

CITY OF EVERETT  
TREE COMMITTEE MEETING  
September 15, 2016  
6:00 PM  
Forest Park-Lower Park Conference Room

Roll Call  
Adoption of Meeting Agenda  
Acceptance of Minutes: May 19, 2016  
Member Reports  
Public Comments

Department Reports

Public Works Department  
Parks Department

Paul Crane  
John Petersen

DISCUSSION ITEMS

Summer Discovery of Tree Walks  
Tree Policy

New Business

Adjourn

Next Meeting  
October 20, 2016  
6:00 PM

**MISSION STATEMENT:**

"The Parks and Recreation mission is to bring all Everett citizens and visitors together on our common grounds and facilities. We provide a wide variety of quality recreational and park experiences that welcome everyone. We measure our success by customer satisfaction, efficiency and community development of our public spaces and recreation services that meet the values and needs of our citizens and visitors. We provide parks, play fields, recreation amenities, trails and pools that are attractive, clean, safe, and accessible."

CITY OF EVERETT  
TREE COMMITTEE MEETING  
May 19, 2016  
6:00 PM

Forest Park-Lower Park Conference Room

Grant called the meeting to order at 6:03 PM.

Members present: Grant Hopper, Kathryn Beck, Laura McMurray and Ajay Mathison, III were present.

Kurt Munnich, Donna Gleisner and Katrina Lindahl were not present.

Staff present: John Petersen, Geoff Larsen and Sue Stimson from Parks, Pat Mitchell from Public Works.

Adoption of Agenda: Ajay motioned to accept the agenda, seconded by Laura. All approved.

Acceptance of Minutes— Laura motioned to accept the minutes of April 21, 2016 seconded by Ajay. Kathryn and Ajay abstained from accepting the minutes.

#### Member Reports

Laura—no report.

Grant—no report.

Kathryn-reviewed the policy discussion piece from last month and will share further comments during tonight's discussion item.

Ajay—no report

Public Comments—no comments

Public Works Department Comments—Pat Mitchell represented Public Works tonight. He stated the report this month includes 14-15 tree plantings that were not reported in March and April. There was discussion regarding door hangers (trimming and planting notices) placed by the crew and the possibility of the report including how many were distributed each month. Any data involving Public Works outreach would be appreciated.

Parks Department Comments—Geoff Larsen shared tree count data (planted, pruned, removed) for the month of May. He explained the process and benefits of air spading. Grant encouraged everyone to provide comments to council requesting technical and financial support.

#### DISCUSSION ITEMS

##### Tree Policy

Grant explained the goal is to finalize the structure of the document and preferences for recommendation to city staff who will meet over the next few months. Kathryn stated that the metro plan should also include policy input from the committee. She suggests starting

with goals for desired outcomes in mixed use areas. Much discussion referenced options to continue. Kathryn suggested taking an aerial canopy count, marked by land use, then comparing to the plan. John explained the history that brought the current tree policy. Tree committee input regarding the comp plan is considered procedure based, not policy based. Laura clarified that actions of the committee this year is unprecedented. Kathryn proposed rewriting the current policy on the land use level, then continue to the plan level.

Laura—multiple inventories are currently being done and need to be tied to the comp plan. The first step is to identify what is included and what is missing in the current Tacoma policy.

Kathryn suggested taking the information from planning, add next steps and get involved in the metro plan. She feels an importance to understand and review all current policies, determine next steps (i.e. inventory) and formulate a plan such as reflected in the Tacoma document.

Grant-summarized that a review of existing policies is expected, adding or removing those items that better reflect Everett; next action is to ask for all ordinances and policies relating to trees.

Kathryn motioned to place a formal request to staff to identify and provide all tree policies and ordinances currently available. Ajay seconded the motion. John will follow up on that request.

Kathryn suggests materials be provided prior to the next meeting. Ajay recommends that the next meeting(s) follow a strict path that leads to results. Laura requested access to cost projections in the Tacoma policy.

Laura requested a workshop be scheduled in order to move forward quickly. Grant replied the above mentioned requested policies and ordinances need to be provided before a workshop is scheduled.

Geoff-a financial analysis would be helpful and should be included.

#### Summer Discovery of Tree Walks

John charged the committee members to recommend various walkable locations around the City of Everett that citizens and visitors would enjoy and appreciate. The intent would be for the committee recommendations to be promoted on the City of Everett website.

New Business—none.

