Council Bill #

Consideration: Supplemental Agreement No. 1 to the Standard Consultant Agreement

Project: Maple Heights Bridge Seismic Retrofit

Partner/Supplier: TranTech Engineering, LLC

Location: Mukilteo Boulevard

Preceding action: City Ordinance No. 3603-18

Fund: Fund 119, Program 303

Agenda dates requested:

April 1, 2020

Briefing

Proposed action

Consent

Action

Ordinance

Public hearing

Yes No

Budget amendment:

Yes No

PowerPoint presentation:

Yes No

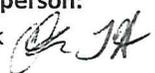
Attachments:

Contract Extension, Vicinity Map

Department(s) involved:

Public Works, Admin

Contact person:

Gael Fisk 

Phone number:

(425) 257-8909

Email:

gfisk@everettwa.gov

Fiscal summary statement:

The budget for this project is \$1,534,000 which includes a Federal grant of \$1,278,210 and local matching funds of \$255,790 for a total of \$1,534,000.

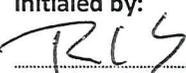
The original Standard Consultant Agreement with TranTech Engineering had a maximum amount payable of \$267,925. This supplement adds "on-call" construction phase engineering support services, at an additional not to exceed cost of \$54,177. The new maximum amount payable is \$322,102.

Project summary statement:

The plans and specifications are complete, and the Maple Heights Bridge Seismic Retrofit project is ready to be advertised for construction bids.

This project will provide seismic upgrades to the Maple Heights bridge along Mukilteo Boulevard. Upgrades will include transverse stop blocks and longitudinal seat extensions at abutments, and the grading and slope protection of abutment slopes.

Initialed by:


Department head


Administration


Council President

Recommendation (exact action requested of Council):

Authorize the Mayor to sign Supplemental Agreement No. 1 to the Standard Consultant Agreement with TranTech Engineering, LLC for construction support services for the Maple Heights Bridge Seismic Retrofit for an additional \$54,177.



**Washington State
Department of Transportation**

Supplemental Agreement Number 1		Organization and Address	
Original Agreement Number		Gael Fisk, PE City of Everett Public Works Department 3200 Cedar Street, Everett, WA 98201 Phone: 425.257.8909	
Project Number BHM-2776(008)	Execution Date 5/16/2019	Completion Date 12/31/2020	
Project Title Maple Heights Bridge Seismic Retrofit	New Maximum Amount Payable \$322,102		
Description of Work The project entails seismic retrofit of the Maple Heights Bridge to survive the AASHTO's 1000-year return seismic event. The additional work is to provide Construction Phase Engineering Services.			

The Local Agency of City of Everett
desires to supplement the agreement entered in to with TranTech, Engineering LLC
and executed on 5-16-19 and identified as Agreement No. _____
All provisions in the basic agreement remain in effect except as expressly modified by this supplement.
The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:
See Exhibit A Attachment for additional scope of work which include Construction Phase Engineering Services.

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: 12/31/2023

III

Section V, PAYMENT, shall be amended as follows:
Construction Phase Engineering Management Services shall be authorized for a total of \$54,177 as detailed in the attached Exhibit B. The new maximum amount payable is \$322,102.

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.
If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate spaces below and return to this office for final action.

By: Khashayar Nikzad By: _____

Consultant Signature

Approving Authority Signature

Date

Exhibit A - SCOPE OF WORK

Maple Heights Bridge Seismic Retrofit Project - Construction Phase Engineering Services

This scope of work provides construction phase engineering services for Maple Heights Bridge Seismic Retrofit (PROJECT) for the City of Everett (CITY) by TranTech Engineering, LLC (CONSULTANT).

Introduction

The CITY of Everett (CITY) has retained TranTech Engineering, LLC (CONSULTANT) to provide a complete PS&E package for the Maple Heights Bridge Seismic Retrofit (PROJECT) in Everett, Washington. The following describes the Scope of Work (SCOPE) for this project.

The Maple Heights Bridge was constructed in 1979 in an area of King City that is now the south end of the City of Everett and just north of the City of Mukilteo. The 3-span bridge is approximately 51 feet wide out-to-out and 303 feet long (97.5':110':95.5'). Its superstructure is composed of reinforced concrete pre-stressed girders made composite with a 7.5" thick concrete deck slab. Its substructure is composed of concrete abutments and multi-column intermediate piers founded on shallow spread footing foundations. At both abutments, elastomeric pad bearings are supporting the superstructure and is utilized as part of the bridge's expansion joint system on its west abutment. The bridge carries two lanes of traffic with a 5' wide sidewalk on each side.

The CITY reserves the right to eliminate any task or parts of tasks during the performance of the contact work.

The individual tasks to be completed by the CONSULTANT are as follows:

Work Element 1 Project Management

This Task includes administration of the contract between the CONSULTANT and the CITY, preparation of progress reports for the PROJECT. It also includes all administrative services needed to coordinate with the sub-CONSULTANT(s) and to monitor the PROJECT for scope, schedule, budget, and quality. The following are the categorized activities associated with this Task:

1. Progress Reports and Invoicing - progress reports will contain a narrative that identifies and describes significant activities performed in the previous period and significant upcoming activities along with the monthly invoice;
2. Team Management - management of scope, schedule, budget, quality; and
3. Management of Sub-consultants.

Deliverables:

1. Progress Reports
2. Monthly Invoicing

TASK 10 Construction Phase Engineering Services

Aside from the TranTech's design team, the following subconsultants are anticipated to have contributions for the construction phase engineering support for this project:

- Gibson Traffic – Traffic control
- HWA – Geotechnical
- Perteet – Permitting, civil, and drainage

The construction working days assumed is **90**.

The consultant shall provide engineering support services on an "on-call" basis at the City's request during the construction phase of the project. These services may include the following:

- A. **Pre-Construction Meetings:** The CONSULTANT will attend one (1) pre-construction meeting. This may include the general pre-construction meeting with the prime contractor and subcontractors. The CONSULTANT will prepare a draft agenda and submit draft notes. The City will finalize the meeting notes.
- B. **Construction Meetings:** The CONSULTANT will attend construction meetings as requested. This task assumes up to ten (10) meetings attended by 1 to 2 staff depending on the meeting agenda and contractor's schedule of work. The CONSULTANT will take notes at the meeting and prepare a draft of the notes for the CITY. This task assumes the CITY will prepare meeting agendas, and finalize the draft meeting notes and distribute them.
- C. **Review Selected Shop Drawings:** The CONSULTANT will review and recommend action on selected Contractor materials submittals, and shop drawings, as requested by the CITY. The effort for this task is for input/support of the review of shop drawings and materials submittals by the Contractor to the CITY. This task assumes that up to ten (10) submittals will be reviewed.
- D. **Review Selected Material Submittals:** The CONSULTANT will review and recommend action on selected Contractor materials submittals and material test reports, as requested by the CITY. The effort for this task is for input/support of the review of materials submittals by the Contractor to the CITY.
- E. **Requests for Information (RFIs):** At the CITY's request, the CONSULTANT may be asked to provide assistance to the CITY in answering the Contractor's RFIs. This task assumed that thirty (30) RFIs will be reviewed.

- F. **Change Orders (COs):** At the CITY's request, the CONSULTANT may be asked to provide assistance to the CITY in reviewing change order proposals, preparing independent change order cost estimate, and developing required information for COs. Work may include preparation of drawings and supporting information. This task assumes that five (5) COs will be prepared.
- G. **Load Rating of the Retrofitted Bridge:** The CONSULTANT will perform an inventory load rating calculations for the structure after work is completed and prepare a load rating report in the Load Resistance Factor Rating (LRFR) in accordance with the current WSDOT Bridge Design Manual and AASHTO Manual of Bridge Evaluation.
- H. **Inspection of the Retrofitted Bridge:** Bridge inspection by a lead inspector and data input to Bridge Works
- I. **Record Drawings:** The CONSULTANT shall prepare record drawings at the completion of the project. The CITY will provide Contractor-prepared marked-up drawings, inspector's field notes, and other available information. The CONSULTANT shall use these materials to prepare the record drawings. Record drawings shall be prepared in accordance with the CITY's "Record Drawing Requirements."

Deliverables:

1. Shop drawing and material submittal reviews.
2. Responses to RFIs.
3. Drawings, calculations, and specifications required for change orders.
4. Load rating report and calculations.
5. 22"*34" Record Drawings in bond paper

Exhibit B - Consultant Fee Determination

Maple Heights Bridge Seismic Retrofit Project - Construction Phase Engineering Services



	Project Manager	Principal QA/QC	Senior Structural Engineer	Project Structural Engineer	Structural Engineer2	Structural Engineer1	Staff Structural Engineer1	Resident Engineer Inspection	Senior CAD Tech	Admin 2	Total
Work Element 1 - PMI Meetings	24									24	48
Work Element 9 - Const. Phase Eng. Services			32	32	32	24		8	8		0
Eng. Support		4	12	16	16						136
Load Rating								12			48
Inspection									16		12
Record Drawings	8		8	4							36
Total Staff Hours	32	4	52	52	48	24		20	24	24	280
Direct Rates	\$71.50	\$71.50	\$65.00	\$60.00	\$46.35	\$40.00		\$62.50	\$40.00	\$24.00	
Total Direct Salary Cost	\$2,288	\$286	\$3,380	\$3,120	\$2,225	\$960		\$1,250	\$960	\$576	\$15,045

Total Labor Cost \$15,045
 OH at 148.97% of Direct Labor \$22,412
 Profit at 28.08% of Direct Labor \$4,220

Total \$41,677

Direct Costs (Mileage, Reproduction, Shipping, etc.) \$500

Subconsultant Costs

- Work Element 4 - Geotechnical (HWA) \$2,000
- Work Element 5 - Environmental and Civil Engineering - (Perteet) \$6,000
- Work Element 6 - Traffic (Gibson) \$4,000

Total Amount Authorized: \$54,177
 Management Reserve Fund: \$54,177
 Total Amount Authorized: \$54,177



Project title: Amendment No. 4 to Professional Services Agreement with HDR Engineering, Inc., for Water Pollution Control Facility FEN Pump Station and Chlorination Building Upgrade

City Council Agenda Item Cover Sheet

Council Bill #

Project: WPCF FEN Pump Station and Chlorination Building Upgrade

Partner/Supplier : HDR Engineering, Inc.

Location: Water Pollution Control Facility

Preceding action: PSA, Amendment 1, Amendment 2, Amendment 3

Fund: Fund 401 - Utilities

Agenda dates requested:

4/1/2020

Briefing

Proposed action

Consent

Action

Ordinance

Public hearing

Yes No

Budget amendment:

Yes No

PowerPoint presentation:

Yes No

Attachments:

Proposed Agreement

Department(s) involved:

Public Works, Legal

Contact person:

Zach Brown 

Phone number:

425-257-8872

Email:

zbrown@everettwa.gov

Fiscal summary statement: The City of Everett has an existing Professional Services Agreement with HDR Engineering Inc. with a total compensation amount of \$1,386,809.00. This amendment does not include a request for additional funds. Project funding is provided by Fund 401 – Utilities.

Project summary statement: Public Works seeks to amend a Professional Services Agreement with HDR Engineering, Inc. to include additional analysis and design services and extend the agreement completion date with no provision of additional funds. The original PSA was signed 1/11/16 and included pre-design study for an upgrade of the Water Pollution Control Facility Final Effluent North (FEN) Pump Station and Chlorination Building. Amendment No. 1, signed 2/27/17, revised the agreement to extend the time period of completion of the work. Amendment No. 2, signed 7/12/17, modified the scope, budget, and contract completion date to include design and construction assistance services for the recommended upgrades. Amendment No.3, signed 3/22/19, modified the scope, budget, and contract completion date to include additional services to be performed during construction. This amendment revises the scope of the existing agreement to provide additional analysis and design services to identify the cause of a leaking pipe connection at the FEN discharge manhole and provide design plans for the necessary repairs. This amendment will extend the contract completion date to December 31, 2020 but provides no additional funds.

