

CITY OF EVERETT
BOARD OF PARK COMMISSIONERS MEETING
Tuesday, May 10, 2016
6:00 P.M.
Spruce Hall

Roll Call
Adoption of Meeting Agenda
Acceptance of Minutes: April 12, 2016
Member Reports
Parks Director Comments
Council Liaison Report
Citizen Comments

RECOMMENDATION ITEM

Parks, Recreation and Open Space Plan

Lori Cummings

Other Business

Next Meeting

Adjourn

Next Meeting
Tuesday, June 14, 2016
Spruce Hall
6:00 PM

MISSION STATEMENT:

"The Parks and Recreation mission is to bring all Everett citizens and visitors together on our common grounds and facilities. We provide a wide variety of quality recreational and park experiences that welcome everyone. We measure our success by customer satisfaction, efficiency and community development of our public spaces and recreation services that meet the values and needs of our citizens and visitors. We provide parks, play fields, recreation amenities, trails and pools that are attractive, clean, safe, and accessible."

CITY OF EVERETT
BOARD OF PARK COMMISSIONERS MEETING
Tuesday, April 12, 2016
6:00 P.M.
Spruce Hall

Roll Call

Members present: Ryan Taylor, Tom Norcott, Megan Burger, Tina Hokanson, Joel Taylor, Marcia Isenbrg, Michael Swanson

Staff present: Lori Cummings, John Petersen and Sue Stimson

Approval of agenda: Tom motioned to adopt the agenda as submitted, seconded by Marcia. All approved.

Approval of minutes:

Tom motioned to approve the workshop minutes of February 23rd, meeting minutes of March 8th and workshop minutes of March 29th with the addition of reflecting attendance of Karen Stewart, City of Everett Environmental Planner at the workshops. Marcia seconded the motion. All approved.

Member Reports

Michael—visited Legion Park and Senator Jackson Park. He praised staff on the success of these projects stating amenities at Jackson were impressive. He recommended others visit while the park is new and fresh. He also reminded everyone of the Arbor Day celebration tomorrow.

Ryan-no report

Joel— no report

Tom—attended the Marine Resource Commission meeting of Snohomish County regarding waterfront renourishment which is slated to start in September.

Megan—inquired about the street tree program. Citizens should contact Public Works regarding this program.

Marcia—asked if there had been discussion considering the closure of parks during windstorms. Lori replied the the department is monitoring Seattle's decision at this time. John added park closures could lead to street closures as well. Generally the recreational immunity applies to many parks. Tom asked about collaboration with Forterra regarding documentation of potential unsafe trees. John explained that a tree assessment and tree canopy count is in process. The Parks arborist will certify as needed and staff can proceed as noted once a baseline is assessed.

Tina— no report

Parks Director Comments—nothing new to report.

Council Liaison Report

No report

Citizen Comments

Larry Domlimier, of the Riverview neighborhood shared photos of Garfield Park pickleball court. He requested maintenance include net replacement and surface cleaning and repair. He also suggested converting one tennis court to four pickleball courts. The possibility of a tournament could invite lots of attention.

Lori thanked him for bringing this to the board and shared that requests like this can be brought directly to the department.

DISCUSSION ITEMS

3-Acre Riverfront Park Naming Process Update

Lori explained the process, involving the Historical Commission recommendation to City Council. This phased project through Public Works will begin this time next year.

Annual Arboretum Report

Libbie Soden complimented the department with coordination of staff. She shared historical information and explained the 501c(3) status. Over 4,000 volunteer hours helped over the years have been beneficial to raise funds, Master gardeners and local businesses have been supportive by providing complimentary space to hold classes. Work to complete the south area of the Arboretum include an ADA accessible pathway and a commissioned sculpture.

INFORMATION ITEMS

Projects/Programs Highlights Q & A

Megan asked about standing water in some of the community gardens—this has been corrected. Grand Ave. Utility/Pedestrian Bridge update provided. The project manager will be invited to report back should new information be available regarding final design and previous park board member comments. Michael offered to ask Brenda Stonecipher to provide an update from citizen comments that have been received.

Very nice work is reflected at the South Everett Forest Preserve.

Morgan/Madison tree assessment has been delayed due to short staffing and continued cleanup from the November storm. This is expected to be addressed later this year.

