

CITY OF EVERETT
BOARD OF PARK COMMISSIONERS AND
TREE COMMITTEE MEETING
Tuesday, March 3, 2020
6:00 P.M.
Spruce Hall

Roll Call

Adoption of Meeting Agenda

Acceptance of Minutes: February 4, 2020

Park Board/Tree Committee Member Reports 15 minutes

Parks Director Comments 5 minutes

Council Liaison Report 5 minutes

Citizen Comments 5 minutes

Tree Committee Staff Reports 10 minutes

(Questions only) Board members are encouraged to read the reports in advance of the meeting and submit questions via email to Bob Leonard at bleonard@everettwa.gov before February 3rd

ACTION – PUBLIC HEARING

Silver Lake Boating Regatta Public Hearing 30 minutes

DISCUSSION

Tree Committee/Park Board 20 minutes

INFORMATIONAL

Department Update 10 minutes

New Business

Adjourn

Next Meeting
April 7, 2020
Spruce Hall in Forest Park

MISSION STATEMENT:

"The Parks and Recreation mission is to bring all Everett citizens and visitors together on our common grounds and facilities. We provide a wide variety of quality recreational and park experiences that welcome everyone. We measure our success by customer satisfaction, efficiency and community development of our public spaces and recreation services that meet the values and needs of our citizens and visitors. We provide parks, play fields, recreation amenities, trails and pools that are attractive, clean, safe, and accessible."

CITY OF EVERETT BOARD OF PARK COMMISSIONERS AND TREE COMMITTEE

Tuesday, February 4, 2020

6:00 PM

Spruce Hall

The meeting was called to order at 6:01pm

Board Members Present: Linda War Bonnet (Chair), Sergiy Ryzhonkov, Katrina Lindahl, Tom Norcott, Laura McMurry, Michael Yates

Council Liaison: Brenda Stonecipher (Absent)

Staff Present: Lori Cummings, Executive Director, Bob Leonard, Parks Asst. Director, Kimberly Shelton, Parks Asst. Director, Pat Mitchell, Public Works Environmental Permit Coord. Emily Young, Administrative Coordinator

Review and Acceptance of Minutes:

A motion was made to accept the January 7th, 2020 Board minutes as written.
Motion/Second/Approved (m/s/a) unanimously to accept the minutes.

Acceptance of Meeting Agenda: A motion was made to accept the agenda as written for February 4, 2020.

Motion/Second/Approved (m/s/a) unanimously to accept the agenda.

Member Reports:

Katrina Lindahl stated that there have been many issues with the Garfield Park little league lights as well as the walking lights. She reported these issues to Dan. She explained that the issues have been ongoing since Christmas. She also discussed the possible affects to Summit Park as the Department of Transportation is widening I-5 and potentially adding a sound wall.

Laura McMurry had no report at this time

Sergiy Ryzhonkov has noticed and is appreciative of the cleanup of debris from the windstorm he has seen lately and expressed his gratitude to the Parks.

Michael Yates discussed the naming of the Emma Yule Park.

Tom Norcott has been touring around Silver Lake, Lowell, Harborview, and Mukilteo Parks, He went to the Bellingham area for the Superbowl and met a park technician near lake Whatcom. He informed the board that the Whatcom parks system is 1000's of acres and they have about 80 employees. He brought up the front page of the Herald which depicted the rise in golf rates.

Linda War Bonnet would like to create a sign-up schedule to staff the booth at Sorticulture. She discussed the notice about Forest Park Playground closure which she received in email and thinks it would be beneficial if the parks could make it quickly sharable via Facebook. There was conversation about how it can be difficult to hear in Spruce Hall and that it's very difficult to hear if your visiting. This topic, including alternate meeting locations, will be added to a future agenda. Linda inquired about the primary purpose of the Tree Report. She brought attention to a few specific areas of the report which showed significantly more trees taken out than replanted. She suggested setting up the data outlined by actionable items and asked if it would be possible to reformat the report. Pat Mitchell stated

Works can also purchase a tree and deliver it for the individual to plant. He went on to explain that there is nothing stopping the homeowners from planting their own purchased tree, but there may be a waiting period for the free street tree.

The board reviewed photos of downed trees in park locations and Bob explained the trees and parks which had been affected as well as the efforts of the parks crews in cleaning up after the storm event.

Silver Lake Boating Regatta Public Hearing:

Since 1954 the Seattle Outboard Association has held hydroplane races on Silver Lake. They want to increase this event from a 1-day to a 2-day event. Kimberly attended a meeting about this proposed change. The Seattle Outboard Association has been invited to the March Board Meeting for a public hearing. A request was made to the board to propose this public hearing scheduled for the March Board Meeting on March 3rd, 2020. Kimberly stated that some of the negatives about extending the duration of this event were high noise levels, disturbance of ducklings, and overall residential nuisance. Some of the proposed positives would be an increase in area tourism and hotel stays. The parks will advertise this public meeting date and time in the Herald with specific wording to describe the proposition of the 2-day event. A motion was made to hold the public hearing at the March 3rd, 2020 Board Meeting. Motion/Second/Approved (m/s/a) unanimously.