Recommendation (exact action requested of Council): Authorize the Mayor to sign Amendment No. 4 to the Professional Services Agreement with HDR Engineering, Inc., for the Water Pollution Control Facility FEN Pump Station and Chlorination Building Upgrade.

Initialed by:


Department head

Administration

Council President

**AMENDMENT NO. 4
PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF EVERETT
AND HDR ENGINEERING, INC.**

This Amendment No. 4 is dated for reference purposes _____ 2020. It is by and between the City of Everett, a municipal corporation under the laws of the State of Washington ("City") and HDR ENGINEERING, INC. ("Service Provider").

RECITALS

A. The City and Service Provider are parties to the Professional Services Agreement dated JANUARY 11, 2016 (the "Agreement").

B. The City and the Service Provider desire to amend the Agreement for the purpose of EXTENDING THE AGREEMENT COMPLETION DATE TO PROVIDE FOR ADDITIONAL ENGINEERING SERVICES TO THE DETERMINE THE CAUSE OF A LEAK AT THE DISCHARGE MANHOLE ADJACENT TO THE SNOHOMISH RIVER AND PROVIDE A FINAL REPAIR SOLUTION.

AGREEMENT

The City and Service Provider agree as follows:

1. The Agreement is modified so that time of beginning and completion are as follows:

Time of Beginning and Completion of Performance: This Agreement shall commence as of the date of execution of this Agreement and shall be completed by DECEMBER 31, 2020.

2. The Work is modified to add the Work shown on Exhibit A to this Amendment.
3. Regardless of the date(s) on which this Amendment is signed by the parties, the parties agree that the Agreement has been continuously in effect since JANUARY 11, 2016.
4. At the sole discretion of the City, the City may consent to the Service Provider's signature on this Amendment being by email, fax, pdf or other electronic means, in which case such Service Provider signature will be deemed an original signature for all purposes. The City will be deemed to have given such consent effective upon execution of this Amendment by the Mayor of the City.
5. All provisions in the Agreement shall remain in effect except as expressly modified by this Amendment.

**CITY OF EVERETT
WASHINGTON**

HDR ENGINEERING, INC.

By: _____
Cassie Franklin, Mayor

Signature: Karen Doherty
Typed/Printed Name: Karen Doherty
Title: Sr Vice President

Date

March 11, 2020
Date

ATTEST:

Sharon Fuller, City Clerk
Date: _____

**STANDARD
AGREEMENT
APPROVED AS TO
FORM
DAVID C. HALL
CITY ATTORNEY**

**City of Everett
Water Pollution Control Facility (WPCF)**

**Final Effluent North (FEN)
Chlorine Building and Culvert Improvements
Amendment No. 4**

Scope of Services

March 11, 2020



**2707 Colby Avenue
Suite 715
Everett, WA 98201-3565
(425) 744-7440**



**2707 Colby Avenue
Suite 715
Everett, WA 98201-3565
(425) 744-7440**

Table of Contents

Background	1
Scope of Services	1
Task 800 Project Management – Phase 2	1
Objective.....	1
HDR Services	1
Client Responsibilities	1
Assumptions	1
Deliverables	1
Task 1700 Outfall Pipeline Inspection and Repair Assessment.....	2
Objective.....	2
HDR Services	2
Client Responsibilities	2
Assumptions	2
Deliverables	3
Schedule	3
Fee	3

EXHIBIT A

SCOPE OF SERVICES

Background

1. The City of Everett, Washington (City) selected HDR Engineering, Inc. (HDR) to provide engineering analysis, design, and permitting assistance to expand the Final Effluent North (FEN) pump station capacity at the Water Pollution Control Facility (WPCF), as well as replacing the chlorination facilities. The FEN pumping system is an integrated process that combines open channel hydraulics, chlorination, dechlorination, effluent pumping, and discharge. All components of the system must work together to produce a fully treated effluent at the desired flow rate.
2. During Phase 1 and Phase 2, HDR completed a study on the FEN pumping system and hydraulics as well as a basis of design for the Chlorination Building. Final design and bid documents were produced, as well as a base scope for services during construction (SDC).
3. The intent of this scope of services is to provide an amendment to provide an extension of time and engineering services to determine the cause of the leak that was observed by the City at the discharge manhole adjacent to the Snohomish River on December 20, 2019 and provide a repair design and specification.

Scope of Services

Task 800 Project Management – Phase 2

Objective

The purpose of this task is to monitor, control and adjust scope, schedule, and budget as well as provide monthly status reporting, accounting, and invoicing for an additional 9 months of the contract.

HDR Services

1. Continuation of original scope of work (see original SOW).

Client Responsibilities

1. Communicate scope needs and authorize services as needed.

Assumptions

1. This amendment increases the project duration by 9 months.

Deliverables

1. Continuation of original scope of work.

Task 1700 Outfall Pipeline Inspection and Repair Assessment

Objective

Provide inspection services to determine the cause of the leak at the discharge manhole and propose possible alternatives for repair.

HDR Services

1. Perform site visit during the manned inspection to review the internal condition of the discharge manhole and the 48-inch pipeline.
2. Prepare a draft version of the Outfall Pipeline Inspection and Repair Assessment Technical Memorandum (TM) detailing the inspection findings and provide a recommended pipeline and/or manhole repair.
3. Prepare meeting agenda and attend an Outfall Pipeline Inspection and Repair Assessment TM review meeting with City staff and the contractor to present results and respond to questions or comments.
4. Incorporate comments and finalize Outfall Pipeline Inspection and Repair Assessment TM including providing repair detail and specification if required.
5. Respond to questions or issues that arise during pipeline and/or manhole repair.

Client Responsibilities

1. 48-inch outfall pipeline to be taken out of service and drained as much as possible to perform manned inspection.
2. Perform manned inspection of the 48-inch pipeline.
3. Provide digital version of inspection photos and/or video.
4. Facilitate Outfall Pipeline Inspection and Repair Assessment TM review meeting at Public Works or Everett Water Pollution Control Facility (EWPCF).
5. Provide construction observation of pipeline and/or manhole repair.

Assumptions

1. The site visit during the manned inspection will be performed by an HDR Senior Engineer and will not exceed 1- 8 hour day including travel to and from site. No confined space entry will be required.
2. Manned inspection to be limited to approximately 30 LF from the discharge manhole through the 90° horizontal bend terminating at the pipe to pipe connection where the newly installed 48-inch effluent pipe connects to the existing effluent pipe..
3. Inspection of the 48-inch pipeline to be performed during high tide conditions to assist in locating potential leaks. A secondary inspection during low tide may be required if pipeline cannot be drained.
4. Outfall Pipeline Inspection and Repair Assessment Review Meeting will be attended by two staff members from HDR and will not exceed 4 hours including travel to and from the meeting.

Deliverables

1. Draft version of the Outfall Pipeline Inspection and Repair Assessment TM to be provided electronically via PDF.
2. Final version of the Outfall Pipeline Inspection and Repair Assessment TM to be provided electronically via PDF.

Schedule

Inspection and repair to be performed during the dry season when the outfall pipeline can be temporarily removed from service. The contract to be extended to December 31, 2020.

Fee

HDR and the City agree to discuss potential fees for the associated scope and payment of inspection and repair costs upon determination of the cause of the leak.



Project title: An Ordinance approving the appropriations of the 2020 revised City of Everett Budget and amending Ordinance No. 3707-19.

City Council Agenda Item Cover Sheet

Council Bill #
OB2003-16

Agenda dates requested:
03/18/20 - 1st Reading
03/25/20 - 2nd Reading
04/01/20 - 3rd Reading

Briefing X
Proposed action
Consent
Action
Ordinance X
Public hearing
Yes X No

Budget amendment:
X Yes No

PowerPoint presentation:
X Yes No

Attachments:
Amendment

Department(s) involved:
Finance

Contact person:
Susy Haugen

Phone number:
425-257-8612

Email:
Shaugen@everettwa.gov

Initialed by:

Department head
Administration
Council President

Consideration: Ordinance

Project: 2020 Budget Amendment #1

Partner/Supplier :

Location:

Preceding action:

Fund: Multiple

Fiscal summary statement:

The proposed ordinance amends the City of Everett 2020 Operating Budget as noted below.

- General Government amendments:
 - Increase beginning fund balance by \$2,391,119
 - Decrease revenue by \$731,052
 - Increase expenditures by \$1,706,067
 - Decrease ending fund balance by \$46,000
- Non-General Government amendments:
 - Increase beginning fund balance by \$8,080,946
 - Decrease revenue by \$1,114,850
 - Increase expenditures by \$7,055,020
 - Decrease ending fund balances by \$88,924

Project summary statement:

This budget amendment revises the 2020 budget for projects and information that have arisen since the original budget was adopted on November 13, 2019.

Recommendation (exact action requested of Council):

Adopt an Ordinance approving the appropriations of the 2020 City of Everett Budget and amending Ordinance No. 3707-19.



ORDINANCE NO. _____

An ORDINANCE approving the appropriations of the 2020 City of Everett budget and amending Ordinance No. 3707-19.

WHEREAS,

The City Council has reviewed the amended budget appropriations and information which was made available; and approves the appropriation of local, state, and federal funds and the increase or decrease from previously approved programs within the 2020 Budget.

NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:

Section 1. Ordinance No. 3707-19 is hereby amended by the amendments shown on Attachment A, which is incorporated by reference. The amendments shall be made to the 2020 Budget with a total increased appropriation amount of \$8,761,087.

	<u>Beginning Fund Balance and 2020 Revenues</u>	<u>Expenditures</u>	<u>Ending Fund Balance</u>
2020 Original Adopted Budget	\$ 649,986,342	\$ 430,386,030	\$ 219,600,312
Budget Amendment #1	8,626,163	8,761,087	(134,924)
2020 Amended Budget	\$ 658,612,505	\$ 439,147,117	\$ 219,465,388

Section 2. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any internal references.

Section 3. The City Council hereby declares that should any section, paragraph, sentence, clause or phrase of this ordinance be declared invalid for any reason, it is the intent of the City Council that it would have passed all portions of this ordinance independent of the elimination of any such portion as may be declared invalid.

Section 4. The enactment of this Ordinance shall not affect any case, proceeding, appeal or other

matter currently pending in any court or in any way modify any right or liability, civil or criminal, which may be in existence on the effective date of this Ordinance.

