

CITY OF EVERETT
TREE COMMITTEE MEETING

April 21, 2016

6:00 PM

Forest Park-Lower Park Conference Room

Roll Call

Adoption of Meeting Agenda

Acceptance of Minutes: March 17, 2016

Member Reports

Public Comments

Department Reports

Public Works Department

Parks Department

Paul Crane

John Petersen

DISCUSSION ITEMS

Tree Policy

New Business

Adjourn

Next Meeting

May 19, 2016

6:00 PM

MISSION STATEMENT:

"The Parks and Recreation mission is to bring all Everett citizens and visitors together on our common grounds and facilities. We provide a wide variety of quality recreational and park experiences that welcome everyone. We measure our success by customer satisfaction, efficiency and community development of our public spaces and recreation services that meet the values and needs of our citizens and visitors. We provide parks, play fields, recreation amenities, trails and pools that are attractive, clean, safe, and accessible."

CITY OF EVERETT
TREE COMMITTEE MEETING

March 17, 2016

6:00 PM

Forest Park-Lower Park Conference Room

Grant called the meeting to order at 6:05 PM.

Members present: Grant Hopper, Katrina Lindahl, Kathryn Beck, Donna Gleisner, Ajay Mathison, III, and Laura McMurray.

Kurt Munnich was not present.

Staff present: John Petersen, Geoff Larsen, Jeff Price and Sue Stimson from Parks, Paul Crane from Public Works.

Adoption of Agenda: Donna motioned to accept the agenda, seconded by Ajay. All approved.

Acceptance of Minutes— Katrina motioned to accept the minutes of February 18, 2016 seconded by Kathryn. Kathryn, Laura and Donna made corrections to discussion items to better clarify statements made. All approved.

Member Reports

Donna recommended members provide brief introductions:

Kathryn—provided a brief bio. She also reported comments from the February Tree Committee meeting to the planning commission. She asked for more time to review the comp plan for committee comments and input.

Ajay—provided a brief bio. She shared information regarding Port of Everett fallen trees and will attempt to document possible wear to trees in Harborview due to the citizen activity of “slacking”.

Donna—provided a brief bio. She reported giving the annual report to the Board of Park Commissioners; recently spoke with Roy Harris who has a goal to make sure the tree list is updated. Paul Crane added he will assist in this update as well.

Laura—provided a brief bio adding she has high regard for trees and neighborhoods.

Katrina—provided a brief bio. She reported the Cub Scouts event went well and a Tree Policy meeting is scheduled with the Planning Commission.

Grant—provided a brief bio, thanking staff for assistance with the committee as well as service to the City of Everett.

Public Comments—no comments

Public Works Department Comments— Paul Crane provided a brief bio. He shared Tree Review Data for the month of February stating most removals were due to windstorm damage.

Parks Department Comments—Geoff Larsen, Jeff Price, Sue Stimson and John Petersen shared brief bios as well. John reported that Paul Kaftanski has been promoted to Executive Director overseeing Parks, Planning & Community Development and Transportation Services; Lori Cummings has been promoted to Director of the Parks Department; efforts to fill the arborist vacancy will continue in the summer. At American Legion Park, the northern portion work is considered complete—to reopen on the 25th and Sen. Jackson Park will open March 31st with a formal ceremony April 30th.

Geoff shared tree count data to date; Kathryn asked for information regarding the PROS plan. John and Jeff reported the on-line survey will be available for comment for at least another week. Also, the department is working with public works regarding lots of work along Mukilteo Blvd. on planned maintenance; discussion continued regarding the benefits and possibility of a Metropolitan Parks District. Results from the PROS Plan survey will help inform that decision process. Geoff also shared information regarding the Arbor Day event on April 13th.

DISCUSSION ITEMS

Tree Policy

John reported that representatives from legal, planning, parks, public works, Office of Neighborhoods and public information met today to review the terms of the tree policy development. This committee will meet every few weeks to develop a policy document. John distributed *Chapter 8 Urban Design Element* of the Everett Comprehensive Plan and proposed the committee review with the intent to discuss this at next month's meeting. It is important that Chapter 8 does not contain directives that conflict with the tree policy. Tree Committee responsibilities will be included in the new policy. Laura asked if tree committee suggestions could impact the 'must-dos' established by the committee. John distributed the City of Tacoma Urban Forest Management Plan.