#### Adjourn

Kathryn motioned to adjourn at 7:51pm, seconded by Laura

Respectfully submitted,  
Sue Stimson, Administrative Assistant

**TREE REVIEW DATA**  
For the month of June 2016

<b>A.</b>	<b>Tree Review (Service Requests)</b>	
	Requests Under Review	<b>50</b>
	Requests Initiated Year-to-date	<b>415</b>
	Tree Removal Requests	<b>12</b>
	Evaluations Year-to-date	<b>9</b>

<b>B.</b>	<b>Public Safety Problem Trees</b>	
	<b>Address/Location</b>	<b>Status</b>
	Cleveland Ave.	<b>Owner removed</b>
	3224 Hoyt Ave.	<b>2 trees</b>
	3704 Tye Rd.	<b>13 Alder</b>
	2202 Cedar St.	<b>1 Hawthorn</b>
	Total for the month	
Year-to-date		

<b>C.</b>	<b>Hazardous Trees</b>	
	<b>Address/Location</b>	<b>Status</b>
	5625 Sound Ave.	<b>24 hazard Alder</b>
	5719 Sound Ave.	<b>8 trees</b>
	2 112 <sup>th</sup> St. SW	<b>11 trees</b>
	Total for month	
Year-to-date		

<b>D.</b>	<b>Dead Wood Removal Completed</b>	
	<b>Address/Location</b>	<b>Tree Specie</b>
	<b>None</b>	
	<b>0</b>	
	Total for the month	<b>0</b>
Year-to-date		

<b>E.</b>	<b>Trees Trimmed for Line of Sight's Clearance</b>	
	City trimmed	<b>16</b>
	Owner trimmed	<b>40</b>
	Total for the month	<b>56</b>
Year-to-date	<b>569</b>	

**Distribution:**

Dave Davis Roy Harris Mark Sadler Pat Mitchell Paul Crane (e-mail)

**TREE REVIEW DATA**  
For the month of June 2016

F.	<b>Tree Removals</b>			
	<b>Date</b>	<b>Address</b>	<b>Status</b>	<b># of Trees</b>
	6/3/16	5014 El Charlee St.	Owner removed	<b>2 Cherry</b>
	6/3/16	Cleveland Ave.	Owner removed	<b>1 tree</b>
	6/6/16	7715 Lower Ridge Rd.	Hazard	<b>3 Alder</b>
	6/22/16	2710 Hewitt Ave.	Dying	<b>2 Dogwood</b>
	Total for month		<b>8</b>	
	Year-to-date		<b>101</b>	

G.	<b>Tree Plantings (Proposed)</b>			
	<b>Address/Location</b>	<b>Contacted</b>	<b>Requested Trees</b>	<b>Tree Specie</b>
	2719 21 <sup>st</sup>	X	2	<b>Snowdrift Crabapple</b>
	1432 Colby Ave.	X	2	<b>Lobner Magnolia</b>
	1227 Rucker Ave.	X	2	<b>Kousa Dogwood 'Pink'</b>

H.	<b>Tree Plantings Completed - Street Trees</b>		
	<b>Address/Location</b>	<b>#</b>	<b>Tree Specie</b>
	Broadway & Lowell Rd.	2	<b>Snowdrift Crabapple</b>
	Total for the month	<b>2</b>	
	Year-to date	<b>152</b>	

**TREE REVIEW DATA**  
**For the month of June 2016**

<b>I.</b>	<b>Tree Plantings Completed - Other Trees</b>		
	<b>Address/Location</b>	<b>#</b>	<b>Tree Specie</b>
	Broadway & Lowell Rd.	6	<b>Western Red Cedar</b>
	4502 5 <sup>th</sup> Dr. SE	3	<b>Western Red Cedar</b>
	431 109 <sup>th</sup> Pl. SE	6	<b>Western Red Cedar</b>
	Total for the month	<b>15</b>	
	Year-to date	<b>64</b>	

**TREE REVIEW DATA**  
**For the month of June 2016**

<b>J.</b>	<b>Trees Planted</b>		
	Total for the month		
	Year-to-date		

<b>K.</b>	<b>Trees Down in Windstorm</b>		
	Total for the month	<b>0</b>	
	Year-to-date	<b>0</b>	

<b>L.</b>	<b>Limb Debris Removed</b>		
	Total for the month		
	Year-to-date		

<b>M.</b>	<b>Stump Removal</b>		
	Total for the month		
	Year-to-date		

**TREE REVIEW DATA**  
**For the month of July 2016**

<b>A.</b>	<b>Tree Review (Service Requests)</b>	
	Requests Under Review	<b>25</b>
	Requests Initiated Year-to-date	<b>396</b>
	Tree Removal Requests	<b>8</b>
	Evaluations Year-to-date	<b>12</b>

<b>B.</b>	<b>Public Safety Problem Trees</b>	
	<b>Address/Location</b>	<b>Status</b>
	<b>None</b>	
	Total for the month	<b>0</b>
	Year-to-date	<b>22</b>

<b>C.</b>	<b>Hazardous Trees</b>	
	<b>Address/Location</b>	<b>Status</b>
	Total for month	<b>0</b>
	Year-to-date	<b>98</b>

<b>D.</b>	<b>Dead Wood Removal Completed</b>	
	<b>Address/Location</b>	<b>Tree Specie</b>
	<b>None</b>	
	Total for the month	<b>0</b>
	Year-to-date	<b>7</b>

<b>E.</b>	<b>Trees Trimmed for Line of Sight's Clearance</b>	
	City trimmed	<b>0</b>
	Owner trimmed	<b>31</b>
	Total for the month	<b>31</b>
	Year-to-date	<b>600</b>