Cassie Franklin, Mayor

ATTEST:

Sharon Fuller, City Clerk

PASSED: _____

VALID: _____

PUBLISHED: _____

EFFECTIVE DATE: _____

2020 BUDGET ADJUSTMENTS for Budget Amendment # 1

General Government Reappropriations

			Increase/(Decrease)		
<u>Fund</u>	<u>Description</u>	<u>Beginning Fund Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Ending Fund Balance</u>
GGR-1	Non-Departmental	Insurance Recovery Mediation	5,280	5,280	-
GGR-2	Police	Specialized Computer Systems	77,954	77,954	-
GGR-3	Police	Patrol Desk Workstations	9,743	9,743	-
GGR-4	Police	Duty Rifles	19,973	19,973	-
GGR-5	Fire	Bunker Gear	74,405	74,405	-
GGR-6	Fire	Mobile Data Computer Vehicle Docks	27,795	27,795	-
GGR-7	Parks	Training & Procedure Development	24,413	24,413	-
GGR-8	Municipal Arts	1% for Arts Program	280,700	280,700	-
GGR-9	Street Improvements	Street Projects	1,870,856	1,870,856	-
Total General Government Reappropriations			2,391,119	-	2,391,119

General Government Amendments

			Increase/(Decrease)		
<u>Fund</u>	<u>Description</u>	<u>Beginning Fund Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Ending Fund Balance</u>
GGA-1	Legal	Public Defense Grant	48,000	48,000	-
GGA-2	Planning	Department of Commerce Grant	100,000	100,000	-
GGA-3	Police	FY19 STOP Violence Grant	32,170	32,170	-
GGA-4	Police	Boating Safety Grant	14,361	14,361	-
GGA-5	Police	Joint Task Force w/US Marshals Svc	12,000	12,000	-
GGA-6	Fire	Fire Prevention Grant	2,417	2,417	-
GGA-7	Non-Departmental	Human Needs/Recovery Café	10,000	10,000	-
GGA-8	Planning	Labor Adjustment		46,000	(46,000)
GGA-9	Street Improvements	Overlay Program Reduction	(950,000)	(950,000)	-
Total General Government Amendments			-	(731,052)	(685,052)

Non-General Government Reappropriations

		Increase/(Decrease)			
<u>Fund</u>	<u>Description</u>	<u>Beginning Fund Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Ending Fund Balance</u>
NGR-1 CIP 1	General Gov't Capital Projects	979,461		979,461	-
NGR-2 CIP 3	Parks Projects	1,631,627		1,631,627	-
NGR-3 CIP 4	General Gov't Capital Projects	600,000		600,000	-
NGR-4 Motor Vehicle Repl Fund	Vehicle Purchases	709,190		709,190	-
NGR-5 Hotel/Motel Tax Fund	Lodging Tax Grants	16,500		16,500	-
NGR-6 Property Mgmt Fund	Fire Station #5 HVAC Replacement	49,959		49,959	-
NGR-7 EMS	Bunker Gear	32,645		32,645	-
NGR-8 EMS	Mobile Data Computer Vehicle Docks	17,255		17,255	-
NGR-9 EMS	LifePaks, AEDs, and Ventilator	163,407		163,407	-
NGR-10 Criminal Justice	Marine Vessel Boathouse	230,000		230,000	-
NGR-11 Criminal Justice	Body Worn Cameras	100,000		100,000	-
NGR-12 Information Tech Reserve	IT Projects	414,029		414,029	-
NGR-13 Multiple	Vera Clinic Startup Costs	1,042,307		1,042,307	-
NGR-14 Transit	Transit Projects	2,094,566		2,094,566	-
Total Non-General Government Reappropriations		8,080,946	-	8,080,946	-

Non-General Government Amendments

		Increase/(Decrease)			
<u>Fund</u>	<u>Description</u>	<u>Beginning Fund Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Ending Fund Balance</u>
NGA-1 CIP 1	EMB Window Replacements			211,071	(211,071)
NGA-2 CIP 3	Park Projects			58,000	(58,000)
NGA-3 Reserve for Parks	Lowell Riverfront Off Leash Dog Area		80,000	80,000	-
NGA-4 Transit	Capital Outlay Adjustments		(2,006,800)	(2,397,597)	390,797
NGA-5 Real Property Acquisition	Property Purchase		180,000	180,000	-
NGA-6 EMS	SAFER Grant		631,950	842,600	(210,650)
Total Non-General Government Amendments		-	(1,114,850)	(1,025,926)	(88,924)
TOTAL		10,472,065	(1,845,902)	8,761,087	(134,924)

**2019
Budget Adjustments
Tally Sheet**

Department		Code	Rev	Exp	FB
GGR-1	Non-Departmental	009R		5,280	
GGR-1	General Fund	002R	5,280		

To carry forward funds for mediation with Safety National for environmental insurance recovery related to the GTS property.

Increase professional services	009	5000900410		5,280	
Increase beginning fund balance	002	3080000000			5,280

Department		Code	Rev	Exp	FB
GGR-2	Police	031R		77,954	
GGR-2	General Fund	002R	77,954		

This re-appropriation carries forward funds for two specialized computers systems:

The Forensic Recovery of Evidence Device (FRED) will replace the current end of life system. This device is used extensively in the investigations of child exploitation, homicide, financial, and property crime cases. Cost of this item is \$49,900.

A new system, called Cryptanalysis, will assist forensics detectives in accessing digitally encrypted evidence. The system will not only provide quicker evidence recovery, but will also allow for the decryption and recovery of digital evidence that may otherwise not have occurred. Cost of this item is \$28,054.

Increase small tools/equipment	031	5320000350		77,954	
Increase beginning fund balance	002	3080000000			77,954

Department		Code	Rev	Exp	FB
GGR-3	Police	031R		9,743	
GGR-3	General Fund	002R	9,743		

To carry forward funds for the acquisition of new computer and desk workstations for use by all patrol officers at the North Precinct. The works stations will replace old, highly worn and damaged desks with newly designed ergonomic work stations that provide additional space and an improved environment.

Increase small tools/equipment	031	5320000350		9,743	
Increase beginning fund balance	002	3080000000			9,743

**2019
Budget Adjustments
Tally Sheet**

Department		Code	Rev	Exp	FB
GGR-4	Police	031R		19,973	
GGR-4	General Fund	002R	19,973		

This re-appropriation carries forward funds to replace 10 rifles that have exceeded their useful lives.

Increase small tools/equipment	031	5400005350		19,973	
Increase beginning fund balance	002	3080000000			19,973

Department		Code	Rev	Exp	FB
GGR-5	Fire	032R		74,405	
GGR-5	General Fund	002R	74,405		

To re-appropriate funds for the purchase of twenty sets of bunker gear that were ordered in 2019 but not received prior to year-end. The total cost of \$107,050 will be split between the General Fund and the Emergency Medical Services (EMS) Funds. Please see NGR-7 for the related re-appropriation to the EMS fund.

Increase uniforms	032	5202000260		74,405	
Increase beginning fund balance	002	3080000000			74,405

Department		Code	Rev	Exp	FB
GGR-6	Fire	032R		27,795	
GGR-6	General Fund	002R	27,795		

The Fire department is replacing its entire fleet of Mobile Data Computers (MDCs). This re-appropriation carries funds forward to purchase the appropriate mounts in order to use the new MDCs in the department's 42 vehicles. The total cost of \$45,050 will be split between the General Fund and EMS. Please see NGR-8 for the related re-appropriation to the EMS fund.

Increase small tools/equipment	032	5200000350		27,795	
Increase beginning fund balance	002	3080000000			27,795

**2019
Budget Adjustments
Tally Sheet**

	Department	Code	Rev	Exp	FB
GGR-7	Parks	101R	24,413	24,413	
<p>Re-approp - Training & Procedure Development</p> <p>To carry forward funds to pay the balance of a contract with Cross Island Consulting for training, mentoring, and procedure development for the Ranger and Animal Control divisions of the Parks and Community Services Department. Total contract maximum amount was \$25,000.</p>					
Increase professional services			101	5421050000410	24,413
Increase beginning fund balance			101	30800000000	24,413

	Department	Code	Rev	Exp	FB
GGR-8	Municipal Arts	112R	280,700	280,700	
<p>Re-approp - 1% for Arts Program</p> <p>This re-appropriation carries forward available 1% for Arts funds for expenditure in 2020.</p> <p>Projects currently underway include the fabrication and installation of sculptures on Broadway and the addition of five Hoyt Avenue light sculptures between Wall Street and Pacific Avenue.</p>					
Increase beginning fund balance			112	3080000200	174,100
Increase beginning fund balance			112	3080000210	106,600
Increase professional services - 1% for Arts General			112	5200201410	174,100
Increase professional services - 1% for Arts Transit			112	5210211410	106,600

	Department	Code	Rev	Exp	FB
GGR-9	Street Improvements	119A	1,870,856	1,870,856	
<p>Re-approp - Street Projects</p> <p>This re-appropriation carries forward the remaining 2019 budgeted Street Improvement funds to 2020 for street improvement projects. The source of these funds is an allocated share of the motor vehicle fuel tax from Washington State and a General Fund allocation. These funds are used for arterial street projects, sidewalk replacements, parking improvements, non-motorized improvements, traffic signal projects, capital project grant matching funds, and the overlay program.</p>					
Increase beginning fund balance			119	30800000000	1,870,856
Increase construction projects			119	5524000953650	20,017
Increase construction projects			119	5612002953650	1,850,839

**2019
Budget Adjustments
Tally Sheet**

Department		Code	Rev	Exp	FB	
GGA-1	Legal	Amendment - Public Defense Grant	003A		48,000	
GGA-1	General Fund	Amendment - Public Defense Grant	002A	48,000		

The Washington Office of Public Defense has granted the City \$96,000 to be used towards social work services for the public defense team. The grant begins January 1, 2020, and ends on December 31, 2021. Funds will be split over the two years (\$48,000 each year) and will be paid to Everett Law Association to provide social services to indigent defendants.

Council approved this grant at the December 11, 2019, Council meeting.

Increase professional services	003	5250000410		48,000	
Increase state grants	002	3340120003			48,000

Department		Code	Rev	Exp	FB	
GGA-2	Planning	Amendment - Department of Commerce Grant	021A		100,000	
GGA-2	General Fund	Amendment - Department of Commerce Grant	002A	100,000		

The City was awarded a Washington State Department of Commerce grant in the amount of \$100,000. The scope of work consists of three activities; adopt a citywide housing action plan, adopt a transit-oriented development (TOD) housing action plan, and adopt a housing displacement strategy.

Council approved this grant at the December 18, 2019, Council meeting.

Increase professional services	021	5010000410		100,000	
Increase grant revenue	002	3340420005			100,000

Department		Code	Rev	Exp	FB	
GGA-3	Police	Amendment - FY19 STOP Violence Grant	031A		32,170	
GGA-3	General Fund	Amendment - FY19 STOP Violence Grant	002A	32,170		

The Police Department has been awarded \$32,170 in grant funds from the Washington State STOP Formula Grant program. The fiscal year 2019 agreement with the State Department of Commerce provides funding to improve the criminal justice and community response to violence against women in Snohomish County. The grant funds will be used to advance county-wide law enforcement training.

Council approved this grant at the October 9, 2019, Council meeting.

Increase professional services	031	5920000440		32,170	
Increase grant revenue	002	3331657001			32,170

**2019
Budget Adjustments
Tally Sheet**

Department		Code	Rev	Exp	FB
GGA-4	Police	031A		14,361	
GGA-4	General Fund	002A	14,361		

The Police Department has been awarded a \$14,361 grant from the Washington State Parks and Recreation Commission. The award is to reimburse costs of on-the-water patrols and boating education classes. The program goal is to reduce the number and severity of recreational boating incidents and to promote a safe and enjoyable boating environment for all users.

Council approved application and acceptance of this grant at the December 18, 2019, Council meeting.

Increase overtime	031	5220000120		14,361	
Increase grant revenue	002	3336702400			14,361

Department		Code	Rev	Exp	FB
GGA-5	Police	031A		12,000	
GGA-5	General Fund	002A	12,000		

The United States Department of Justice (DOJ) Marshal's Service is providing funds to the Everett Police Department to conduct and participate in a joint law enforcement effort to investigate and apprehend local, state, and federal fugitives. This amendment increases the Police budget for this purpose.

Increase overtime	031	5701000120		12,000	
Increase grant revenue	002	3421000000			12,000

Department		Code	Rev	Exp	FB
GGA-6	Fire	032A		2,417	
GGA-6	General Fund	002A	2,417		

The Fire Prevention division of the Fire Department was awarded a \$2,417 grant from FM Global for public education/community risk reduction supplies. This amendment increases the Fire budget for this purpose.

Increase office & operating supplies	032	5300000310		2,417	
Increase contributions	002	3670220032			2,417

**2019
Budget Adjustments
Tally Sheet**

Department		Code	Rev	Exp	FB
GGA-7	Non-Departmental	009A		10,000	
GGA-7	General Fund	002A	10,000		

The City entered into an interlocal agreement with Snohomish County to accept reimbursement of funds for the operations of the Recovery Cafe in an amount not to exceed \$10,000. The Recovery Cafe provides a safe place where individuals can define and pursue all types of recovery together.

Council authorized the interlocal agreement at the December 31, 2019, Council meeting.

Increase professional services	009	5000199410		10,000	
Increase miscellaneous revenue	002	3699030000			10,000

Department		Code	Rev	Exp	FB
GGA-8	Planning	021A		46,000	
GGA-8	General Fund	009A			(46,000)

This amendment increases the Planning Department's budget for an unbudgeted final leave payout as well as provides funds to refill the position as a 1.0 full-time equivalent (FTE) rather than the current 0.70 FTE.