Parks Department Tree Report, *provided by Bob Leonard:*

Bob extended his gratitude to the board for their attendance at the retreat. He brought up previous discussions regarding the combined Tree Committee and Park Board functionality. He further discussed that the Tree Ordinance outlines the Tree Committee as *advisory* to the Park Board, making the Park Board ultimately responsible for tree related decisions and illustrating ultimate authority residing with the Park Board. Bob outlined the history of the two boards operating together by explaining previous attempts to solicit membership from other boards and organizations which proved difficult as participants had to attend multiple meetings. The decision was then made to operate both groups together but not as a combined single group. Bob informed the board that some municipalities don't have a tree committee at all, and others have combined Park Board/Tree Committees. He researched similar cities functionality of their boards and found the following;

Bellingham – combined Park Board and Tree Committee

Auburn – separate Park Board and Tree Committee

Bellevue- no answer

Federal Way -no Tree Committee

Kirkland - no Tree Committee

Renton – combined Park Board and Tree Committee

Vancouver – separate Park Board and Tree Committee

Several questions were raised through this discussion. The following discussion points were also raised but not answered;

Do we want to have a combined park board/ tree committee or separate?

What does combined look like?

Would there be a shared agenda or separate agendas on different dates?

Could the first hour of a meeting be Tree Committee and the second hour Park Board?

Do we need to consider an additional meeting for Tree Committee?

Michael commented on the importance of the Tree Committee not getting lost in the shuffle and it was suggested to have Council Liaison Brenda Stonecipher weigh in on this topic.

Linda commented that the current amount of content to get through at the meetings, even when being proactive with time, can be difficult. Laura raised the idea of a Tree Committee that communicates directly with the planning department and how that collaboration could be beneficial. She also said that operating the Tree Committee as a direct report to the park board is limiting. The communication



REVISED

2/11/2020

TREE REVIEW DATA
For the month of January, 2020

DISTRIBUTED

2/12/2020

| | | |
|-----------|--------------------------------------|----|
| A. | Tree review, service requests | |
| | Requests under review | 60 |
| | Requests initiated year-to-date | 60 |
| | Tree removal requests | 0 |
| | Evaluations year-to-date | 0 |

| | | |
|-----------|------------------------------------|----------------|
| B. | Public safety problem trees | |
| | Address/Location | Status |
| | 100 block Brookridge Blvd | Leaning hazard |
| | | |
| | Total for the month | 70 |
| | Year-to-date | 70 |

| | | |
|-----------|-------------------------|---------------|
| C. | Hazardous trees | |
| | Address/Location | Status |
| | | |
| | | |
| | Total for month | 0 |
| | Year-to-date | 0 |

| | | |
|-----------|--|---------------------|
| D. | Deadwood removal by tree trimming completed | |
| | Address/Location | Tree Species |
| | None | |
| | | |
| | Total for the month | 0 |
| | Year-to-date | 0 |

| | | |
|--------------|--|---|
| E. | Trees trimmed for line of sight clearance | |
| | City trimmed | 0 |
| | Owner trimmed | 0 |
| | | |
| | Total for the month | 0 |
| | Year-to-date | 0 |
| | Tree trimming door hangers | |
| | Total for the month | 0 |
| Year-to-date | 0 | |

Distribution:

- Ryan Sass (email) Pat Mitchell (email) Grant Moen (email) Mark Libbing Paul Crane (email)
Emily Young (email) Bob Leonard (email)

TREE REVIEW DATA
For the month of January, 2020

| F. | Tree removals - street trees | | | | |
|----|------------------------------|-------------------------------|--------|------------|---------|
| | Date | Address | Status | # of Trees | >4" DBH |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | Total for month | 0 (Deciduous 0) (Evergreen 0) | | | |
| | Year-to-date | 0 (Deciduous 0) (Evergreen 0) | | | |

| G. | Tree removals - open space | | | | |
|----|----------------------------|---------------------------------|----------------|------------|---------|
| | Date | Address | Status | # of Trees | >4" DBH |
| | 1-29-20 | 100 Brookridge Blvd | Leaning Hazard | 70 | 35 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | Total for month | 70 (Deciduous 70) (Evergreen 0) | | | |
| | Year-to-date | 70 (Deciduous 70) (Evergreen 0) | | | |

| H. | Tree plantings - proposed | | | | |
|----|----------------------------------|-----------|-----------------|-----------------|--------------------------------|
| | Address/Location | Contacted | Requested Trees | Number of Trees | Tree Species |
| | 2002 Oakes Ave | No | No | 1 | Maple |
| | Harbeson Rd & Merrill Creek Pkwy | Yes | No | 100 | Western red cedar & Vine Maple |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

