

CITY OF EVERETT
BOARD OF PARK COMMISSIONERS MEETING
Tuesday, December 13, 2016
6:00 P.M.
Spruce Hall

Roll Call
Adoption of Meeting Agenda
Acceptance of Minutes: October 11, 2016
Member Reports
Parks Director Comments
Council Liaison Report
Citizen Comments

ADOPTION ITEM

Set 2017 Meeting Time and Location	Lori Cummings
Elect Chair and Vice Chair for 2017	Lori Cummings

DISCUSSION ITEMS

Board Rules of Procedure Draft Review	Lori Cummings
Projects/Programs Highlights/Q&A	Lori Cummings

INFORMATION ITEMS

2017 Departmental Budget Submittal	Lori Cummings
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Other Business

Adjourn

Next Meeting
Tuesday, January 10
TBD

MISSION STATEMENT:

"The Parks and Recreation mission is to bring all Everett citizens and visitors together on our common grounds and facilities. We provide a wide variety of quality recreational and park experiences that welcome everyone. We measure our success by customer satisfaction, efficiency and community development of our public spaces and recreation services that meet the values and needs of our citizens and visitors. We provide parks, play fields, recreation amenities, trails and pools that are attractive, clean, safe, and accessible."

CITY OF EVERETT BOARD OF PARK COMMISSIONERS

Tuesday, October 11, 2016

6:00 PM

Spruce Hall

Chair Michael Swanson called the meeting to order at 6:00 PM

Present: Megan Burger, Tina Hokanson and Michael Swanson

Absent: Joel Taylor, Tom Norcott, Ryan Taylor and Marcia Isenberg

Staff present: Lori Cummings, John Petersen, Scott Pool, Glynis Frederiksen and Sue Stimson.
Council Liaison Brenda Stonecipher was present.

Acceptance of Meeting Agenda: not done due to lack of quorum.

Acceptance of Minutes: postponed due to lack of quorum.

Member Reports:

Tina-no report

Megan-no report

Michael-no report

Park Director Comments: Lori reminded everyone of the Green Everett Day event on Saturday. All are welcome to participate. Lori asked that members notify her if they plan to attend.

Council Liaison Report-Brenda Stonecipher reported that the council is looking for volunteers to serve on the visioning committee.

Citizen Comments-none

ADOPTION ITEM

Set 2017 Board Meeting Calendar—the commissioners discussed the possibility of holding regular meetings at various locations. Tina suggested staying with the current day/time/location with meetings held occasionally at a south Everett location such as Walter E. Hall. Due to lack of a quorum this item will be reviewed and adopted at the November meeting.

DISCUSSION ITEMS

IPM Guidelines Annual Report

John Petersen provided an overview of the current process highlighting staff training, application procedures and subsequent results. Staff applicators report a reduction in applications. Turf is holding well with current applications. Tina asked about signage. John explained the posted signs are larger than those in previous years and are posted 12 hours in advance of application, adding that the notification process is beyond that which is required. Tina appreciates continuous efforts to reduce applications and suggested wood chips be added to areas that are deficient. Tina

recommended that pictures of noxious weeds be posted on the City of Everett website and was pleased that catch basins are taken into consideration at application sites.

Projects/Programs Highlights Q & A

Lori Cummings provided updates on the opening of Kasch Park synthetic fields, restroom replacement at Wiggums Park and coordination with Public Works regarding maintenance on the Interurban Trail. John added that improved lighting at Wiggums Park should result in less vandalism. Multiple City departments are meeting to establish consistent response to encampment reports. Tina asked for an update on the structure at Morgan/Madison. John reported an Alpha can has been installed to collect garbage. Due to the possibility of costly repairs to the structure, this item is being considered on the project list for 2017.

INFORMATION ITEMS

Animal Services Overview

Lori introduced Glynis Frederiksen, Animal Services Manager. Glynis explained the many services the Everett Animal Shelter provides such as veterinary care, adoptions and licensing, utilizing minimal staff and more than 300 volunteers.

Summer Programs Review

Scott Pool, Recreation Coordinator provided highlights of the 2016 summer programs, highlighting day camps, sports leagues and special co-sponsored community events.