Increase salaries	021	5010000110		37,000	
Increase benefits	021	5010000210		9,000	
Decrease ending fund balance	009	5980000490			46,000

Department		Code	Rev	Exp	FB
GGA-9	Street Improvements	119A	(950,000)	(950,000)	

This amendment reduces the 2020 overlay budget in response to Initiative 976. The original budget included \$1,550,000 in car tab revenue for overlay. The 2020 overlay budget is reduced by only \$950,000 due to using \$600,000 in available fund balance from the Transportation Benefit District Fund 159.

Decrease construction projects	119	5612002953650			950,000
Decrease transfers in	119	3970000000		950,000	

**2019
Budget Adjustments
Tally Sheet**

Department	Code	Rev	Exp	FB
NGR-1 CIP 1 Re-approp - CIP 1 Projects	162R	979,461	979,461	
<p>This amendment re-appropriates CIP 1 funds for the following Council approved projects that were not completed by December 31, 2019:</p> <p>Swim Center repairs - \$6,519 South Precinct roof replacement - \$365,000 South Precinct Snohomish 911 expansion project - \$22,096 Fire Station No. 2 and Fire Station No. 6 additions and alterations - \$525,846 Fire Training building main floor remodel - \$50,000 Fire Training building exterior masonry renovation - \$10,000</p>				
Increase beginning fund balance	162	3080050000		979,461
Increase transfers out	162	5500000550	979,461	

Department	Code	Rev	Exp	FB
NGR-2 CIP 3 Re-approp - CIP 3 Parks Projects	154R	1,631,627	1,631,627	
<p>This amendment re-appropriates CIP 3 funds for the following Council approved projects that were not completed by December 31, 2019.</p> <p>Park projects include: Kasch Park Renovation - \$25,000 Phil Johnson Ballfields Renovation - \$210,000 Small Capital Projects - \$180,000 Lowell Park Sport Court Renovation - \$98,436 Forest Park Playground Replacement - \$1,000,000 Jetty Landing Restroom Improvement project - \$118,191</p>				
Increase beginning fund balance	154	3080000000		1,631,627
Increase transfers out - intergovernmental services	154	5101003411	118,191	
Increase transfers out - park projects	154	5354010550	1,513,436	

Department	Code	Rev	Exp	FB
NGR-3 CIP 4 Re-approp - CIP 4 Projects	162R	600,000	600,000	
<p>This amendment re-appropriates CIP 4 funds for the remaining Evergreen Branch Library Expansion project costs not completed by December 31, 2019.</p>				
Increase beginning fund balance	162	3080062000		600,000
Increase project expenditures	162	5625230550	600,000	

**2019
Budget Adjustments
Tally Sheet**

	Department	Code	Rev	Exp	FB
NGR-4	Motor Vehicle Repl Fund	126R	709,190	709,190	

This re-appropriation carries forward funds for vehicles and equipment scheduled for replacement in 2019, but not received prior to year-end.

Engineering - staff car and aerial lift truck - \$200,000
 Police - seven patrol utility vehicles - \$264,190
 Streets - rock screener - \$245,000

Increase beginning fund balance	126	3080000000		709,190
Increase vehicle expenditures - Engineering	126	5200024640	200,000	
Increase vehicle expenditures - Police	126	5200031640	264,190	
Increase vehicle expenditures - Streets	126	5200120640	245,000	

	Department	Code	Rev	Exp	FB
NGR-5	Hotel/Motel Tax Fund	138R	16,500	16,500	

To carry forward funds for three grants that were approved in 2019, but payment will be made in 2020. These grants include: \$8,000 to Olympic Ballet for the New Year & Nutcracker productions, \$4,500 to YMCA for the Yankee Doodle Dash event, and \$4,000 for Hashtag Street Art.

Increase beginning fund balance	138	3080000000		16,500
Increase grant expenditures	138	5200000494	16,500	

	Department	Code	Rev	Exp	FB
NGR-6	Property Mgmt Fund	146R	49,959	49,959	

To carry forward funds for the replacement of the HVAC system at Fire Station #5. The project was budgeted and started in 2019, but was not completed until early 2020.

Increase beginning fund balance	146	3087000000		49,959
Increase repairs & maintenance	146	5700000480	49,959	

**2019
Budget Adjustments
Tally Sheet**

NGR-7 Department: EMS Re-approp - Bunker Gear Code: 153R Rev: 32,645 Exp: 32,645 FB:

To re-appropriate funds for the purchase of twenty sets of bunker gear ordered in 2019 but not received prior to year-end. The total cost of \$107,050 will be split between the General Fund and the Emergency Medical Services (EMS) Funds. Please see GGR-5 for the related re-appropriation to the Fire Department fund.

Increase beginning fund balance	153	3080000000		32,645
Increase uniforms	153	5202000260	32,645	

NGR-8 Department: EMS Re-approp - MDC Vehicle Docks Code: 153R Rev: 17,255 Exp: 17,255 FB:

The Fire department is replacing its entire fleet of Mobile Data Computers (MDCs). This re-appropriation carries forward funds to purchase the appropriate mounts in order to use the new MDCs in the department's 42 vehicles. The total cost of \$45,050 will be split between the General Fund and EMS. Please see GGR-6 for the related re-appropriation to the Fire Department fund.

Increase beginning fund balance	153	3080000000		17,255
Increase small tools/equipment	153	5200000350	17,255	

NGR-9 Department: EMS Re-approp - LifePaks, AEDs, and Ventilator Code: 153R Rev: 163,407 Exp: 163,407 FB:

This re-appropriation carries forward funds budgeted for equipment replacement in 2019 but not spent by year-end. Equipment includes LifePaks, Automated External Defibrillators (AEDs), and a ParaPac Ventilator.

Increase beginning fund balance	153	3080000000		163,407
Increase machinery/equipment	153	5200000640	163,407	

**2019
Budget Adjustments
Tally Sheet**

	Department		Code	Rev	Exp	FB
NGR-10	Criminal Justice	Re-approp - Marine Vessel Boathouse	156R	230,000	230,000	

To re-appropriate funds for the purchase and acquisition of a marine vessel boathouse, which will be used to provide a semi-secure location for the storage of public safety vessel Marine 2. The estimated cost of the boathouse facility is \$230,000. The general Criminal Justice Fund will cover \$130,000 and the Vessel Registration Fund (VRF) will cover \$100,000.

Increase beginning fund balance	156	3080000000			130,000
Increase transfers in	156	3976001000			100,000
Increase capital outlay	156	5300499640		230,000	

	Department		Code	Rev	Exp	FB
NGR-11	Criminal Justice	Re-approp - Body Worn Cameras	156R	100,000	100,000	

To carry forward funds for the implementation of a body worn camera pilot program. This brings the total funds available for the program in 2020 to \$400,000.

Increase beginning fund balance	156	3080000000			100,000
Increase small tools/equipment	156	5300500350		100,000	

	Department		Code	Rev	Exp	FB
NGR-12	Info Tech Reserve	Re-approp - IT Projects	505R	414,029	414,029	

This amendment re-appropriates 2019 budgeted funds to 2020 for Information Technology projects.

Projects include:
 - Cayenta check printing, payroll direct deposit, and online paystub presentation - \$60,455
 - Electronic staff scheduling for Fire (Telestaff) - \$99,975
 - TRAKiT upgrade to Version 9 - \$60,000
 - Parking enforcement technology consolidation - \$1,000
 - Annual infrastructure upgrades - \$192,599

Increase beginning fund balance	505	3080030000			192,599
Increase beginning fund balance	505	3080040000			221,430
Increase machinery/equipment	505	5130000640		192,599	
Increase professional services	505	5140000410		203,975	
Increase machinery/equipment	505	5140000640		5,485	
Increase repairs & maintenance	505	5140000480		11,970	

**2019
Budget Adjustments
Tally Sheet**

Department		Code	Rev	Exp	FB
NGR-13	CIP 4	162A	583,874	583,874	
NGR-13	EMS	153A	7,982	7,982	
NGR-13	Utilities	401A	252,024	252,024	
NGR-13	Transit	425A	157,373	157,373	
NGR-13	Golf	440A	11,404	11,404	
NGR-13	Motor Vehicle Dept.	501A	25,088	25,088	
NGR-13	Telecommunications	507A	4,562	4,562	

This re-appropriation carries forward funds for the Vera clinic startup costs. The total estimated cost of \$1.2 million is being distributed between funds based on the number of HMA participants. \$157,693 was paid in 2019. The balance of \$1,042,307 will be paid in 2020.

Increase beginning fund balances			1,042,307
Increase fund expenditure accounts		1,042,307	

Department		Code	Rev	Exp	FB
NGR-14	Transit	425R	2,094,566	2,094,566	

To re-appropriate funds for Transit projects budgeted and started in 2019, but not completed prior to year-end.

Projects include:
 \$58,418 for Everett Station Smith Street Cleanup
 \$45,000 for Everett Station Weyerhaeuser room upgrades
 \$85,737 for Everett Station parking lot improvements
 \$1,905,411 for 18 paratransit vehicles originally expected to be delivered in 2019 but not received prior to year-end

Increase beginning fund balance	425	3080000000		645,336
Increase grant revenue	425	3312017032		68,589
Increase grant revenue	425	3312018004		1,380,641
Increase capital outlay	425	5135010000610	58,418	
Increase capital outlay	425	5135056205650	130,737	
Increase capital outlay	425	5135010205640	1,905,411	

**2019
Budget Adjustments
Tally Sheet**

NGA-1	CIP 1	Amendment - EMB Window Replacements	162A		Exp 211,071	FB (211,071)
<div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> This amendment increases the CIP 1 expenditure budget for the Wall Street Building Window Replacement Project as approved by Ordinance 3708-19. </div>						
Increase CIP 1 transfers out			162	5500000550	211,071	
Decrease ending fund balance			162	5500999490		211,071

NGA-2	Department CIP 3	Amendment - CIP 3 Park Projects	Code 154A	Rev	Exp 58,000	FB (58,000)
<div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> This amendment increases the CIP 3 expenditure budget for the 2020 Forest Restoration Program as approved by Ordinance 3717-19. </div>						
Increase CIP 3 transfers out			154	5354010550	58,000	
Decrease ending fund balance			154	5990000490		58,000

NGA-3	Department Reserve for Parks	Amendment - Lowell Riverfront Off Leash Dog Area	Code 148A	Rev 80,000	Exp 80,000	FB
<div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> On 12/12/19, the City entered into an interlocal agreement with Snohomish County to fund an off leash dog area at Lowell Riverfront Trails. As part of the agreement the County gave the City \$80,000 towards the construction of the project. Construction expenses are not expected to exceed \$80,000. </div>						
Increase capital outlay			148	500000007640	80,000	
Increase intergovernmental revenue			148	3370700155		80,000

**2019
Budget Adjustments
Tally Sheet**

	Department	Code	Rev	Exp	FB	
NGA-4	Transit	Amendment - Capital Outlay Adjustment	425A	(2,006,800)	(2,397,597)	390,797

Transit has had several changes in their capital plan for 2020 and would like to adjust the budget to reflect the changes.

Adjustments include:
 (\$1,617,647) - two electric buses will be delivered in 2021 rather than 2020
 (\$789,750) - funds will not be needed for the design of a new operations base this year
 \$9,800 - funds are needed to purchase a safety table for maintenance of electric bus battery systems

Decrease grant revenue	425	3312002019	1,375,000	
Decrease grant revenue	425	3312000000	631,800	
Increase ending fund balance	425	5999000000490	390,797	
Decrease capital outlay	425	5135010205640		1,617,647
Decrease capital outlay	425	5135010000610		789,750
Increase capital outlay	425	5135010000640	9,800	

	Department	Code	Rev	Exp	FB	
NGA-5	Real Property Acquisition	Amendment - Property Purchase	145A	180,000	180,000	

The City of Everett Park's Department was awarded a \$180,000 grant from the Snohomish County Conservation Futures Property Tax Fund to acquire property to add to the existing Madison Morgan Park. The planned use of the property is to be incorporated into the existing park for additional open space and trails. The closing date for the sale is July 1, 2020.