Legion Park Arsenic Clean Up Photo Review

John Petersen reviewed the scope of work to date regarding the Department of Ecology remediation project at Legion Memorial Park. Soils were removed with maximum tree

root zone protection as a goal. Photos depicted the process which included earthwork, irrigation repair/replacement, storm damage repair and new sod.

Next Meeting—Joel asked everyone to take time to review all materials prior to the next meeting.

Adjourn

Ryan motioned to adjourn at 7:30, seconded by Megan.

Next Meeting
PROS Plan Final Recommendation
Tuesday, May 10, 2016
Spruce Hall
6:00 PM

MISSION STATEMENT:

"The Parks and Recreation mission is to bring all Everett citizens and visitors together on our common grounds and facilities. We provide a wide variety of quality recreational and park experiences that welcome everyone. We measure our success by customer satisfaction, efficiency and community development of our public spaces and recreation services that meet the values and needs of our citizens and visitors. We provide parks, play fields, recreation amenities, trails and pools that are attractive, clean, safe, and accessible."

**CITY OF EVERETT
BOARD OF PARK COMMISSIONERS
AGENDA ITEM COVER SHEET**

TITLE: Parks, Recreation and Open Space Plan Discussion and Recommendation	<input type="checkbox"/> Adoption	Staff	Lori Cummings
	<input checked="" type="checkbox"/> Recommendation	Phone	425-257-8353
	<input type="checkbox"/> Discussion	Date	May 10, 2016
	<input type="checkbox"/> Information		
	<input type="checkbox"/> Other		

DESCRIPTION SUMMARY:

Since late February, 2015, and with the assistance of Beckwith Consulting, an update to the existing parks and recreation comprehensive plan has been in development. The plan, to be known as the "Parks, Recreation and Open Space Plan", (PROS Plan) is updated on a six year cycle. A city council adopted plan provides the framework for decisions regarding direction, process and priorities for the Parks and Recreation Department and is maintained on file with the Washington State Recreation and Conservation Office (RCO) in order to maintain the City's grant eligibility with RCO.

A comprehensive public outreach effort including 19 public input opportunities was completed. The Board of Park Commissioners held seven (7) workshops over a twelve (12) month period to discuss PROS Plan elements including, but not limited to, survey results, facility inventory, demands, needs, strategies, initial citizen listening session feedback, funding options and the development and implementation of a Everett citizen and parks and recreation user on-line survey.

Commissioners are asked to bring their PROS Plan narrative with any mark-ups and to engage in policy level discussion culminating in a recommendation for city council to approve the PROS Plan. Specific attention and focus on Chapters 2, 3 and 4 may assist in optimizing review time during the meeting.

RECOMMENDATION

Board recommends to Everett City Council the approval of the Parks, Recreation and Open Space Plan.

PARKS AND RECREATION BOARD OF COMMISSIONERS
 6:00 pm – 8:00 pm
 Anticipated Agenda Calendar
 Revised 5/5/16

<u>ACTION</u>	<u>ITEM</u>	<u>MEETING DATE</u>	<u>LOCATION</u>
Recommendation	-Parks, Recreation and Open Space Plan	May 10	Spruce
Recommendation Information Discussion Information Discussion	-3 acre Riverfront Park Naming Recommendation -Proposed 2017 Swim Fees -Swim Center Maintenance Closure Photo Review -Senator Jackson Park Photo Review -Projects/Programs Highlights/Q&A	June 14	Spruce
Discussion Information Discussion	-South Everett Forest Preserve Photo Review -IPM Guidelines Annual Report -Projects/Programs Highlights/Q&A	July 12	Spruce
Discussion	-South Everett Forest Preserve Tour -Projects/Programs Highlights/Q&A	August 9	Depart from Spruce at 6 p.m.
Discussion Discussion Discussion	-Animal Services Overview -Kasch Park Multi-Use Fields 2 & 3 Project -Projects/Programs Highlights/Q&A	Sept. 13	Spruce
Adoption Discussion Discussion	-Set 2017 Board Meeting Calendar -Senior Center Overview -Projects/Programs Highlights/Q&A	Oct. 11	Spruce

- * Designates a 'workshop' as needed
- ** Designates a retreat
- *** May require a separate special meeting later in the month