

CITY OF EVERETT  
TREE COMMITTEE MEETING  
October 20, 2016  
6:00 PM  
Forest Park-Lower Park Conference Room

Roll Call  
Adoption of Meeting Agenda  
Acceptance of Minutes: September 15, 2016 and Workshop October 6, 2016  
Member Reports  
Public Comments

Department Reports  
Public Works Department  
Parks Department

Paul Crane  
John Petersen

DISCUSSION ITEMS  
Tree Policy – Draft Document Review

New Business

Adjourn

Next Meeting  
November 17, 2016  
6:00 PM

**MISSION STATEMENT:**

"The Parks and Recreation mission is to bring all Everett citizens and visitors together on our common grounds and facilities. We provide a wide variety of quality recreational and park experiences that welcome everyone. We measure our success by customer satisfaction, efficiency and community development of our public spaces and recreation services that meet the values and needs of our citizens and visitors. We provide parks, play fields, recreation amenities, trails and pools that are attractive, clean, safe, and accessible."

CITY OF EVERETT  
TREE COMMITTEE MEETING  
September 15, 2016  
6:00 PM  
Forest Park-Lower Park Conference Room

Laura called the meeting to order at 6:00 PM.

Members present: Laura McMurray, Ajay Mathison, III, Katrina Lindahl, and Donna Gleisner. Kathryn Beck was in attendance but needed to leave early.

Grant Hopper was not present. Kurt Munnich has resigned.

Staff present: John Petersen, Geoff Larsen and Sue Stimson from Parks, no representatives from Public Works.

Adoption of Agenda: Kathryn motioned to accept the agenda, seconded by Katrina. All approved.

Acceptance of Minutes—Kathryn motioned to accept the minutes of May 19, 2016 seconded by Ajay. Donna and Katrina abstained.

Member Reports

Katrina—enjoyed the summer break.

Donna—visited Glacier National Park. Reported the bio retention ponds on East Grand are in need of weeding.

Laura—no report

Kathryn—the Metro plan is moving along with a draft expected soon. Passage of ST3 will affect funding.

Ajay—no report.

Public Comments—Sharita Burton represented A Better Broadway Association (ABBA)—a group working towards a more beautiful Broadway corridor. The goal is to make Broadway more attractive, with the addition of pocket parks, art and sculptural bus shelters. New plantings will be maintained by Transit.

Public Works Department Comments—None

Parks Department Comments—John Petersen distributed a new *Citizen Boards and Commissions Manual*. Prepared by Administration, this should serve as a great resource tool. He also reported on the resignation of Kurt Munnich. Geoff Larsen shared year to date tree count data (planted, pruned, and removed). He also shared an update on the Forterra Nursery Project which will result in the provision of salal and ferns for replanting. Master gardeners are scheduled to replant after mitigation at Legion Park. New irrigation controller at Riverside is being tested to revamp irrigation in that area. John met with reps today to work on benches for Garfield.

Ajay commented on Grand Avenue street trees that appear to be dying. John confirmed that the street trees were planted at shallow depths.

## DISCUSSION ITEMS

### Summary Discovery of Tree Walks

John Petersen reminded the members of the suggestion that they use the summer months to explore walkable locations around the City of Everett that citizens and visitors would appreciate. The goal would be to have a map on the COE website that would guide citizens to attractive walks and paths. Committee members will provide suggestions to John over the upcoming months.

### Tree Policy

Kathryn explained policy—ordinance—supporting documents. If goal is to develop landscape standards, this can be done with current code and based on the Tacoma policy. A mature urban forestry program would require a strategic plan process which is in the current comp plan. This option would require strong support from the planning commission and council. Seattle's strategic plan was presented for reference. John quoted from the charter which indicates the committee's responsibility is to report to the park board. The urban forest path would require lots of time and resources, but is an option to consider.

Laura suggested time be set reviewing the Tacoma plan and consider that wording as examples for boiler plate language.

Donna suggested the committee focus on immediate task of standards, procedures and details. Laura recommends discussions, possible workshops, with specific goal once it is determined.

John shared three reference documents to take into consideration:

1. An ordinance concerning pruning and removal of non-hazardous trees in critical areas buffers
2. Chapter 35 of the Tree Management Plan
3. Planning and Community Development Tree Pruning Within Critical Areas

Donna clarified that the policy should include and reference the three documents provided.