Increase capital outlay	145	5626000943610	180,000	
Increase intergovernmental revenue	145			180,000

	Department	Code	Rev	Exp	FB	
NGA-6	EMS	Amendment - SAFER Grant	153A	631,950	842,600	(210,650)

The Emergency Medical Services division was awarded a FEMA SAFER grant to cover the cost of adding ten new firefighters, which will allow the staffing of an additional basic life support aid unit at Fire Station #6. This location serves several high demand locations. The grant covers a period of three years and will cover 75% of employee salary and benefit costs for the first two years and 35% of salary and benefit costs in the third year. Ten positions were hired in early February.

Council approved acceptance of this grant at the October 9, 2019, Council meeting.

Increase salaries & wages	153	5200001110	567,600	
Increase benefits	153	5200001210	275,000	
Increase grant revenue	153	3319700132		631,950
Decrease ending fund balance	153	5990000490		210,650



Project title: An Ordinance creating a special improvement project entitled "Jackson Park Area Stormwater Separation and Treatment" Fund 336, Program 012

City Council Agenda Item Cover Sheet

Council Bill #

CB 2003-17

Consideration: Plans & Systems Ordinance

Project: Jackson Park Stormwater Separation and Treatment

Partner/Supplier: Washington State Department of Ecology

Location: Jackson Park and East Marine View Drive

Preceding action: None

Fund: 336

Agenda dates requested:

March 18, 2020

Briefing

Proposed action

Consent

Action

Ordinance

Public hearing

Yes X No

Budget amendment:

Yes X No

PowerPoint presentation:

Yes X No

Attachments:

Proposed Ordinance, Map

Department(s) involved:

Public Works, Admin

Contact person:

Dave Voigt

Phone number:

9425) 257-8983

Email:

dvoigt@everettwa.gov

Fiscal summary statement:

The budget for this project is \$1,500,000 and includes two funding sources: Fund 401 – Water and Sewer Utility Fund will provide local matching funds of \$562,500 and a WA State Department of Ecology Water Quality grant will provide \$937,500 for a total of \$1,500,000.

Project summary statement:

This project will plan, design and construct stormwater collection and treatment improvements on vacant City-owned land together with drainage collection improvements in the catchment area. Tributary catchment includes portions of East Marine View Drive, Jackson Park and residential streets and alleys south of Jackson Park.

The improvements will remove wet weather flows from the combined sewer system reducing combined sewer overflows (CSOs) and lessen wet weather volume to the Water Pollution Control Facility on Smith Island.

Recommendation (exact action requested of Council):

Adopt an Ordinance creating a special improvement project entitled "Jackson Park Stormwater Separation and Treatment" Fund 336, Program 012.

Initialed by:

Department head

Administration

Council President



ORDINANCE NO. _____

An **ORDINANCE** creating a special improvement project entitled “Jackson Park Area Stormwater Separation and Treatment” Fund 336, Program 012, to accumulate all costs for the improvement.

WHEREAS,

- A. The City of Everett is committed to a planned stormwater infrastructure improvement program.
- B. The City of Everett had identified the need and obtained grant funds to construct certain stormwater system improvements.

NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:

Section 1. A special improvement project is hereby established as Fund 336, Program 012, entitled “Jackson Park Area Stormwater Separation and Treatment” to accumulate all costs for the improvement. Authorization is hereby given to accumulate costs and distribute payments for the improvement project.

Section 2. Authorization is hereby granted for the “Public Works Director” or “City Engineer” under the direction of the Mayor, to assume full and complete responsibility for conducting all tasks and doing all things to accomplish the actions authorized in this ordinance

Section 3. The sum of \$1,500,000 is hereby appropriated to Fund 336, Program 012, “Jackson Park Area Stormwater Separation and Treatment” as follows:

A. Estimated Project Costs	\$1,500,000
B. Source of Funds	
WA State Department of Ecology Grant	\$ 937,500
Fund 401 – Water/Sewer Utility Fund	562,500
Total Funds	<u>\$1,500,000</u>

Section 4. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener’s/clerical errors,

references, ordinance numbering, section/subsection numbers, and any internal references.

Section 5. The City Council hereby declares that should any section, paragraph, sentence, clause or phrase of this ordinance be declared invalid for any reason, it is the intent of the City Council that it would have passed all portions of this ordinance independent of the elimination of any such portion as may be declared invalid.

Section 6. The enactment of this Ordinance shall not affect any case, proceeding, appeal or other matter currently pending in any court or in any way modify any right or liability, civil or criminal, which may be in existence on the effective date of this Ordinance.

Section 7. It is expressly the purpose of this Ordinance to provide for and promote the health, safety and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by the terms of this Ordinance. It is the specific intent of this Ordinance that no provision or any term used in this Ordinance is intended to impose any duty whatsoever upon the City or any of its officers or employees. Nothing contained in this Ordinance is intended nor shall be construed to create or form the basis of any liability on the part of the City, or its officers, employees or agents, for any injury or damage resulting from any action or inaction on the part of the City related in any manner to the enforcement of this Ordinance by its officers, employees or agents.

Cassie Franklin, Mayor

ATTEST:

Sharon Fuller, City Clerk

PASSED: _____

VALID: _____

PUBLISHED: _____

EFFECTIVE DATE: _____




 1 inch = 140 feet

JACKSON PARK AREA STORMWATER SEPARATION AND TREATMENT PROJECT
 Exhibit for Grant Application WQC-2019-EverPW-00038
 October 2017

- Proposed Stormwater Treatment
- Proposed Stormwater Pipe
- Proposed Stormwater Catch Basins
- Impervious - Streets & Alleys (5.85 acres)
- Impervious - Driveways (0.90 acres)
- Impervious - Buildings (1.23 acres)
- Grass Area - (22.84 acres)

City-Owner Land (0.5ac) for Proposed Stormwater Treatment Facility

Existing CSO Outfall (900) to Greenish River

Stormwater for Treatment Connection for Treatment Facility

Additional Storm Drainage Pipe for Park to Connect

This Area of Jackson Park to be Renovated and Updated

Disconnected Storm Drainage from Sewer

Disconnected Parking Lot from Sewer

New Storm Drainage Collection Pipe Typical

Disconnected Storm Drainage from Sewer

Disconnected Storm Drainage from Sewer



Project title: Public Works Site Area Selection Study Phase Three Implementation/Feasibility Analysis and Recommendation Briefing

City Council Agenda Item Cover Sheet

Council Bill # *interoffice use*

Project: Public Works Site Area Selection Study

Partner/Supplier: Makers Architecture

Location: City of Everett

Preceding action: November 13, 2019 Briefing – Phase Two Results

Fund: 401

Agenda dates requested:
April 1, 2020

Briefing XX
Proposed action
Consent
Action
Ordinance
Public hearing
Yes No

Fiscal summary statement:

None at this time. Consultant work has been previously authorized. Today’s briefing does not commit, nor obligate additional funding for expenditure.

Budget amendment:

Yes No

Project summary statement:

The November 13, 2019 City Council presentation identified that the preferred site for the re-development of the public works complex is on Utility owned land on the Riverfront property (now known as the Everett Point Industrial Center or EPIC). The backup site is known as Cedar-Smith.

PowerPoint presentation:

Yes No

Attachments:

Powerpoint

Department(s) involved:

Administration, Public Works

Phase Three work (implementation and feasibility analysis) has been completed. The work confirmed that EPIC remains the preferred site and Cedar-Smith remains the back up site. Makers Architecture project staff will brief the council on the key findings of the phase three analysis and identify next (and concluding) steps for completion of the site area selection study. This will include a request, at a future council meeting, to approve a Resolution that accepts the study’s results.

Contact person:

Paul Kaftanski

Phone number:

425-257-7113

Email:

pkaftanski@everettwa.gov

Recommendation (exact action requested of Council):

None at this time. Briefing only.

Initialed by:

Department head

Administration

Council President



Public Works Site Selection Study DRAFT RECOMMENDATIONS COUNCIL BRIEFING

April 1, 2020



Today's Goal

- Review recommended operations locations
- Review and confirm draft implementation strategy recommendation

Existing Site

- ~8 PW-occupied acres
- Undersized, degraded, and poorly configured facilities with structural and condition issues
- Renovation cannot address these issues cost-effectively for the long-term, even with a seismic upgrade

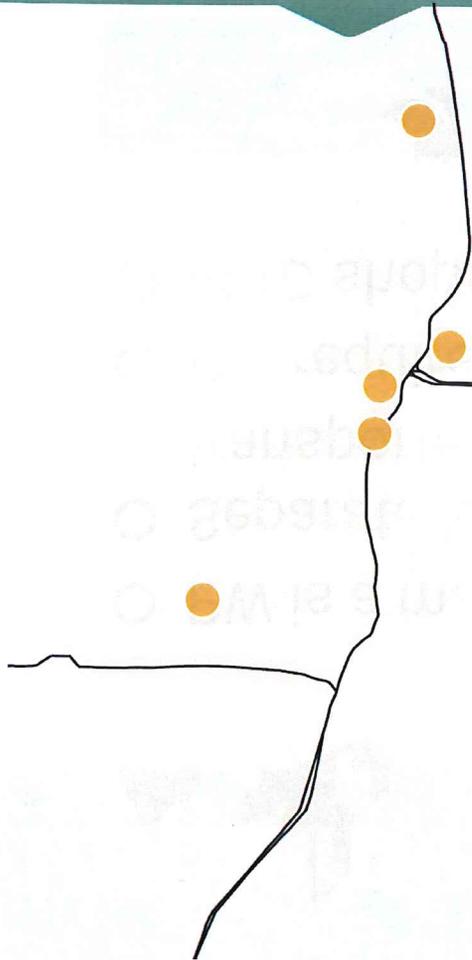


Project Goals

- Identify the best future location(s) for Public Works and obtain council support for recommendations so conclusions are actionable
- Modernize operations to best serve Everett residents over the long term
- Leverage this investment to catalyze city development and add public benefit



Operations Locations Evaluated



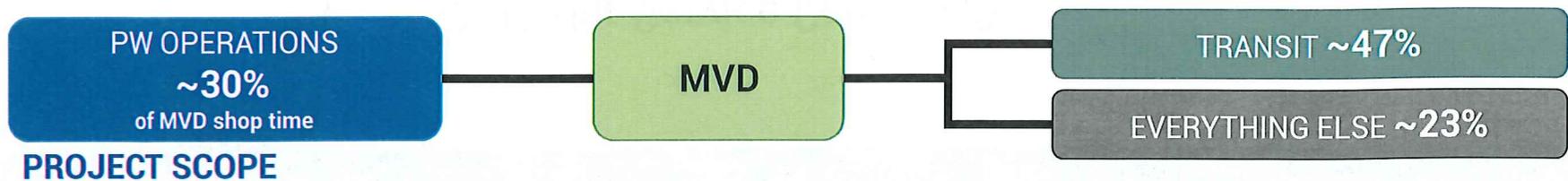
- Cedar Service Center 2.0
- Riverpoint (*now Everett Point Industrial Center, "EPIC"*)
- "Cedar-Smith"
- SW Everett (*Hardeson Road area*)
- Smith Island
- Multi-campus scenario

But what about...