Members are asked to come next month with suggested language edits, the committee is expected to participate in efforts to develop the initial draft. Public comment will be offered in the form of conversation cafes. Kathryn would like to see more resources be available to the parks department and highly recommends regular communication between public works and parks. Laura suggested a workshop be considered in order to avoid duplication of thoughts and streamline the research and homework. The group agreed to focus on Section 1 of the policy and document how it compares to Chapter 8. Kathryn offered to research other documents in terms of organization styles to find a good working document for the committee. Grant asked John to provide a means to best bring together all suggestions i.e. SharePoint.

New Business—

Adjourn

Ajay moved to adjourn at 8:10pm, seconded by Laura.

Respectfully submitted,
Sue Stimson, Administrative Assistant

TREE REVIEW DATA
For the month of March 2016

A.	Tree Review (Service Requests)	
	Requests Under Review	74
	Requests Initiated Year-to-date	196
	Tree Removal Requests	12
	Evaluations Year-to-date	4

B.	Public Safety Problem Trees	
	Address/Location	Status
	None	
	Total for the month	0
	Year-to-date	3

C.	Hazardous Trees	
	Address/Location	Status
	409 S. Cabot Rd	PUD removed 2
	4701 View Dr.	Scheduled for 1 removal
	5101 Narbeck Rd.	Scheduled for 15 removals
	Broadway & Lowell Rd.	Scheduled for 17 removals
	Total for month	35
	Year-to-date	42

D.	Dead Wood Removal Completed	
	Address/Location	Tree Specie
	1526 Hoyt Ave.	2 Elm
	Total for the month	2
	Year-to-date	7

E.	Trees Trimmed for Line of Sight's Clearance	
	City trimmed	12
	Owner trimmed	39
	Total for the month	51
	Year-to-date	213

Distribution:

Dave Davis Roy Harris Mark Sadler Pat Mitchell Paul Crane (e-mail)

TREE REVIEW DATA
For the month of March 2016

F.	Tree Removals			
	Date	Address	Status	# of Trees
	3/10/16	2515 Rucker Ave.	Damaged	2 Thundercloud
	3/24/16	1203 33 rd St	Dead	2 trees
	3/28/16	409 S. Cabot Rd.	Damaged	2 Cedar
	Total for month			
Year-to-date				

G.	Tree Plantings (Proposed)			
	Address/Location	Contacted	Requested Trees	Tree Specie
	1211 Grand Ave.	X	1	Sugar Tyme Crabapple
	1111 Rucker Ave.	X	4	Sugar Tyme Crabapple
	1219 Rucker Ave.	X	1	Cornelian Cherry
	1503 Rucker Ave.	X	1	Sugar Tyme Crabapple
	1408 Rucker Ave.	X	4	Thundercloud Plum
	1431 Grand Ave.	X	5	Multiple varieties
	1327 Rucker Ave.	X	2	Thundercloud Plum
	1519 Colby Ave.	X	1	Sugar Tyme Crabapple
	2101 Baker Ave.	X	3	Snowdrift Crabapple
	1515 Colby Ave.	X	2	Sugar Tyme Crabapple
	2409 Rucker Ave.	X	1	Thundercloud Plum
	1511 Colby Ave.	X	2	Sugar Tyme Crabapple

H.	Tree Plantings Completed - Street Trees		
	Address/Location	#	Tree Specie
	14 th & Summit Ave	2	Bowhall Maple
	1123 Rucker Ave.	2	Snowdrift Crabapple
	1125 Rucker Ave.	2	Snowdrift Crabapple
	1101 Rucker Ave.	1	Kousa Dogwood
	1111 Rucker Ave.	4	Snowdrift Crabapple
	1317 Rucker Ave.	2	Thundercloud Plum
	1321 Rucker Ave.	2	Thundercloud Plum
	1331 Rucker Ave.	2	Thundercloud Plum
	1332 Rucker Ave.	9	Apple Service Berry
	1525 Grand Ave.	1	Kousa Dogwood
	2409 Rucker Ave.	1	Thundercloud Plum
	Total for the month	28	
	Year-to date	101	

TREE REVIEW DATA
For the month of March 2016

I.	Tree Plantings Completed - Other Trees		
	Address/Location	#	Tree Specie
	Total for the month	0	
Year-to date	19		

J.	Trees Planted		
	Total for the month	28	
Year-to-date	120		

K.	Trees Down in Windstorm		
	Total for the month	23	
Year-to-date	24		

L.	Limb Debris Removed		
	Total for the month	25	
Year-to-date	42		

M.	Stump Removal		
	Total for the month	1	
Year-to-date	9		