Other Business—none

Next meeting: Tuesday, November 8, 2016

Adjourn @ 7:30 PM

**CITY OF EVERETT
BOARD OF PARK COMMISSIONERS
AGENDA ITEM COVER SHEET**

TITLE: Determination of 1) regular meeting time; 2) regular meeting location; and 3) workshop schedule (day and time)	<input checked="" type="checkbox"/> Adoption	Staff	Lori Cummings
	<input type="checkbox"/> Recommendation	Phone	425-257-8353
	<input type="checkbox"/> Discussion	Date	December 13, 2016
	<input type="checkbox"/> Information		
	<input type="checkbox"/> Other		

DESCRIPTION SUMMARY:

The Board of Park Commissioners' adopted Rules of Procedure identifies that 1) the regular meeting of the Board will be the second Tuesday of the month (section 2.1); 2) workshops, if scheduled, are held on the fourth Tuesday of a month (section 2.2); 3) both regular meetings and workshops will have a standard meeting time for the calendar year (section 2.4); 4) the meeting time (section 2.4) and location (section 2.5) are set at the regular October Board meeting.

Note that workshops are held on an as needed basis but must conform to the requirements in the Rules of Procedure.

RECOMMENDATION

Review, discuss and adopt the 2017 calendar for regular and workshop meetings.

**CITY OF EVERETT
BOARD OF PARK COMMISSIONERS
AGENDA ITEM COVER SHEET**

TITLE: Election of Chair and Vice-Chair	<input type="checkbox"/>	Adoption	Staff	Lori Cummings
	<input type="checkbox"/>	Recommendation	Phone	425-257-8353
	<input type="checkbox"/>	Discussion	Date	Dec. 13, 2016
	<input type="checkbox"/>	Information		
	<input checked="" type="checkbox"/>	Other		

DESCRIPTION SUMMARY:

The Board of Park Commissioners' Rules of Procedure requires that the election of Board officers take place once a year in the month of December and that the term of office is for one year (section 7.2).

RECOMMENDATION

Seek nominations and elect a Chair and Vice-Chair for calendar year 2017.

**CITY OF EVERETT
BOARD OF PARK COMMISSIONERS
AGENDA ITEM COVER SHEET**

TITLE: Rules of Procedure	<input type="checkbox"/>	Adoption	Staff	Lori Cummings
	<input type="checkbox"/>	Recommendation	Phone	425-257-8353
	<input checked="" type="checkbox"/>	Discussion	Date	December 13, 2016
	<input type="checkbox"/>	Information		
	<input type="checkbox"/>	Other		

DESCRIPTION SUMMARY:

On an annual basis, board members and management staff review the current rules of procedure for potential changes. The rules are adopted by the board on an annual basis, usually in January.

Attached are the 2016 rules of procedure.

RECOMMENDATION

Review the 2016 Rules of Procedure. Suggest modifications, as appropriate for board consideration. Revised Rules of Procedure will be adopted in January

Rules of Procedure 2016
City of Everett Board of Park Commissioners



Number	Rule of Procedure	Rationale
1.0	Meeting Length	
1.1	The length of board meetings and workshops shall not exceed two hours unless the board approves an extension past two hours.	Research demonstrates that the productivity of attendees tends to rapidly diminish after meeting for two consecutive hours.
1.2	The length of special board meetings and retreats will be jointly determined by the Parks and Recreation Department Director (“Director”) and the Board of Park Commissioners’ Chair (“Chair”).	This provides the necessary flexibility based upon the timing of projects and issues that need to be discussed prior to actions that may be taken by the board.
2.0	Meeting Day, Time and Location	
2.1	The regular meeting of the board shall be the second Tuesday of each month at 6:00 PM. The Director and Chair will jointly determine if a regular meeting will be canceled. All meetings of the board are open to the public.	The second Tuesday has been the traditional day for the regular meeting.
2.2	Workshops, if scheduled, shall be held on the fourth Tuesday of a month unless otherwise agreed in advance by a vote of the board. All workshops of the board are open to the public.	Provides consistency of a meeting date, regardless of the type of meeting.
2.3	Special meetings may be called by the Director, in consultation with the Chair, if a formal action is required of the board and the action must be taken prior to the next regularly scheduled board meeting. Public notice will be provided in advance of special meetings.	On the rare occasion there may be a need to have a special meeting for an item that is unanticipated and cannot wait until the next regularly scheduled meeting.
2.4	Regular meetings and workshops (if scheduled) will have a standard meeting time for each calendar year. The meeting time will be decided at the regular meeting in October for the subsequent year.	This gives the board flexibility to balance a variety of factors that can affect attendance.
2.5	All meetings and workshops shall be held at the same location throughout the year at a Parks and Recreation facility unless otherwise agreed to by the Director and Chair, and posted in the city’s official newspaper, on the City’s website and Facebook page at least one	This gives the board the ability to move its meetings and workshops around the community on an annual basis and also allows for a different location to have a meeting and/or workshop due to a special circumstance.