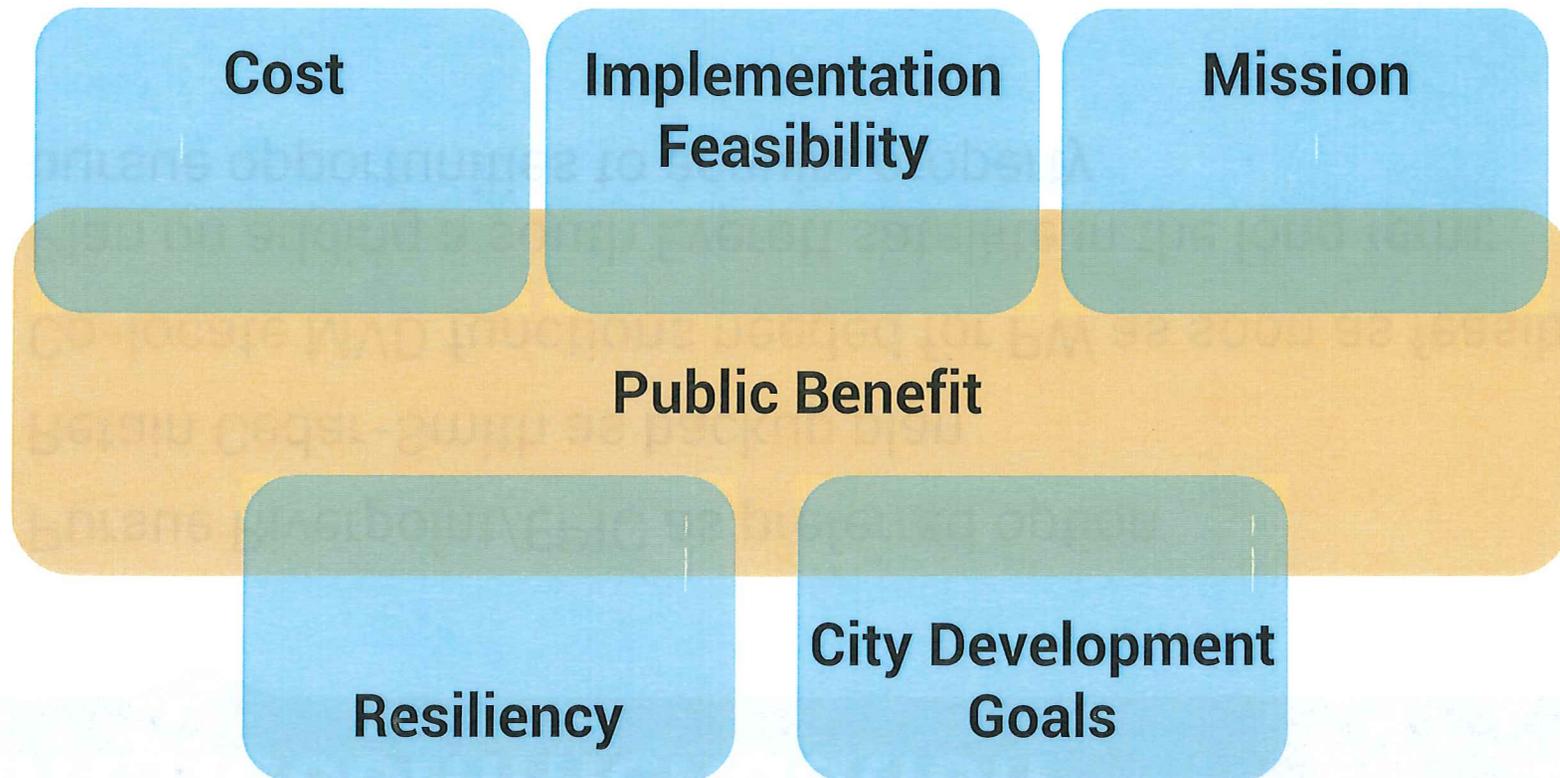
- Acrowood? *Only available for lease.*
- Kmart? *Target site for light rail.*
- Kimberly-Clark? *Less desirable than options already under evaluation.*
- Outside city limits? *Less desirable than options already under evaluation.*

Implementation Consideration: MVD

- PW is a major customer; biggest without Transit in portfolio
- Separate locations add cost and downtime as vehicles must be transported for service, ~90 trips per day
- PW requires a functioning fleet for continuity of operations
- MVD shops also need investment



Evaluation Criteria



Draft Recommendation

- Pursue Riverpoint/EPIC as preferred option
- Retain Cedar-Smith as backup plan
- Co-locate MVD functions needed for PW as soon as feasible
- Plan on adding a south Everett satellite in the long term; pursue opportunities to acquire property

Updates

- Council, leadership, and technical committee support for location recommendations during Sept-Nov 2019 Alternatives briefings
- RFQ issued for Riverpoint/EPIC bridge partnership
- Decision made to relocate most Admin functions to EMB

Remaining Questions

- Is this project financially feasible?
- Is the project still affordable if the Cedar campus parcels don't sell as expected?
- Will the preferred Riverpoint/EPIC site be resilient against sea level rise or seismic events?
- Is the property acquisition required by the backup Cedar-Smith option feasible?

Financial Feasibility Analysis

Is this project financially feasible?

Preliminary analysis finds both preferred and backup options meet financial objectives identified by the City:

- Average total annual rate increases remain below 5%
- Coverage ratio* remains above 2
- Average annual service center-related rate increases:
 - First 10 years: ~1%
 - First 20 years: ~0.2%

**Coverage of O&M to debt service*

Cedar Campus Land Sale Feasibility

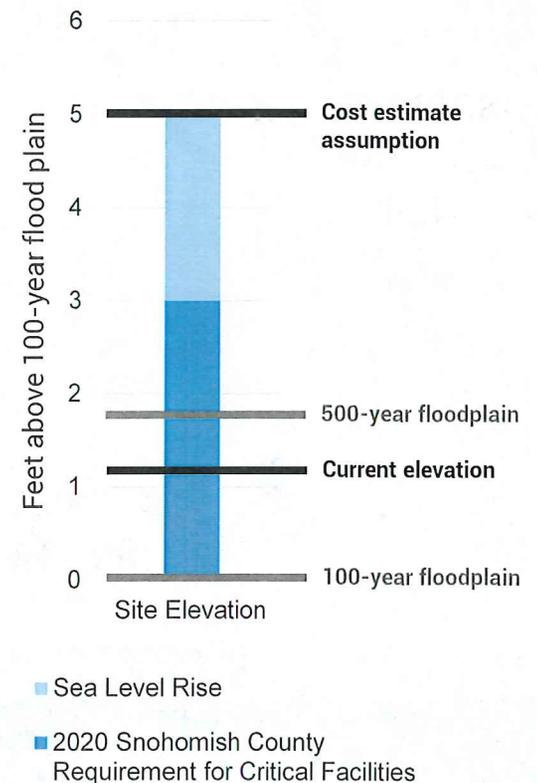
Is the project still affordable if the Cedar parcels don't sell as expected?

- Yes; the Utility has flexibility to wait for most favorable sale terms without impacting service center project schedule or financial feasibility

Riverpoint/EPIC Risk Mitigation

Will the preferred Riverpoint/EPIC site remain operational and accessible after a seismic event or unexpected sea level rise?

- Conducted geotechnical and flood risk study Jan-Feb 2020
- +5% adjustment included in revised estimate
- Costs assume improvements to access road from bridge to site as well as entire site

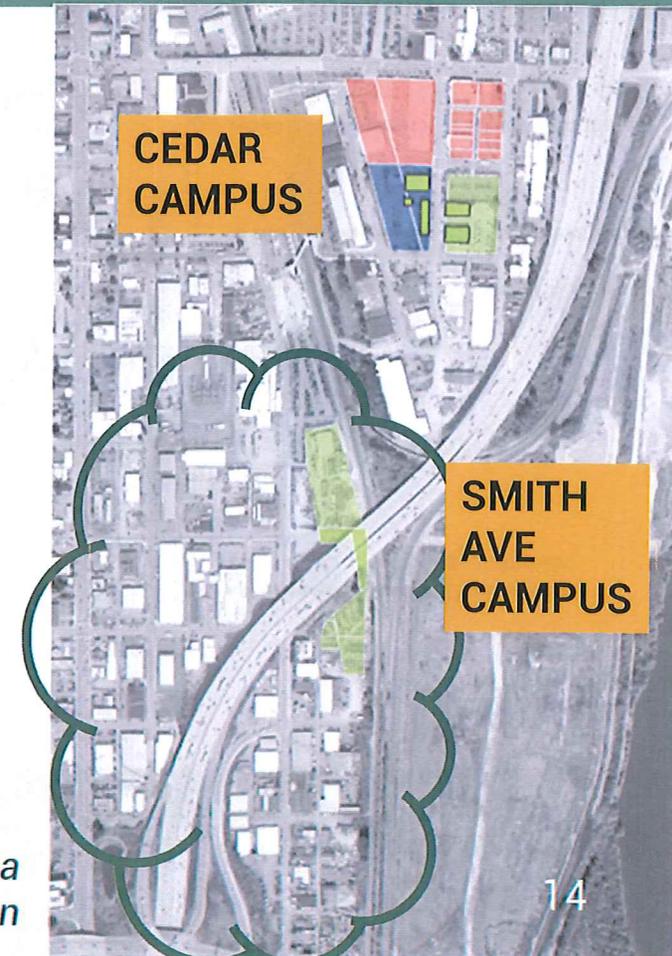


Cedar-Smith Acquisition Feasibility

Is the property acquisition required by the backup Cedar-Smith option feasible?

- Yes; preliminary analysis identified multiple viable scenarios for property acquisition near the Smith Ave Campus
- Less opportunity near Cedar Campus

Cloud indicates general area of interest for site acquisition



Timing Considerations

Key related milestones:

- Bridge negotiation process underway
- Admin relocation to EMB estimated 2022
- Transit portfolio evaluation process ~2020-22

Draft Implementation Recommendation

- **Develop EPIC preferred option implementation in concert with bridge partnership**
- **Simultaneously pursue Cedar-Smith as backup plan to minimize delays**
 - Coordinate with Transit and ensure Smith Ave parcel remains available for use by PW if needed
 - Identify Cedar-Smith land acquisition strategy for remaining site area; evaluate any friendly acquisition opportunities

Revised Costs

Original Estimate With Admin (2022\$)	Without MVD Satellite
New service center (no land, fiber, or risk mitigation)	~\$150M

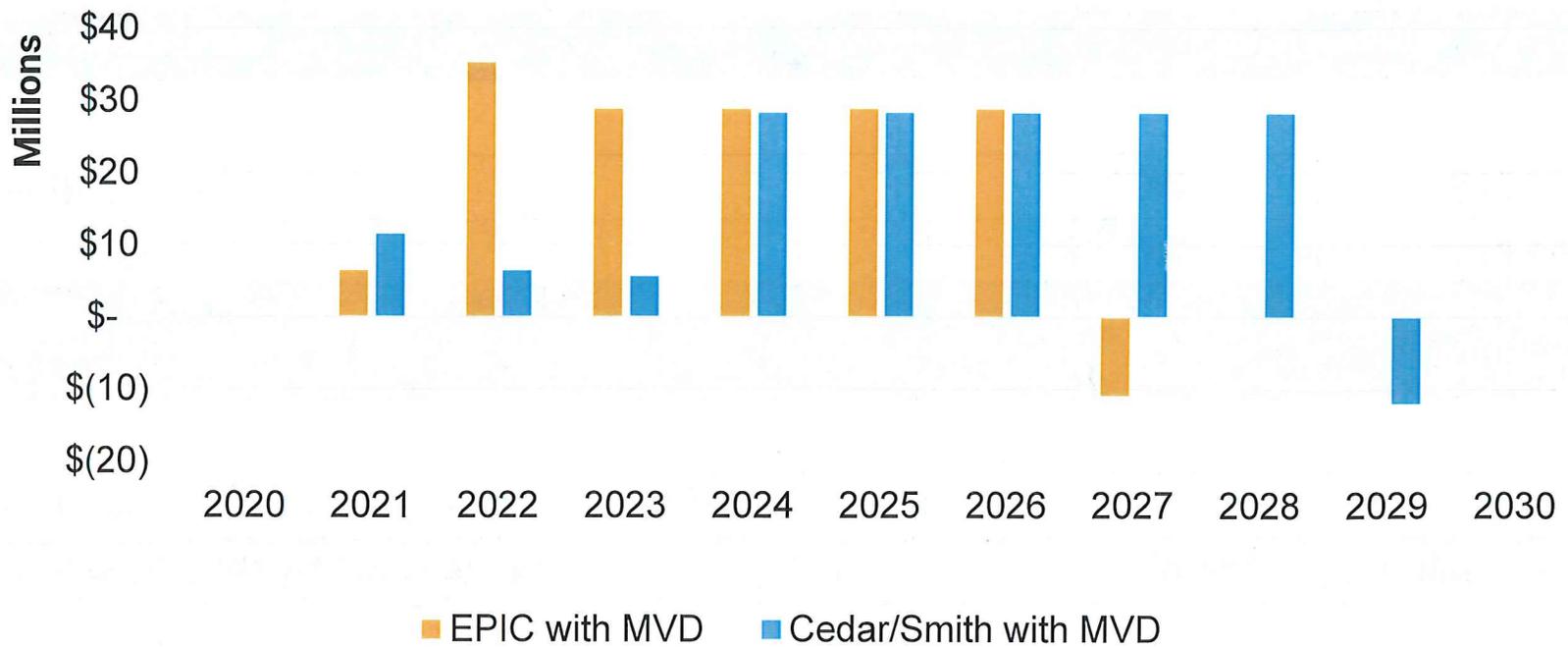
Revised Estimates Without Admin (2025\$)*	With MVD Satellite**	Without MVD Satellite
EPIC (preferred)	\$159M	\$144M
Cedar-Smith (backup)	\$153M	\$137M

Other Costs/Revenues	Cost/Revenue
EMB renovation for Admin relocation (2020\$)	\$8-10M
Cedar parcel sale revenue (2028\$)	(\$12M)

*includes land acquisition, fiber, and flooding/seismic risk mitigation

**fueling station costs not included

Estimated Utility Cost by Year



Includes EMB renovation, land acquisition, service center construction, and Cedar parcel revenue.