TREE REVIEW DATA
For the month of January, 2020

| I. | Tree plantings completed - street trees | | |
|----|---|----|------------------------------|
| | Address/Location | # | Tree Species |
| | 2418 Chestnut St | 2 | Allegheny Serviceberry |
| | 2211 Cleveland Ave | 1 | Okame Cherry |
| | 2031 Grand Ave | 1 | Thundercloud Plum |
| | 2511 Pine St | 1 | Eastern Redbud "Tennessee" |
| | 1408 Rucker Ave | 1 | Steller Dogwood |
| | 2429 Maple St | 6 | Heartthrob Dogwood |
| | Total for the month | 12 | (Deciduous 12) (Evergreen 0) |
| | Year-to date | 12 | (Deciduous 12) (Evergreen 0) |

| J. | Tree plantings completed - other trees | | |
|----|--|---|-----------------------------|
| | Address/Location | # | Tree Species |
| | None | | |
| | | | |
| | | | |
| | | | |
| | Total for the month | 0 | (Deciduous 0) (Evergreen 0) |
| | Year-to date | 0 | (Deciduous 0) (Evergreen 0) |

| K. | Trees planted | | |
|----|---------------------|----|------------------------------|
| | | | |
| | Total for the month | 12 | (Deciduous 12) (Evergreen 0) |
| | Year-to-date | 12 | (Deciduous 12) (Evergreen 0) |

| L. | Trees down due to weather (windstorms, snow, etc.) | | |
|----|--|---|-----------------------------|
| | | | |
| | Total for the month | 6 | (Deciduous 5) (Evergreen 1) |
| | Year-to-date | 6 | (Deciduous 5) (Evergreen 1) |

| M. | Limb debris, yards of deadwood removed | | |
|----|--|----|--|
| | | | |
| | Total for the month | 81 | |
| | Year-to-date | 81 | |

| N. | Stump removal | | |
|----|---------------------|---|--|
| | | | |
| | Total for the month | 0 | |
| | Year-to-date | 0 | |

TREE COMMITTEE REPORT

February tree counts are as follows:

Trees Planted – 5 ‘Cinnamon Girl’ maples at Legion Park.

Trees Pruned –

- Grand Park: 23 cherries
- CBD – Hoyt: 5 hedge maples
- Forest Park: 1 western red cedar
- Clark Park: 1 horse chestnut and 1 maple
- Garfield: 2 oaks
- Legion Arboretum 1 doug fir and 2 western red cedar

Trees Removed –

- Grand Park: 2 dead cherries
- Legion Park: 2 declining lindens (upper canopies were in decline and removed for risk mitigation. The Cinnamon Girl Maples were planted in the space)
- Hibulb View (Legion Bluff): 3 dead columnar beech
- Stratton Hill: 5 leaning alders

Lindens at Legion Park:



Parks and Community Services

 802 E Mukilteo Blvd
Everett, WA 98203

 425.257.8300
425.257.8325 fax

 recreation@everettwa.gov
everettwa.gov

Cinnamon Girl Maples at Legion Park:



2 dead cherries and Grand park were removed and the remaining 23 were pruned.



A homeowner in Stratton Hills expressed concern for trees leaning over their property, 3 of them had signs of recent upheaving roots and were removed for risk mitigation. The other 2 were removed for ease of future maintenance.



We are currently utilizing a compact crawler lift to prune otherwise inaccessible areas of the Evergreen Arboretum. We are crown raising large firs and cedars to allow more sunlight to the landscapes below.



Before Pruning



After Pruning



**CITY OF EVERETT
BOARD OF PARK COMMISSIONERS
AGENDA ITEM COVER SHEET**

| | | | | |
|--|-------------------------------------|-----------------------|--------------|----------------------|
| TITLE: Seattle Outboard Association Request for Use of Silver Lake Public Hearing | <input type="checkbox"/> | Adoption | Staff | Scott Pool |
| | <input checked="" type="checkbox"/> | Recommendation | Phone | 425-257-7307 |
| | <input type="checkbox"/> | Discussion | Date | March 3, 2020 |
| | <input type="checkbox"/> | Information | | |
| | <input type="checkbox"/> | Other | | |

DESCRIPTION SUMMARY:

Ordinance 1183-85 provides for a formal permit process by organizations requesting permission to hold events on Silver Lake. A public hearing before the Park Commission is part of this permit process. A recommendation is sent to City Council for final approval. The Seattle Outboard Association has applied for a permit to hold its 2019 Boating Regatta on Silver Lake on June 6th, 2020. They are also requesting consideration to add an additional day on Sunday, June 7th, 2020.

RECOMMENDATION

Recommend that either a one day or two day Request for Use of Silver Lake by the Seattle Outboard Association be submitted to Council for approval.