	<p>week in advance of the meeting date. The meeting location will be decided at the regular meeting in October for the subsequent year.</p>	
2.6	<p>A board retreat may be held once per year at a Parks and Recreation facility. The decision to hold a retreat will be made at a regular meeting at least three months prior to a retreat.</p>	<p>A retreat provides board members an opportunity to discuss issues in a more in depth level of detail, if desired.</p>
2.7	<p>When a regular meeting or workshop falls on a holiday or specially recognized day of celebration (though not an official holiday), the Director and Chair shall jointly determine if the regular meeting or workshop will be canceled or re-scheduled.</p>	<p>Necessary because occasionally, a conflict will occur.</p>
3.0	<p>Meeting Agenda</p>	
3.1	<p>All regular meetings, workshops, special meetings and retreats shall have an agenda prepared by the Director to guide board member and staff discussion. The agenda shall be distributed to board members no later than three business days before regular meetings and workshops. Agenda for special board meetings shall be distributed no later than one business day before said meeting. A retreat agenda shall be distributed no later than five business days before said retreat.</p>	<p>This helps to ensure that discussion is focused and that the intent of meetings, workshops, special meetings and retreats is accomplished.</p>
3.2	<p>The Chair has the authority to alter the order of the agenda prior to adoption of the meeting agenda by the Board.</p>	<p>Provides the needed flexibility to account for any issue.</p>
3.3	<p>Regular meeting agenda shall include, at the minimum, the following in the order stated: 1) roll call of members; 2) acceptance of minutes from the previous meeting; 3) acceptance of minutes from a workshop that falls between the current and immediate past regular meeting; 4) adoption of the meeting agenda; 5) board member comments; 6) director comments; 7) city council liaison report; 8) public comment on any</p>	<p>This order closely aligns with the order of the city council meetings. An opportunity is also provided to more fully discuss board member initiated ideas, observations and/or concerns as part of the new business section without necessarily needing to speak to these types of items under their board member comment's section.</p> <p>Additionally, the time between workshops</p>

	<p>item not on the agenda; 9) board action items (adoption, public hearings and/or recommendation to city council); 10) discussion items; 11) information items; 12) new business as time allows and as allowed by the Chair; and 13) adjournment. Under board member comments, members may include requests to have an item placed under new business to allow an appropriate amount of time to initiate discussion, including a request to place items on an agenda at a future meeting. The only planned exception to the agenda is when a public hearing/public forum is scheduled at the meeting. If scheduled, the public hearing will constitute the second item on the agenda.</p>	<p>can be long. In order to minimize the possibility of “not remembering” most discussion details, approval of workshop minutes at the next regularly scheduled meeting helps to mitigate this issue.</p> <p>There are usually several meetings during the year where a public hearing or public forum is scheduled as part of the Board meeting. In this case, placing hearings/forums as the second agenda item allows staff to advertise a specific time to the public when the hearings/forums will begin.</p>
3.4	<p>Special meeting agenda shall only include action items (adoption and/or recommendation to city council). No other item is discussed.</p>	<p>By its nature a special meeting is for a more narrow purpose than a regular meeting.</p>
3.5	<p>Workshop agenda shall only include items for discussion. These items are of a nature that extended discussion by board members may be necessary. Items for discussion at workshops would typically precede an action by the board. The Chair shall determine if public comment will be allowed during workshops.</p>	<p>Typically, policy items and comprehensive plan processes affecting staff work priorities are the types of items that would usually be scheduled.</p>
3.6	<p>Retreat agenda will be jointly developed by the Director and Chair in consultation with all board members.</p>	<p>Issues may vary from year to year. Potential retreat topics may be suggested from board members for consideration and discussion prior to agenda finalization.</p>
4.0	Meeting Conduct	
4.1	<p>In all practical cases, Robert’s Rules of Order will govern the conduct of meetings, special meetings, workshops and retreats.</p>	<p>This is to help ensure fairness and protection of speech by all board members.</p>
4.2	<p>Acceptance of minutes and board actions (adoptions, public hearing closure and recommendations to city council) require motions (first and</p>	<p>Motions apply to formal board activity. All other activity involves discussion and consensus.</p>