Timing Considerations

Decisiveness is critical to ensure timely and cost-effective project completion.

- Preferred EPIC option facility design and construction will be a 4+ year process minimum
- Project duration may vary depending on delivery method (e.g., design-build, public-private partnership)
- Recent construction cost escalation is ~5% annually (twice inflation)

Timing Considerations

Decisiveness is critical to ensure timely and cost-effective project completion.

- City will avoid other costs through prompt construction
 - Potentially \$10-11M in seismic upgrades (2020\$)
 - Costs and risks to maintain deteriorating infrastructure
- City will reduce operating costs by locating PW Ops adjacent to the Boneyard (preferred EPIC option only)

Project Outcomes

- Consensus on preferred and backup location options for PW service center
- Clarity around PW Admin location
- Avoided costs and risk associated with deteriorating facilities
- Modern, efficient facilities to best serve Everett residents
- Opportunity to catalyze TOD and economic development around the Cedar property

Next Steps

- Mid-May 2020: draft plan for City review
- April-July 2020: SEPA analysis
- July 2020:
 - Final plan
 - Council resolution approval

An aerial photograph showing a city and a river system. The city is built on a peninsula or a narrow strip of land, with a dense grid of streets. A large river flows through the city, and another river joins it from the left. The surrounding landscape is a mix of green fields, forests, and water bodies. The text "THANK YOU!" is overlaid in large, white, bold letters on the right side of the image.

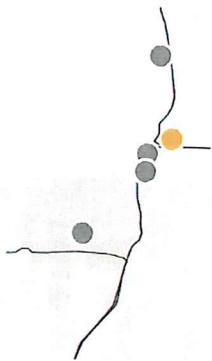
**THANK
YOU!**

Source: Department of Ecology | State of Washington

Back Up Slides: Site Alternatives Detail

Recommendation: Riverpoint/EPIC

Build on PW-owned land at EPIC.

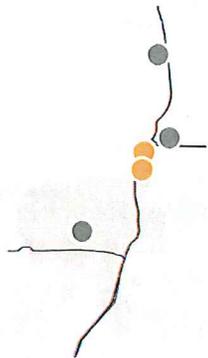


-  Moderate-to-high liquefaction zone
-  PW-owned developable area
-  Railroad



Fall Back: "Cedar-Smith"

Acquire less-developable land south of existing Cedar campus as needed in coordination with MVD/Transit plans.



-  PW-owned parcels to sell
-  PW-owned parcels
-  MVD/Transit-owned parcels
-  MVD/Transit-occupied structures
-  Railroad





Project title: Adopt Resolution authorizing the declaration of certain city owned properties as surplus and authorizing the sale and disposition of those properties.

Council Bill #

Consideration: Resolution for the proposed surplus of city owned real property

Agenda dates requested:

Project: Sale of City owned property identified as surplus to City needs.

03/18/2020 Briefing
Action and Public Hearing
continued to be determined.

Partner/Supplier: N/A

Location: Citywide

Briefing X
Proposed action
Consent
Action to be determined
Ordinance
Public hearing to date TBD
 X Yes No

Preceding action: 11/14 /2018 – City Council adopted Resolution 7309 authorizing an initial round of surplus property sales

Fund: 145 – Real Property; 145 – Utilities

City Council Agenda Item Cover Sheet

Fiscal summary statement:

- Positive with proceeds from property sales

Budget amendment:

Yes No

Project summary statement:

The City proposes to surplus city owned properties which staff has identified as surplus to the City's needs as described in the attached Resolution Exhibit A and as generally depicted on the attached site map. This proposed selection of parcels is a follow-on to the initial round of properties identified in Resolution 7309 which was adopted by City Council in November 2018.

PowerPoint presentation:

X Yes No

A Public Hearing was scheduled for April 8, 2020 at 6:30 P.M. in the City of Everett Council Chambers to review the specific properties proposed for surplus and to adopt the Resolution. The Action and public hearing has been continued to a date to be determined.

Attachments:

1. Resolution
2. Hearing Notice
3. Site Map

Department(s) involved:

All

Contact person:

Paul McKee

Phone number:

425-257-8938

Email:

pmckee@everettwa.gov

Initialed by:

Department head

Administration

Council President

Recommendation (exact action requested of Council):

Adopt Resolution authorizing the declaration of certain city owned properties as surplus and authorizing the sale and disposition of those properties.



RESOLUTION NO. _____

A RESOLUTION authorizing the declaration of certain City owned properties as surplus and authorizing the sale and disposition of those properties.

WHEREAS,

- A. A review of certain properties owned by the City for surplus as described in Exhibit A, attached hereto and incorporated herein by reference, has been completed by all City Departments and has received approval of the Mayor; and
- B. In accordance with RCW 35.94.040 the City of Everett did hold a public hearing on April 8, 2020, regarding the proposed surplus of City owned properties, some of which were originally purchased for utility purposes; and
- C. The Everett City Council finds and determines that the real property described in Exhibit A, is not and will not be needed for City purposes and is therefore, declared to be surplus; and
- D. The Everett City Council finds that the City is acting in compliance with the City Charter and the requirements of Ordinance No. 2935-06 establishing the process for sale of City owned real property except as provided for herein;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVERETT as follows:

Section 1: The real property described in Exhibit A is not and will not be needed for City purposes, and is, therefore, declared to be surplus property.

Section 2: The real property described in Exhibit A shall be sold on the following conditions:

- a) No property shall be sold for less than 100% of the market value as established by written independent appraisal for the property or for such other reasonable and lawful terms and conditions the City determines to be in the best interests of the City; and

City of Everett
NOTICE OF PUBLIC HEARING
and intent to Surplus City of Everett Utilities Owned and other Real Property

NOTICE: That the City of Everett proposes to surplus utilities owned real property as described in Exhibit "A" herein and other city owned real property that appears to be surplus to the City's needs. The disposition of the property will be based upon a sales price of not less than 100% of the appraised market value of the property or upon such other terms and conditions for such disposition as the City Council deems to be in the best public interest.

The Public Hearing of the City Council for consideration of the surplus of the city owned real property is:

6:30 P.M.
April 8, 2020
City Council Chambers located at
3002 Wetmore Ave
Everett, WA 98201

The specific terms of sale for the surplus of the real property will be set forth by City Council in a Resolution authorizing the surplus of the herein described property and other real property.

For more information or questions regarding this Notice, the property disposition process or the properties being considered for surplus, please call the City's Real Property Manager, Paul McKee at (425) 257-8938.

Published: March 22, 2020 and March 29, 2020.

City of Everett
Real Property Department

Exhibit "A"
City of Everett Real Property - Surplus List
Utilities owned: Items 1-3; Other owned: Items 4-6

1. TAX ACCOUNT NUMBER: 00571700900400

Size: Appx. 0.50 Acre

31XX Shore Ave

Appraised Fair Market Value: \$510,000

Legal Description:

LOT 4, BLOCK 9, PLAT OF SHORE ACRES, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 8 OF PLATS, PAGE 32, RECORDS OF SNOHOMISH COUNTY, WASHINGTON; EXCEPT THE EAST 10 FEET THEREOF.

SUBJECT TO EASEMENTS AND RESERVATIONS OF RECORD, IF ANY.

2. TAX ACCOUNT NUMBER: 00612000002000

Size: Appx. 0.20 Acre

XXXX Kenwood Drive

Appraised Fair Market Value: \$170,000

Legal Description:

LOT 20, PLAT OF WESTWOOD, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 12 OF PLATS, PAGE 65, RECORDS OF SNOHOMISH COUNTY, WASHINGTON.

SUBJECT TO EASEMENTS AND RESERVATIONS OF RECORD, IF ANY.

3. TAX ACCOUNT NUMBER: 28050800302400

Size: Appx. 92.5 Acres

Woods Creek Property at Valley View

Appraised Fair Market Value: \$3,000,000

Legal Description:

THAT PORTION OF THE EAST HALF OF THE WEST HALF OF SECTION 8, TOWNSHIP 28 NORTH, RANGE 5 EAST, W.M. IN SNOHOMISH COUNTY, WASHINGTON, LYING SOUTHEASTERLY OF PRIMARY STATE HIGHWAY NO. 1;

TOGETHER WITH THE FOLLOWING DESCRIBED TRACT:

THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER; LESS THE EAST THREE-QUARTERS OF THE NORTH HALF;

TOGETHER WITH THE FOLLOWING DESCRIBED TRACT:

THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 8, TOWNSHIP 28 NORTH, RANGE 5 EAST, W.M. IN SNOHOMISH COUNTY, WASHINGTON.

SUBJECT TO EASEMENTS AND RESERVATIONS OF RECORD, IF ANY.

4. TAX ACCOUNT NUMBER: 29051700100600

Size: Appx. 0.10 Acre

9XX East Marine View Drive

Appraisal Pending

Legal Description:

THE EASTERLY 60 FEET OF THE FOLLOWING DESCRIBED TRACT:

BEGINNING AT THE INTERSECTION OF THE SOUTH LINE OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 17, TOWNSHIP 29 NORTH, RANGE 5 EAST, W.M. IN SNOHOMISH COUNTY, WASHINGTON, AND THE EAST LINE OF WALNUT STREET;
THENCE NORTHERLY ALONG THE EAST LINE OF WALNUT STREET A DISTANCE OF 476.06 FEET TO THE TRUEPOINT OF BEGINNING;
THENCE CONTINUE NORTHERLY ALONG THE EAST LINE OF WALNUT STREET A DISTANCE OF 75 FEET;
THENCE ANGLE TO THE RIGHT 89° 29' A DISTANCE OF 277 FEET, MORE OR LESS, TO AN INTERSECTION WITH THE WESTERLY RIGHT OF WAY LINE OF BURLINGTON NORTHERN RAILWAY;
THENCE SOUTHERLY ALONG SAID RIGHT OF WAY LINE A DISTANCE OF 75.27 FEET;
THENCE ANGLE TO THE RIGHT 94° 54' TO AN INTERSECTION WITH THE EAST LINE OF WALNUT STREET AND THE POINT OF BEGINNING;

SITUATE IN THE COUNTY OF SNOHOMISH, STATE OF WASHINGTON.

SUBJECT TO EASEMENTS AND RESERVATIONS OF RECORD, IF ANY.