SPECIAL USE REQUEST APPLICATION - 2020

TO BE USED FOR groups, organizations, persons requesting special use of any park, park area or facility. Approval from the City of Everett for use of a park area is required when:

- 10% or more of any park area will be used for any activity or event/park code # 9.06.104
- Exclusive use of a park or park area will be used to the exclusion of the general public/park code # 9.06.104
- A park code is requested to be waived for a special event or activity/park code # 9.06.108 and 9.06.112
- Additional park resources, equipment or staffing are requested
- Requesting partial or full fee reductions for park areas or facilities (fundraisers are not eligible)
(Separate applications must be filed for each type of activity or event for which you are requesting space.)

SECTION 1

Name of Organization Seattle Outboard Association
 Contact Person Jim Nilson
 Current Address, City, State, Zip: 3210 89th Ave E, Edgewood, WA 98371
 Phone (Area Code) (253) 709-0200 Fax - Email jnilson529@comcast.net
 Date(s) of Event(s) June 6-7 Time (IN) 7:00am (OUT) 6:30pm
 Park Facility, Shelter, or Park Area Requested: All beach area & lower park grounds + parking lot, docks & Silver Hall
 Please give a detailed description of the activity or event. Attach additional pages if necessary: Boat Regatta - Annual Silver Lake Regatta

Estimated attendance: 1,500 - 2,000 Target age group: 6-70 years of age

Is the event open to the public? Yes No If yes, please complete Section #2 on reverse side of form

Will a fee be charged for event participation? Yes No What will fees be? N/A

How will money be collected? N/A

Is this a fundraiser? Yes No If yes, please complete Section #2 on reverse side of form.

Will you be asking for donations? Yes No Is the event recreationally oriented? Yes No

Do you plan to close off any park area for your event? Yes No Please specify area All water access, dock & water line up to playground area. How many vehicles do you anticipate? Approx 50 vehicles

Are you planning to amplify music or sound at your event? Yes No Please describe: No music, but PA System for announcements during the day.

Please note: Performer conduct and performance content, live or recorded, must be appropriate for families and general audiences. Profane, lewd, indecent or slanderous conduct or content is unacceptable.

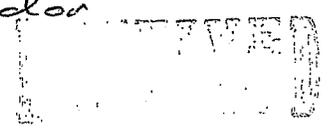
Will tents or other temporary structures be erected in the park or park area? Yes No A few EZups

Will vehicles need to be driven on grass? Yes No

Will additional toilet facilities be provided? Yes No 1 Sani Can

If serving food to the general public, have you consulted with the Snohomish County Health Department to ensure your function/event is in compliance with their regulations? Yes No

- Attach a site map to this application. - See Attached
- Provide a list of vendors, if any, participating in your event. - Food Vendor
- Attach a parking plan, if needed. - N/A



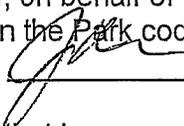


SPECIAL USE HOLD HARMLESS

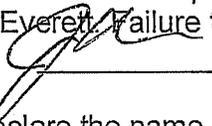
Agreement:

In consideration of allowing this organization to hold its special event at the City of Everett Parks & Community Services, the organization hereby accepts full responsibility and agrees to release, indemnify and promise to defend and save harmless the City of Everett, its officers, employees and agents from and against any and all liability, loss, damage, expense, actions and claims, including costs and reasonable attorney's fees, incurred by the City of Everett, its officers, employees and agents in defense thereof, for both personal and/or property damage resulting from or connected directly or indirectly to the execution of this event, provided, however, the undersigned organization will not be required to hold the City of Everett, its officers, employees and agents harmless from the sole negligence of the City, its officers, employees and agents.

This organization also agrees to accept full responsibility for all damages to any equipment or property owned by City of Everett. I, as an authorized agent on behalf of this organization, understand that my organization may be banned from use of Parks facilities for failure to comply with all specified rules/regulations including but not limited to cleaning requirements for parks and facilities and additionally I, as an authorized agent on behalf of this organization, also understand that all City of Everett ordinances and Park codes apply to this event/function application. I, on behalf of this organization, acknowledge that I have received the information on this form in the Park codes to ensure compliance.


_____ (initial here)

I understand that I am required to pay all required fees within 10 days of approval notification by the City of Everett. Failure to do so will result in the revocation of my permit and reservation.