	<p>second) and a quorum. A quorum consists of a simple majority present based on the total number of appointed positions. A quorum shall be four (4) members based upon six (6) or seven (7) appointed positions. A quorum shall be three (3) based on four (4) or five (5) members appointed. Actions shall be determined by a simple majority vote of the members present. Voting shall be by voice unless a board member requests a roll call vote.</p>	
4.3	<p>Board member, city council liaison and general public comments are limited to three (3) minutes each unless otherwise approved, in advance of the meeting, by the Chair. Discussion items shall not exceed 25 minutes in length (including board questions/comments unless otherwise arranged ahead of time between the Director and Chair. Information items shall not exceed 15 minutes in length unless otherwise arranged ahead of time between the Director and Chair.</p>	<p>This is to help ensure that the gist of the comment is identified and discussion/information items are concisely presented to help ensure that the agenda is followed in the time available.</p>
4.4	<p>Discussion of any issue not on the agenda and brought up under board member comments, may be further discussed under new business as time allows. The issues can then be scheduled for further board consideration at a future meeting (see 3.3 above).</p>	<p>This is to help ensure that the rules of procedure framework is utilized in a manner to promote appropriate discussion based on the application of standard meeting protocols. It also allows, as time is available, for additional discussion prior to a potential scheduling of issues at future board meetings.</p>
4.5	<p>It is the responsibility of board members to take the initiative to comment on agenda items. The Chair will conclude agenda items prior to board action and/or direction by offering an opportunity for "final" comments through a general appeal to board members.</p>	<p>This is to both ensure that discussion is not prematurely "closed" and that individual board members are not required to speak on an issue if they desire to remain silent.</p>
4.6	<p>The public can speak on any item not on the agenda as the eighth agenda item (see 3.3 above). The public will also have the opportunity to speak on any item on the agenda after staff</p>	<p>This follows city council meeting protocol.</p>

	presentation and prior to board discussion. Each member of the public is also limited to three minutes.	
4.7	The Parks and Recreation Department shall keep minutes of all regular meetings, special meetings, workshops and retreats, including actions of the board, all of which shall be housed in the Parks and Recreation Department. Minutes are public records and subject to public disclosure. The minutes are designed to capture the essence of dialogue and are not meant to be a verbatim summary of remarks.	Specifies in writing what is today's common practice.
4.8	All board members, staff and guests are expected to comport themselves with respect and collegiality.	Proper etiquette is to be exercised as a requirement of participation.
5.0	General Meeting Responsibilities	
5.1	Each board member commits to read agendas and agenda packet materials prior to the start of a meeting, special meeting, workshop and/or retreat.	Board members cannot discharge their responsibility without reading, absorbing and thinking about the material prior to discussion and/or action.
5.2	During discussions, the Chair "officiates" (i.e. facilitates) the meeting. In this role, the Chair progresses the meeting through the agenda, recognizes all speakers, including board members, extends and/or limits discussion and helps to ensure that, where practical, Roberts rules of order are followed. If an agenda item is likely to require additional time that may impede the likelihood of addressing all agenda items, the Chair shall seek board guidance to either extend an agenda item's discussion time, postpone any agenda item(s) to a future meeting, if practical, or seek other guidance such as extend the meeting past two hours.	The chair is in the position to promote the conduct of a meeting that is smoothly run. Occasionally, it is not possible to conclude discussion and/or take action as planned. In these cases, it is appropriate for board members to discuss how they wish to proceed, in light of any constraints as may be identified by the Chair and/or Director.
5.3	The Chair may also 1) appoint ad hoc committees as needed; and 2) select a member to chair any meeting that the Chair and Vice Chair cannot attend. The Vice Chair is to serve as Chair in the event that the Chair is unable to do so.	Provides additional clarity regarding procedure.