5. TAX ACCOUNT NUMBER: 00439171700800

Size: Appx. 0.13 Acre

3015 Colby Avenue (Culmback Bldg)

Appraisal Pending

Legal Description:

LOTS 8 AND 9, BLOCK 717, PLAT OF EVERETT, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 3 OF PLATS, PAGE 32, RECORDS OF SNOHOMISH COUNTY, WASHINGTON.

SITUATE IN THE COUNTY OF SNOHOMISH, STATE OF WASHINGTON.

SUBJECT TO EASEMENTS AND RESERVATIONS OF RECORD, IF ANY.

6. TAX ACCOUNT NUMBER: 00453350700300

Size: Appx. 0.06 Acre

23XX Highland Avenue

Appraisal Pending

Legal Description:

LOT 3, BLOCK 507, PLAT OF GARFIELDS FIRST ADDITION TO EVERETT, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 8 OF PLATS, PAGE 66, RECORDS OF SNOHOMISH COUNTY, WASHINGTON.

SUBJECT TO EASEMENTS AND RESERVATIONS OF RECORD, IF ANY.

City of Everett

Potential Surplus Property Sites

- Utility Owned
- General Fund Owned

Port Gardner Bay

Jetty Island

Snohomish River

Snohomish River

E. MARINE VIEW DR

W. MARINE VIEW DR

10th ST

18th ST

23rd ST

EVERETT AVE

HEWITT AVE

PACIFIC AVE

41st ST

MUKILTEO BLVD

RUCKER

BROADWAY

GLENWOOD AVE

EVERGREEN

COLBY

MADISON

CITY LIMITS

CITY LIMITS

CASINO

526

EVERGREEN

EVERETT MALL WAY

525

AIRPORT RD

19th AVE SE

100th ST SE

35th AVE SE

128th ST SW

132nd ST SE

5

US HWY. 2

1. 30XX Shore Ave

2. XXXX Kenwood Dr

2. Woods Creek Property

4. 9XX E Marine View Dr

6. 23XX Highland Ave

5. 3015 Colby Ave



99



An Ordinance Closing a Special Improvement Project Entitled "Kasch Park Multipurpose Fields 2 and 3 - Replacement and Renovation", Fund 354, Program 049, to Accumulate All Costs for the Improvement Project, as Established by Ordinance 3489-16

Project title:

Council Bill #

CB 2003-18

Agenda dates requested:

Briefing

Proposed action 3/25/2020
4/01/2020

Consent

Action 4/08/2020

Ordinance X

Public hearing

Yes No

Budget amendment:

Yes No

PowerPoint presentation:

Yes No

Attachments:

Proposed Ordinance

Department(s) involved:

Parks and Community Services, Administration

Contact person:

Bob Leonard

Phone number:

(425) 257-8335

Email:

BLeonard@everettwa.gov

Initialed by:

Department head

Administration

Council President

Consideration: Closing Ordinance

Project: Kasch Park Multipurpose Fields 2 and 3 - Replacement and Renovation

Partner/Supplier: Premier Field Development of Snohomish

Location: Kasch Park – 8800 Airport Road

Preceding action: Ordinance No. 3489-16, Effective Date 5/01/2016

Fund: 354 Program 049

City Council Agenda Item Cover Sheet

Fiscal summary statement:

The project was funded using Capital Improvement Program (CIP 3) Fund 354, Program 049. The project was completed at a total cost of \$3,473,122. \$2,675,000 came out of CIP3 funds, of which \$7,418 was returned to CIP3. \$750,000 came from Washington State Recreation and Conservation office grants and \$55,540 came from a PUD rebate. All expenses for the project have been paid.

Project summary statement:

This funding was for the replacement and renovation of fields 2 and 3 at Kasch Park. Along with synthetic turf replacement, the project also included drainage system renovation, replacement of the light poles and light fixtures which service all the multipurpose fields to provide efficient lighting, accessibility improvements, appropriate netting to act as inter-field safety barriers, and field markings for multiple sports.

Recommendation (exact action requested of Council):

Adopt an Ordinance closing a special improvement project entitled "Kasch Park Multipurpose Fields 2 and 3 - Replacement and Renovation", fund 354, program 049, to accumulate all costs for the improvement project, as established by Ordinance 3489-16.



ORDINANCE NO. _____

AN ORDINANCE closing a special improvement project entitled “Kasch Park Multipurpose Fields 2 and 3 - Replacement and Renovation”, Fund 354, Program 049, as Established by Ordinance 3489-16

WHEREAS,

- A. The parks improvement project entitled “Kasch Park Multipurpose Fields 2 and 3 - Replacement and Renovation”, Fund 354, Program 049, was established for the replacement and renovation of multipurpose fields 2 and 3 at Kasch Park.
- B. The purpose of the special improvement project has been accomplished.
- C. There are neither outstanding obligations of the fund to be paid nor uncollected revenues to be received.

NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:

Section 1

That the project entitled “Kasch Park Multipurpose Fields 2 and 3 - Replacement and Renovation”, Fund 354, Program 049, be closed.

Section 2

That the final expenses and revenues for the “Kasch Park Multipurpose Fields 2 and 3 - Replacement and Renovation”, Fund 354, Program 049, are as follows:

A. Expenses

Transfers Out	\$ 7,418.00
Design, Demolition and Construction Costs	<u>\$3,473,122.00</u>
Total Costs	\$3,480,540.00

B. Revenues

Fund 354 – CIP3	\$2,675,000.00
Washington State Recreation and Conservation office	\$ 750,000.00

PUD #1 Rebate
Total Revenues

\$ 55,540.00
\$3,480,540.00

Section 3

That there are no financial transactions remaining.

Cassie Franklin, Mayor

ATTEST:

Sharon Fuller, City Clerk

PASSED: _____

VALID: _____

PUBLISHED: _____

EFFECTIVE DATE: _____



An Ordinance Closing a Special Improvement Project Entitled "Deer Park Playground

Project title: Replacement" Fund 354, Program 057, as established by Ordinance 3634-18

City Council Agenda Item Cover Sheet

Council Bill #

CB2003-19

Agenda dates requested:

Briefing

Proposed action 3/25/2020
4/01/2020

Consent

Action 4/08/2020

Ordinance X

Public hearing

Yes X No

Budget amendment:

Yes X No

PowerPoint presentation:

Yes X No

Attachments:

Proposed Ordinance

Department(s) involved:

Parks and Community
Services, Administration

Contact person:

Bob Leonard

Phone number:

(425) 257-8335

Email:

BLeonard@everettwa.gov

Initialed by:

Department head

Administration

Council President

Consideration: Closing Ordinance

Project: Deer Park Playground Replacement

Partner/Supplier : Buell Recreation, LLC

Location: 1300 55th St. SW, Everett, WA

Preceding action: Ordinance No. 3634-18, Effective Date 11/28/2018

Fund: 354 Program 057

Fiscal summary statement:

The project budget was \$120,093.41 funded using Capital Improvement Program (CIP 3) Fund 354, Program 057 (\$100,000) and Fund 101 (\$20,093.41). The project was completed at a total cost of \$120,093.41. All expenses for the project have been paid.

Project summary statement:

This project completed the replacement of the Deer Park Playground. The project was started on April 24, 2019 and was completed on June 3rd, 2019. The work included demolition and removal of the existing playground structure and surfacing, and the purchase and installation of new playground equipment and rubber tile resilient surfacing.

Recommendation (exact action requested of Council):

Adopt an Ordinance closing a special improvement project entitled "Deer Park Playground Replacement" Fund 354, Program 057, as established by Ordinance 3634-18.



ORDINANCE NO. _____

AN ORDINANCE closing a special improvement project entitled “Deer Park Playground Replacement, Fund 354, Program 057 as established by Ordinance No. 3634-18.

WHEREAS,

- A.** The parks improvement project entitled “Deer Park Playground Replacement”, Fund 354, Program 057, was established for the replacement of the playground located at Deer Park.
- B.** The purpose of the special improvement project has been accomplished.
- C.** There are neither outstanding obligations of the fund to be paid nor uncollected revenues to be received.

NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:

Section 1

That the project entitled “Deer Park Playground Replacement”, Fund 354, Program 057, be closed.

Section 2

That the final expenses and revenues for the “Deer Park Playground Replacement”, Fund 354, Program 057, are as follows:

A. Expenses

Design, Demolition and Construction Costs	\$ 120,093.41
Total Costs	\$ 120,093.41

B. Revenues

Fund 354 – CIP3	\$100,000.00
-----------------	--------------

Fund 101
Total Revenues

\$ 20,093.41
\$120,093.41

Section 3

That there are no financial transactions remaining.

Cassie Franklin, Mayor

ATTEST:

Sharon Fuller, City Clerk

PASSED: _____

VALID: _____

PUBLISHED: _____

EFFECTIVE DATE: _____



An Ordinance Closing a Special Improvement Project Entitled "Forterra Restoration Plan", Fund 354, Program 058, for the Continued Implementation of a Restoration Plan for Several Publicly Owned Urban Forested Areas Within the City of Everett, as Established by Ordinance 3651-18

Project title:

Council Bill #

CB2003-20

Agenda dates requested:

Briefing
Proposed action 3/25/2020
4/01/2020

Consent
Action 4/08/2020
Ordinance X
Public hearing
 Yes No

Budget amendment:
 Yes No

PowerPoint presentation:
 Yes No

Attachments:

Proposed Ordinance

Department(s) involved:

Parks and Community Services, Administration

Contact person:

Bob Leonard

Phone number:

(425) 257-8335

Email:

BLeonard@everettwa.gov

Initialed by:

Department head

Administration

Council President

Consideration: Closing Ordinance

Project: Forterra Restoration Plan

Partner/Supplier: Forterra

Location: Park System

Preceding action: Ordinance No. 3651-18, Effective Date 1/03/2019

Fund: 354 Program 058

City Council Agenda Item Cover Sheet

Fiscal summary statement:

The project funded using Capital Improvement Program (CIP 3) Fund 354, Program 058 was not to exceed \$58,000. The project was completed at a total cost of \$57,990.88. All expenses for the project have been paid.

Project summary statement:

This funding was for the contract with Forterra for 2019. This funding ordinance allocated CIP3 dollars for the continued partnership with Forterra on the City's 20-year forest restoration plan. The City and Forterra focused forest restoration activity in urban-forested areas within Everett under the management of the Parks and Community Services Department including, but not limited to, work in Thornton A Sullivan Park (Silver Lake), Howarth Park, Rotary Park, Forest Park, Hannabrook Park, the South Everett Forest Preserve, and Johnston-Kelly Park.

Recommendation (exact action requested of Council):

Adopt an Ordinance closing a special improvement project entitled "Forterra Restoration Plan", Fund 354, Program 058, for the continued implementation of a restoration plan for several publicly owned urban forested areas within the City of Everett, as established by Ordinance 3651-18.



ORDINANCE NO. _____

AN ORDINANCE closing a special improvement project entitled “Forterra Restoration Plan”, Fund 354, Program 058, for the continued implementation of a restoration plan for several publicly owned urban forested areas within the City of Everett, as established by Ordinance 3651-18.

WHEREAS,

- A. The parks improvement project entitled “Forterra Restoration Plan”, Fund 354, Program 058, was established for the continued implementation of a restoration plan for several publicly owned urban forested areas within the City of Everett.
- B. The purpose of the special improvement project has been accomplished.
- C. There are neither outstanding obligations of the fund to be paid nor uncollected revenues to be received.

NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:

Section 1

That the project entitled “Forterra Restoration Plan”, Fund 354, Program 058, be closed.

Section 2

That the final expenses and revenues for the “Forterra Restoration Plan”, Fund 354, Program 058, are as follows:

A. Expenses

Transfers Out	\$ 9.12
Forestry Services	\$ 57,990.88
Total Costs	\$ 58,000.00

B. Revenues

Fund 354 – CIP3
Total Revenues

\$ 58,000.00
\$ 58,000.00

Section 3

That there are no financial transactions remaining.

Cassie Franklin, Mayor

ATTEST:

Sharon Fuller, City Clerk

PASSED: _____

VALID: _____

PUBLISHED: _____

EFFECTIVE DATE: _____