_____ (initial here)

I hereby declare the name and address and all other information given on this application to be true and correct. If the information is found to be false, I understand that I could be subject to prosecution and be fined up to \$5,000 under RCW 9A.76.175

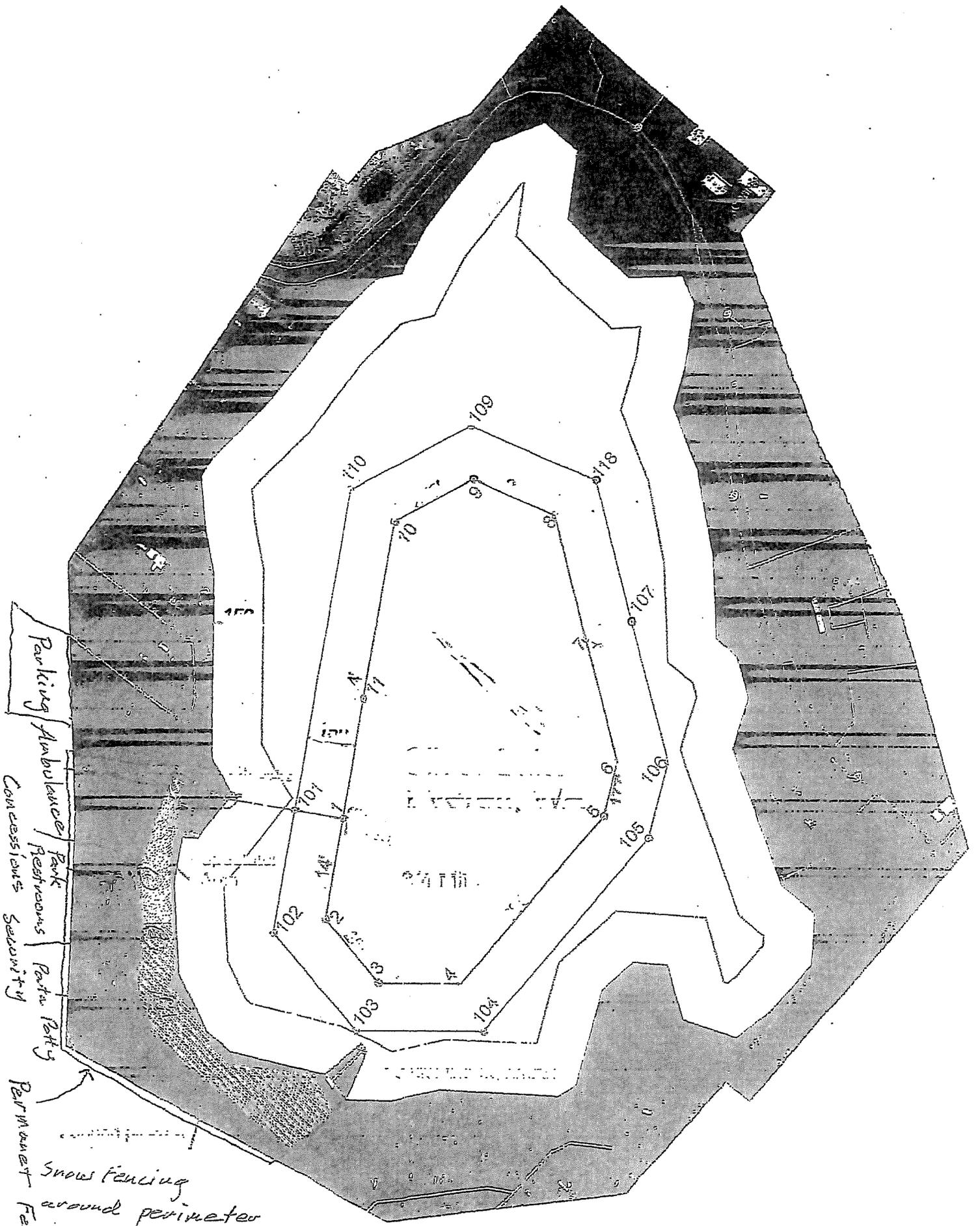

_____ (initial here)

Insurance: Depending on the size or activity of your group, you may be required to be covered by bodily injury and property damage liability insurance in an amount ascertained by the City of Everett, naming the City of Everett as an additional insured. Prior to the event the organization will be responsible for obtaining said insurance and notifying the proper officials.

I certify that I have read the foregoing statements and that I have the authority as an official and/or authorized agent of the aforementioned organization to sign on behalf of said organization.

Signature of person in charge: _____

Date signed: 12/18/18



Parking
 Ambulance
 Concessions
 Restrooms
 Security
 Party
 Perimeter Fence

Snow fencing
 around perimeter

Susan Fuller

From: JAMES NILSEN <jnilsen529@comcast.net>
Sent: Saturday, October 12, 2019 11:02 AM
To: Scott Pool
Cc: Recreation (Parks)
Subject: Re: 2020 SUA for the Silver Lake Regatta

Please add the following to SOA's 2020 Special Use Application, under description of activity and event. This is in regards to the boat race on Silver Lake, June 6-7, 2020.