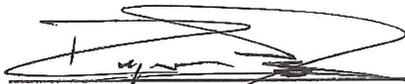
5.4	The Chair will restate all motions to help ensure that board members understand the intent of the motion.	Avoids a situation when someone might say he/she didn't realize what was associated with the vote.
5.5	Board members commit to frame discussion around the department's vision, mission, the magnitude of benefits, costs and cost savings as a guiding principle. The principal board role is related to policy advice as opposed to administration or "how" to implement policies and/or programs/facilities.	This commitment is to reinforce the notion that there is a balance between the extent of benefits received and the resources needed to extend the benefit. It is also to clearly define "policy advocacy" from "administration."
5.6	Board members who wish to schedule a discussion of a specific issue will request that the Chair work with the Director to place the issue on an upcoming agenda.	This is to prevent a meeting from veering off the agenda which is not fair to anyone in attendance.
5.7	Suggestions, ideas and initiatives that are introduced at a meeting where the board members are hearing it for the first time or have not been included in an agenda packet for review will not result in any type of board action and/or commitment at the meeting where first introduced.	No one should be placed on the spot and forced to indicate a position or comment on the worthiness of a proposal without having the opportunity to think about a suggestion, idea or initiative outside of a meeting.
5.8	Board members commit to analyzing staff proposals, asking questions and helping to ensure that they are well thought out and balance benefits with costs. Questions are encouraged by board members during staff and/or consultant presentations in all practical cases.	This is a fundamental responsibility. Most presentations also are structured to have questions asked throughout the presentations.
5.9	In discussing issues, board members and staff are asked to respond to comments as opposed to react to comments. In doing so, referring to individuals is strongly discouraged. The reference needs to be the comment.	Responding to comments is a result of expressing an opinion and/or perspective. Reacting is generally a rebuttal and defensive in nature.
6.0	Meeting Attendance	
6.1	Board members commit to respond to the Board's administrative liaison by 5:00 p.m. the day before a meeting, workshop, or special meeting if they cannot attend.	This helps to ensure that the Director and Chair are aware if agenda items need to be revised and that the proper meeting supplies are prepared in advance, thereby avoiding unnecessary expense.

6.2	Board members commit to attending a minimum of 75% of the total of all regularly scheduled meetings, workshops, special meetings and retreats during a rolling 12 month period.	This is generally the minimum percentage to help ensure continuity of discussion and minimize the probability of board and staff time being devoted to reviewing material previously discussed and/or acted upon by the board.
6.3	In addition to the requirement of 6.3 above, board members commit to not missing more than three consecutive board meetings, in any combination of sequence of regular meetings, workshops, special meetings or retreats.	This helps to prevent significant knowledge gaps from developing which could hinder board member activities, discussions and/or actions.
6.4	Board members, whose attendance does not conform to the requirements of section 6.3 or 6.4 above, and after taking into account any unique circumstances that may affect attendance based on discussion between the member and the Director and Chair, may be recommended to the Mayor for removal from the board by formal action of the board at a regular meeting.	This is to help ensure that the probability is maximized that there will be full board member attendance.
7.0	Officers	
7.1	The board shall have two officers, a Chair and Vice Chair, to be elected from the members of the board.	Positions are necessary to conduct the meeting.
7.2	The election of the officers shall take place annually in the month of December. The term of office shall run until the next subsequent election.	The Chair and Vice Chair are members with at least one year of service on the board.
7.3	In the event of a vacancy of any officer position during the term of office, the board shall elect a successor from its membership.	As relates to the Chair position, it is not automatic that the Vice Chair becomes Chair.

Approved this 9th day of February, 2016



Michael Swanson, Chair



Ryan Taylor, Vice Chair



Gary Allen



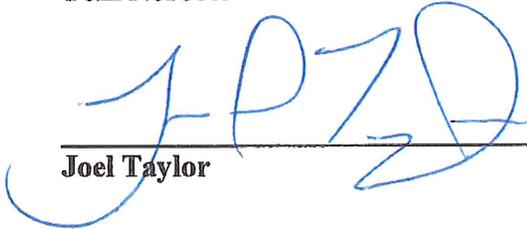
Megan Burger



Tina Hokanson



Tom Norcott



Joel Taylor

**CITY OF EVERETT
BOARD OF PARK COMMISSIONERS
AGENDA ITEM COVER SHEET**

TITLE: November 2016 capital projects and major programs updates	<input type="checkbox"/> Adoption <input type="checkbox"/> Recommendation <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Information <input type="checkbox"/> Other	Staff Phone Date	Lori Cummings 425-257-8353 December 13, 2016
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DESCRIPTION SUMMARY:

Attached is the monthly update regarding progress for the month of November 2016 regarding current capital projects and initiatives/milestones for key recreational programs.

RECOMMENDATION

None. Selected items will be highlighted by staff. Other items will only be discussed if there are questions from Park Board members.

PARKS PROJECT AND MAINTENANCE UPDATES

12/7/2016

South Everett Forest Preserve – 1600 feet of linear walking trails are open for public use, including 500 feet of ADA accessible trail.