**Distribution:**

Dave Davis Roy Harris Mark Sadler Pat Mitchell Paul Crane (e-mail)

**TREE REVIEW DATA**  
For the month of July 2016

F.	Tree Removals			
	Date	Address	Status	# of Trees
	7/7/16	2202 Cedar St.	Hazard	1 Hawthorn
	7/11/16	5625 Sound Ave.	Hazard	30 Alder
	7/11/16	5711 Sound Ave.	Hazard	7 Alder 1 Hemlock
	7/15/16	3229 Hoyt Ave.	Hazard	2 Sweet Gum
	7/18/16	115 <sup>th</sup> & Meridian Ave.	Hazard	2 Alder 2 Fir
	Total for month			49
	Year-to-date			150

G.	Tree Plantings (Proposed)			
	Address/Location	Contacted	Requested Trees	Tree Specie
	5625 Sound Ave.	City	60	30 Western Red Cedar 30 Vine Maple
	5711 Sound Ave.	City	16	8 Western Red Cedar 8 Vine Maple
	3318 Hoyt Ave.	X	1	1 Arborvitea
	1310 12 <sup>th</sup> St.	X	1	1 Arborvitea
	2202 Cedar St.	X	1	1 Blireiana Plum
	1401 Hoyt Ave.	X	1	1 Blireiana Plum
	1431 Rucker Ave.	X	9	8 Japanese Maple 1 Magnolia
	2008 Grand Ave.	X	6	6 Kousa Dogwood

H.	Tree Plantings Completed - Street Trees		
	Address/Location	#	Tree Specie
	Total for the month	0	
	Year-to date	152	

**TREE REVIEW DATA**  
**For the month of July 2016**

<b>I.</b>	<b>Tree Plantings Completed - Other Trees</b>		
	<b>Address/Location</b>	<b>#</b>	<b>Tree Specie</b>
	Total for the month	<b>0</b>	
	Year-to date	<b>64</b>	

<b>J.</b>	<b>Trees Planted</b>		
	Total for the month	<b>0</b>	
	Year-to-date	<b>216</b>	

<b>K.</b>	<b>Trees Down in Windstorm</b>		
	Total for the month	<b>1</b>	
	Year-to-date	<b>25</b>	

<b>L.</b>	<b>Limb Debris Removed</b>		
	Total for the month	<b>0</b>	
	Year-to-date	<b>59</b>	

<b>M.</b>	<b>Stump Removal</b>		
	Total for the month	<b>2</b>	
	Year-to-date	<b>16</b>	

**TREE REVIEW DATA**  
For the month of August 2016

<b>A.</b>	<b>Tree Review (Service Requests)</b>	
	Requests Under Review	<b>22</b>
	Requests Initiated Year-to-date	<b>464</b>
	Tree Removal Requests	<b>4</b>
	Evaluations Year-to-date	<b>12</b>

<b>B.</b>	<b>Public Safety Problem Trees</b>	
	<b>Address/Location</b>	<b>Status</b>
	None	
	Total for the month	<b>0</b>
	Year-to-date	<b>22</b>

<b>C.</b>	<b>Hazardous Trees</b>	
	<b>Address/Location</b>	<b>Status</b>
	2122 Colby Ave.	<b>1 Pear tree leaning</b>
	9220 1 <sup>st</sup> Dr. SE	<b>25 Alders Hazard</b>
	Total for month	<b>26</b>
	Year-to-date	<b>124</b>

<b>D.</b>	<b>Dead Wood Removal Completed</b>	
	<b>Address/Location</b>	<b>Tree Specie</b>
	None	
	Total for the month	<b>0</b>
		Year-to-date

<b>E.</b>	<b>Trees Trimmed for Line of Sight's Clearance</b>	
	City trimmed	<b>1</b>
	Owner trimmed	<b>2</b>
	Total for the month	<b>3</b>
	Year-to-date	<b>603</b>

**Distribution:**

Dave Davis Roy Harris Mark Sadler Pat Mitchell Paul Crane (e-mail)



**TREE REVIEW DATA**  
For the month of August

<b>I.</b>	<b>Tree Plantings Completed - Other Trees</b>		
	<b>Address/Location</b>	<b>#</b>	<b>Tree Specie</b>
	Total for the month	<b>0</b>	
Year-to date	<b>64</b>		

<b>J.</b>	<b>Trees Planted</b>		
	Total for the month	<b>0</b>	
	Year-to-date	<b>216</b>	

<b>K.</b>	<b>Trees Down in Windstorm</b>		
	Total for the month	<b>2</b>	
	Year-to-date	<b>27</b>	

<b>L.</b>	<b>Limb Debris Removed</b>		
	Total for the month	<b>4</b>	
	Year-to-date	<b>63</b>	

<b>M.</b>	<b>Stump Removal</b>		
	Total for the month	<b>1</b>	
	Year-to-date	<b>17</b>	