Part of our planned, 2 day race event, would be to have overnight security in our pit area Saturday night (6/6), provided by two (2) of our club member families. This would be the same as what we presently do with our boat race at Angle Lake (Sea-Tac)...right off Hwy 99, about a mile south of the airport. We would move in early Saturday morning, including two (2) motorhomes, one at approximately each end of our pit area. At the completion of our race day on Saturday, after everyone has put away their equipment & retired for the evening, our two motorhome (families) serve as overnight security for our club's race teams equipment. Both being a presence in the pit area + making periodic sweeps thru the pit area protection families' investments/race equipment. The picnic & play areas are still open to the public all day, both days & after racing is completed at 6 pm Saturday, the public is more than welcome to use the lake front park area again for swimming, fishing, kayaking, etc. outside of our fenced in pit area.

Thanks for considering our application
Jim Nilsen - Race Director

On October 8, 2019 at 10:47 AM Scott Pool <SPool@everettwa.gov> wrote:

Good Morning Jim!

I was just looking over your 2020' Special Use Application that our Recreation Office had sent over. In the description of activity and event, I noticed that you had not requested overnight parking for security. Are you planning on having security? Are you wanting to have a couple of RV's onsite overnight? If you do, please respond back with that detailed information to the email address above and CC me as well. We will want to have all that information attached to the application and in the permit for Park Commission and City Council meetings.

Thank you.



Scott Pool
Recreation Coordinator | Parks & Community Services Department
425-257-7307 | 802 E. Mukilteo Blvd, Everett, WA 98203
everettwa.gov | [Facebook](#) | [Twitter](#)

Note: Emails and attachments sent to and from the City of Everett are public records and may be subject to disclosure pursuant to the Public Records Act.

Susan Fuller

From: JAMES NILSEN <jnilsen529@comcast.net>
Sent: Thursday, January 16, 2020 5:46 PM
To: Recreation (Parks)
Subject: Re: June event

Susan,

Short version:

- * Upper gate open (arrive) at 6:00am Saturday morning (6/6). Locked at around 10:00am. Opened again at around 5:00pm. Locked again at around 8:00pm for the night...or when I leave.
- * Upper gate open (arrive) at 6:00am Sunday morning (6/7). Locked at around 10:00am. Opened again at around 5:00pm. Locked again at around 7:00-7:30pm Sunday night...or when I leave.

To explain in more detail:

1) Past history for our one day event.

- * Upper gate open at 6:00am Saturday morning, to our membership, to bring their boat trailers down to the water. I usually get there between 5:00-5:30am, to prep for arrival of membership.
- * Upper gate locked at around 9:00am. Get people/families from driving down to the water from the upper gate.
- * We are on the water racing at around 11:30am.
- * Upper gate re-opened at around 5:00pm. Anticipating people leaving.
- * Racing done (off the lake) at 6:00pm.
- * All of our group is out of the park, by around 7-7:30pm. I'm the last one out & locks the upper gate.
- * Also, trailer tow vehicles (trucks,etc) are parked in our pit area, during the race day, or between 6:00am & 6-7:00pm.

2) For a two day event, here is what I would propose for Silver Lake.

- * (No change). Upper gate open at 6:00am Saturday morning, to our membership, to bring their boat trailers down to the water. I usually get there between 5:00-5:30am, to prep for arrival of membership.
- * (Change). Upper gate locked at around 10:00am. All vehicles must be out of the pit area/lower park area, other than our two motor homes, used for overnight security. Tow vehicles need to move to the upper parking lot.
- * (No change) We are on the water racing at around 11:30am.
- * (No change) Upper gate re-opened at around 5:00pm. Anticipating people leaving, or coming for Sunday.
- * (No change) Racing done (off the water) at 6:00pm.
- * (Semi change) All of our group is out of the park by 7-7:30pm, with the exception of our two security families. I'll lock the upper gate by 8:00pm.
- * (Add) No trailer tow vehicles (trucks,etc) will park in our pit area, or the upper park, parking lot overnight.

Also, kind of time related. After the racing is done at 6:00pm Saturday, we are happy to take down some of your (insurance mandated) snow fencing, to allow for swimming by the public park attendees.

Thanks for the email & hope I explained to your understanding.

2020 – PROJECTED SILVER LAKE INCOME & EXPENSES

For Silver Parks

Income:

| | |
|-------------------------------------|-------------------|
| Entry Fees Credit Card | \$650.00 |
| Entry Fees | \$5,250.00 |
| Rescue Sponsorship (Sea-Way Marine) | \$100.00 |
| Refunded Deposit | \$100.00 |
| Sponsorship | \$500.00 |
| Total Income | \$6,600.00 |

Expenses:

| | |
|--|-------------------|
| Region 10 reservation fee | \$40.00 |
| Sanction & Insurance | \$2,858.00 |
| J Western Divisional | \$100.00 |
| Ambulance (Donation to Everett Medic 1) | \$1,000.00 |
| Rescue | \$400.00 |
| Park Rental | \$650.00 |
| Park Permit | \$12.00 |
| Sanicans | \$175.00 |
| Donation to Silver Lake Action Committee | \$100.00 |
| Kilo & Banquet Fund | \$132.00 |
| Lunches | \$100.00 |
| Trophies | \$500.00 |
| APBA Single Entries | \$330.00 |
| Russ Dodge (surveyor) | \$100.00 |
| Credit Card Fees | \$50.00 |
| Total Expenses | \$6,547.00 |

Net **\$53.00**

2/16/20



PUBLIC HEARING

Tuesday, March 3, 6 p.m.