Forest Park Automated Maintenance Gate – Completed. Installed to secure access to the maintenance yard, limiting opportunities for theft and vandalism

Restroom Winterizing – Completed for all outdoor park restrooms that do not have heated chaseways to prohibit pipes from freezing in cold weather. Restrooms configured for annual use remain open at major locations (Forest, Legion, Kasch, and Hauge Homestead/Silver Lake). De-winterization will take place in March.

Kasch Park Synthetic Multipurpose Playing Fields – Fields are complete and in use. We are awaiting PUD rebate for energy efficient lighting; minor field marking project to begin in spring 2017.

Wiggums Park Restroom Replacement – Completed.

Green Lantern Trail Project – work anticipated to begin in February and be completed by end of April.

**CITY OF EVERETT
BOARD OF PARK COMMISSIONERS
AGENDA ITEM COVER SHEET**

TITLE: 2017 Draft Department Budget	<input type="checkbox"/>	Adoption	Staff	Lori Cummings
	<input type="checkbox"/>	Recommendation	Phone	425-257-8353
	<input type="checkbox"/>	Discussion	Date	Dec. 13, 2016
	<input checked="" type="checkbox"/>	Information		
	<input type="checkbox"/>	Other		

DESCRIPTION SUMMARY:

The budget process in the City of Everett requires that all departments submit proposed calendar year budgets (per the financial guidelines established by the Mayor's office) by the end of August for the following year. Since August 31, 2016 and accounting for updates to the anticipated changes in revenue and expenses, the proposed budgets were the subject of city council public hearing meetings in October 26 and November 2nd. The City Council is anticipated to take action on December 14th regarding adoption of the city's budget for 2017.

Each year, staff presents an overview of the department's budget to the Board as an information item. Staff will provide the key elements of the department's 2017 budget.

RECOMMENDATION

None.

2017 Draft Department Budget

Presented to City of Everett
Board of Park Commissioners
December 13, 2016

2017 Draft Parks Budget

- \$9.4 M M&O (↓4.0%)
- Wage / benefit changes
 - (including 2.5 FTEs moved out of Parks)
- \$477K Program 52 (↑3%)

2017 Projects – On the Radar

CEMEX Land Transfer
Tree Policy / Ordinance Update
Green Lantern Park Improvements
Swim Center Maintenance Improvements
Disc Golf Expansion
Forest Park Picnic Facility Improvement
Phil Johnson Ballfield Design
Sport Court Resurfacing

2017 Projects – On the Radar
Walking Paths
Playground Replacement
Howarth Park Master Plan
Off leash area design / re-design
Interurban Trail Repairs
Eclipse Mill Park – Phase 1 – PUBLIC WORKS
Madison Morgan Improvements
Hewitt Ave. Median and Tree Maintenance

2016 Project Accomplishments
RCO Funding – Phil Johnson Ballfields
Howarth Park Pedestrian Bridge
Howarth Nearshore Project
South Everett Forest Preserve
Grand Ave. Ped. Bridge Project Support
Kasch Park Synthetic Fields & Lighting

2016 Project Accomplishments
Sen. Jackson Park Renovation
PROS Plan
Wiggums Hollow Restrooms Replacement
Maintenance Yard Security
Senior Center Restroom Renovation
Senior Center Security Cameras Replacement

PARKS AND RECREATION BOARD OF COMMISSIONERS
6:00 pm – 8:00 pm
Anticipated Agenda Calendar
Revised 12/06/16

<u>ACTION</u>	<u>ITEM</u>	<u>MEETING DATE</u>	<u>LOCATION</u>
Adoption Information Discussion Election Discussion	Set 2017 Board Meeting Calendar 2017 Departmental Budget Submittal Board Rules of Procedure Draft Review Elect Chair and Vice Chair for 2017 Projects/Programs Highlights/Q&A	December 13	Spruce
Discussion Discussion Adoption Discussion Discussion Discussion	Stormwater Separation Project – Legion Golf Course Opportunity Proposed 2017 Golf Fees Board Rules of Procedure 2017 Special Event Board Member Interest Form Projects and Programs Highlights/Q&A	January 10	TBD
Recommendation Adoption Adoption Discussion Discussion	2017 Golf Fees Annual Stewardship Report Set Public Hearing for Silver Lake Boating Regatta Metro Everett Projects/Programs Highlights/Q&A	February 14	TBD
Hearing/Recommendation Discussion Discussion Discussion Discussion	Silver Lake Boating Regatta (hearing set for 6 p.m.) Tree Policy Update Annual Tree Report Forterra Annual Review Projects/Programs Highlights/Q&A	March 14	TBD