Discussion regarding the next step needed resulted in a decision to hold a workshop in a few weeks where everyone brings their suggested notes/edits. Laura motioned to schedule a workshop, seconded by Donna. Workshop scheduled on Thursday October 6<sup>th</sup>, 2pm in LPCR.

New Business—none

### Adjourn

Katrina motioned to adjourn at 7:45PM, seconded by Donna.

Respectfully submitted,  
Sue Stimson, Administrative Assistant

CITY OF EVERETT  
TREE COMMITTEE WORKSHOP  
October 6, 2016  
2:00 PM  
Forest Park-Lower Park Conference Room

The City of Everett Tree Committee held a workshop on October 6, 2016.

Members present: Laura McMurray, Ajay Mathison, III, Katrina Lindahl and Donna Gleisner.

Staff present: John Petersen

DISCUSSION ITEM

Tree Policy--Those present reviewed and noted edits to the Tacoma Urban Forest Policy Element. The intent will be to use this as a baseline to develop a draft public tree policy document for Everett.

Donna tracked the suggestions and edits and will provide an updated draft at the regular meeting October 20<sup>th</sup>.

Respectfully submitted,  
Sue Stimson, Administrative Assistant

**TREE REVIEW DATA**  
**For the month of September 2016**

<b>A.</b>	<b>Tree Review (Service Requests)</b>	
	Requests Under Review	<b>19</b>
	Requests Initiated Year-to-date	<b>524</b>
	Tree Removal Requests	<b>2</b>
	Evaluations Year-to-date	<b>12</b>

<b>B.</b>	<b>Public Safety Problem Trees</b>	
	<b>Address/Location</b>	<b>Status</b>
	2312 21 <sup>st</sup> St	Hazard fir tree
	Total for the month	<b>1</b>
	Year-to-date	<b>23</b>

<b>C.</b>	<b>Hazardous Trees</b>	
	<b>Address/Location</b>	<b>Status</b>
	None	
	Total for month	<b>0</b>
	Year-to-date	<b>124</b>

<b>D.</b>	<b>Dead Wood Removal Completed</b>	
	<b>Address/Location</b>	<b>Tree Specie</b>
	2503 Euclid Ave	Fir
	1903 Rockefeller Ave	Maple
	Total for the month	<b>2</b>
	Year-to-date	<b>9</b>

<b>E.</b>	<b>Trees Trimmed for Line of Sight's Clearance</b>	
	City trimmed	<b>6</b>
	Owner trimmed	<b>60</b>
	Total for the month	<b>66</b>
	Year-to-date	<b>669</b>

**Distribution:**

Dave Davis Roy Harris Mark Sadler Pat Mitchell Paul Crane (e-mail)

**TREE REVIEW DATA**  
For the month of September

F.	Tree Removals			
	Date	Address	Status	# of Trees
	9/12/16	7704 Tye Rd	Hazard	16 Alders
	9/28/16	5613 Lowell Rd	Hazard	1 Cedar
	Total for month			
	Year-to-date			

G.	Tree Plantings (Proposed)			
	Address/Location	Contacted	Requested Trees	Tree Specie
	7704 Tye Rd	City	32	Vine Maple & Western Red Cedar
	2409 Virginia Ave		1	Shore Pine
	2002 Rockefeller Ave		2	Kousa Dogwood

H.	Tree Plantings Completed - Street Trees		
	Address/Location	#	Tree Specie
	Total for the month	0	
	Year-to date	152	

**TREE REVIEW DATA**  
**For the month of September**

<b>I.</b>	<b>Tree Plantings Completed - Other Trees</b>		
	<b>Address/Location</b>	<b>#</b>	<b>Tree Specie</b>
	Total for the month	0	
	Year-to date	64	

<b>J.</b>	<b>Trees Planted</b>		
	Total for the month	0	
	Year-to-date	216	

<b>K.</b>	<b>Trees Down in Windstorm</b>		
	Total for the month	0	
	Year-to-date	27	

<b>L.</b>	<b>Limb Debris Removed</b>		
	Total for the month	12	
	Year-to-date	75	

<b>M.</b>	<b>Stump Removal</b>		
	Total for the month	0	
	Year-to-date	17	