Spruce Hall at Forest Park, 802 E Mukilteo Blvd.

The Seattle Outboard Association submitted an application to hold an **expanded two-day** Boating Regatta on Silver Lake in 2020.

The community is invited to comment at the public hearing.

For more information, contact Scott Pool at 425.257.7307 or spool@everettwa.gov.

City ordinance (EMC 8.44.090.F.2 & COE Ord.1183-85, Section F.2) provides for a formal permit process by organizations requesting permission to hold a powerboat racing event on Silver Lake. A public hearing is a part of this process.



everettwa.gov/parks



[@everettplay](https://www.facebook.com/everettplay)



EVERETT

PARKS & COMMUNITY
SERVICES

**CITY OF EVERETT
BOARD OF PARK COMMISSIONERS
AGENDA ITEM COVER SHEET**

| | | | | |
|--|-------------------------------------|----------------|--------------|---------------|
| TITLE: Discuss Park Board and Tree Committee Meeting Content | <input type="checkbox"/> | Adoption | Staff | Bob Leonard |
| | <input type="checkbox"/> | Recommendation | Phone | 425-257-8335 |
| | <input checked="" type="checkbox"/> | Discussion | Date | March 3, 2020 |
| | <input type="checkbox"/> | Information | | |
| | <input type="checkbox"/> | Other | | |

DESCRIPTION SUMMARY:

A request was made for Board members to consider improved efficiencies specific to meetings. This agenda item will allow Board of Park Commissioners and Tree Committee Members an opportunity for further dialogue. Staff will provide some "food for thought" regarding:

- 1) the existing responsibilities the Park Board has specific to public trees;
- 2) the intended role of Park Board as per the Ordinance and Tree Policy;
- 3) current meeting format and format change ideas Board Members could consider at a future time;
- 4) research (somewhat limited to date) and information that staff has collected regarding other municipalities approach to Tree Committee work within their communities.

RECOMMENDATION

No recommendation. Board members are encouraged to provide input on this topic for future consideration.

**CITY OF EVERETT
BOARD OF PARK COMMISSIONERS AND
TREE COMMITTEE MEETING
AGENDA ITEM COVER SHEET**

| | | |
|---------------------------------|--|---|
| TITLE: Department Update | <input type="checkbox"/> Adoption <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Information <input type="checkbox"/> Other | Staff Bob Leonard Phone 425-257-8335 Date March 3 rd , 2020 |
|---------------------------------|--|---|

DESCRIPTION SUMMARY:

Attached is a Department Update. Please review prior to the meeting. Staff will not review in detail but will be available to answer questions from the Board.

RECOMMENDATION

None.

**PARKS ADMINISTRATION, PROJECT, PROGRAMS AND MAINTENANCE
UPDATES – LOOKING AHEAD
January 2020**

Council and Administration:

- Council action items since last Park Board and Tree Committee meeting
 - Funding Ordinance for Forest Park Sport Courts
 - Funding Ordinance for Legion Park Sport Court
 - Authority to go out to bid for Emma Yule Park
- Board Member/Citizen Comment Follow Up:
- Administration

Current Projects:

- **Phil Johnson Ballfield (PJB) Project** (CIP3 Funding/Grants/Donation)
 - Consistent with past discussions the PJB project is moving forward.
 - Bids were received.
 - City Council funded and awarded the bid to Premier Field Development on 5/8/19.
 - Construction started in July 2019.
 - Fields 1 completed September 2019.
 - E-Layer completed on all fields.
 - All fields are completed. Includes: LED Sportfield lighting; new synthetic turf; field striping for baseball, softball; miracle fields; and youth soccer.
 - Bullpens are complete.
 - Synthetic turf between fields is complete.
 - Complex to be turned over for use March 15.
 - New parking lot and access road work to continue.
 - Construction anticipated to be completed in spring 2020.
- **Legion Sport Court Renovations**
 - Received grant agreement with RCO (Recreation Conservation Office)
 - Design and details being reviewed
 - Quote for work being solicited through KCDA (King County Directors Association) (Received)
 - Quote for work being solicited through JOC (Job Order Contract)
 - Council funding Ordinance approval expected 3/11
- **Lowell Sport Courts** (CIP3 Funding)
 - Public engagement meetings held on April 15 and May 20.
 - The community requested that we look at relocating the dog park.
 - The current scope is to renovate/repair the tennis court, add pickleball striping, and renovate the basketball court.
 - Moving the dog park off site and adding a circuitous walking path will be accomplished in the next phase.
 - A quote for the work through King County Directors Association cooperative was solicited.
 - Funding ordinance approved on September 11.
 - Purchase Order issued for the work.

- Construction is anticipated to begin Spring 2020.
- **Lower Howarth Marine Resource Council Grant**
 - Project kick off meetings for stormwater feasibility work and signage
 - Project is underway
 - Art boards for interpretive signage completed
 - Working on fabrication of signage
- **Forest Park Playground Replacement (CIP 3 Funding)**
 - Public engagement for design process was held on May 13th.
 - Staff are working on design parameters to give to playground representatives when we solicit proposals.
 - Design proposals were solicited in July.
 - The Board of Park Commissioners met and provided input about the designs.
 - Funding Ordinance approved on September 11th.
 - Final equipment layout completed.
 - Quote finalized
 - At Council on December 8th for award of construction contract.
 - Adjustments to the quote and Council Re-Award of purchase on 12/31.
 - Construction is anticipated to begin this winter.
- **Forest Park Sport Court Renovations**
 - Received grant agreement with RCO (Recreation Conservation Office)
 - Design and details being reviewed
 - Quote for work being solicited through KCDA (King County Directors Association) (Received)
 - Quote for work being solicited through JOC (Job Order Contract)
 - Council funding Ordinance approval expected 3/11
- **Garfield Pathways and Basketball Court (CIP3 Funding)**
 - Plans and specifications complete.
 - Awaiting purchasing approval to go out to bid.
 - Will be out to bid in March.
 - Overlay asphalt paths; create two connecting paths to two shelters.
 - Seal coat and stripe basketball courts.
- **Glacier View Neighborhood Park (CIP3 Funding)**
 - Staff is working on construction documents.
 - Hearing Examiner Scheduled for December 19th.
 - Initial layout of playground complete.
 - Anticipate soliciting bids by the end of the year
 - Construction to begin in 2020

Future Projects:

- **Howarth Sport Court Renovations**
 - Received grant agreement with RCO (Recreation Conservation Office)
 - Design and details being reviewed
 - Quote for work being solicited through KCDA (King County Directors Association) (Received)
 - Quote for work being solicited through JOC (Job Order Contract)

- **Van Valey Home Lead Abatement and Painting Preservation**
 - Project contracting with JOC (Job Order Contract) will start in January 2020
- **Rotary Park Boat Launch Renovations**
 - Received grant agreement with RCO (Recreation Conservation Office)
 - PSA with engineering firm for design, permitting, etc being routed for signature.
- **Lowell Riverfront Trail Off Leash Area Park Improvements (SnoCo funding)**
 - An initial scope has been developed.
 - Working on the permits necessary for the project.
 - Interlocal agreement with Snohomish County for funding has been signed.
 - Working on PSA (Professional Services Agreement) for Biologic Assessment
 - Biologic Assessment field work done on 2/16, draft report expected on 3/20.
 - Project timeline to be determined
- **Madison-Morgan Improvements (CIP 3 Funding)**
 - House repairs to prepare for rental opportunity/eyes on the park.
 - Received drawings and specifications for remodel
 - Meeting with JOC (Job Order Contract) to obtain cost proposal
 - Staff attended neighborhood meeting in March.
 - Revising site drawings based on neighborhood input
 - Met with neighborhood in April.
 - Funding for purchase (Conservation Futures) requires property be used as natural open space and native vegetation. Neighborhood supports this.
 - Staff are working on finalizing the site plan.
 - Meeting with JOC to obtain ROM for installation of central meeting area.
 - Neighbor has agreed to sell property to Department. (Closing on June 1)
 - Conservation Futures will fund the acquisition of the property.
 - Project timeline to be determined

Eclipse Mill Park

- Staff is working with Public Works and Shelter on refining the original design.
- Shelter will be constructing the Park as part of the development agreement.
- Project Timeline to be determined

Community Engagement and Recreation Opportunities Specific to Parks & Community Services:

- March 7 Green Everett Partnership event at Forest Park
- March 13 Parks Benefit Concert with The Lonely Hearts Club Band at Floral Hall
- March 14 Green Everett Partnership event at Rotary Park
- April 8 Arbor Day Celebration at Jackson Park
- April 17 Earth Day Celebration at Johnston Kelly Park
- April 18 Ladies Tea at the Carl Gipson Senior Center
- April 18 Earth Day Celebration at the Evergreen Arboretum and Gardens
- April 25 Green Everett Partnership event at Thornton A. Sullivan Park
- May 2 Green Everett Partnership event at Forest Park
- May 9 Kids Fish-In at Thornton A. Sullivan Park
- May 9 Green Everett Partnership event at Forest Park
- May 9 Rotary Club of Port Gardner's Viva Color at Mukilteo Blvd and Downtown Everett

- May 16

Green Everett Partnership event at Hannabrook Park

